

CITY OF SANTA ROSA
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL
FROM: JEFF TIBBETTS, DEPUTY DIRECTOR – RECREATION
RECREATION AND PARKS DEPARTMENT
BRANDALYN TRAMEL, PURCHASING AGENT
AUTHOR – AMY CARTER, BUYER
FINANCE DEPARTMENT
SUBJECT: APPROVAL TO EXTEND THE TERM AND INCREASE
COMPENSATION OF PURCHASE ORDER 166287 WITH
NORTHERN COAST OFFICIALS ASSOCIATION FOR SPORTS
LEAGUE OFFICIATION

AGENDA ACTION: RESOLUTION

RECOMMENDATION

It is recommended by the Recreation and Parks and Finance Departments that the Council, by resolution, approve an amendment to Blanket Purchase Order 166287 with Northern Coast Officials Association, Santa Rosa, California, to provide league official services, for a one-year term extension and increase compensation in the amount of \$77,364, for a total not to exceed amount of \$147,364.

EXECUTIVE SUMMARY

This Blanket Purchase Order provides league sports officials to officiate league softball, basketball, and flag football games for City of Santa Rosa recreation programs.

BACKGROUND

On February 17, 2022, the Assistant City Manager approved the issuance of a sole source Blanket Purchase Order to provide league sports officials services, with Northern Coast Officials Association, Santa Rosa, California, for a one-year term with two (2) one-year extension options, for a total amount not to exceed \$70,000.

This Blanket Purchase Order provides seasonal league sports officials who umpire and referee for City of Santa Rosa league softball, basketball, and flag football games.

PRIOR CITY COUNCIL REVIEW

Not applicable.

ANALYSIS

Northern Coast Officials Association has agreed to extend Blanket Purchase Order 166287 for an additional one-year term with an increase in contract price for officiating softball, basketball, and flag football games. Cost per game for basketball and flag football is currently \$80 and the new cost will be \$93 for two officials. Cost per game for softball is currently \$47 and the new cost will be \$53 for one official.

The City of Santa Rosa has been contracting with Northern Coast Officials Association, since 2013. They are the only umpire association in this area that provides seasonal league sports officials who umpire and referee for City of Santa Rosa league softball, basketball, and flag football games. Satisfactory services continue to be provided.

With approval, the cumulative amount of Blanket Purchase Order 166287 will be \$147,364. Under the City's Contract/Purchase Order Modification Policy III-9, the amendment requires approval by the City Council.

FISCAL IMPACT

Funds for this expense have been allocated in Fiscal Year 2022-23 adopted budget within the Recreation and Parks Departments' operating budget, and as a regular operating expenditure and are expected to be included in subsequent years' budget proposals when presented to the City Council.

ENVIRONMENTAL IMPACT

This action is exempt from the provisions of the California Environmental Quality Act (CEQA) under CEQA Guidelines Section 15061(b)(3) and 15378 in that there is no possibility that the implementation of this action may have significant effects on the environment, and no further environmental review is required.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable.

NOTIFICATION

Not applicable.

ATTACHMENTS

- Resolution/Exhibit A – Exhibit A-1 to Blanket Purchase Order 166287 (Scope of Work)

APPROVAL OF AMENDMENT TO BLANKET PURCHASE ORDER 166287
WITH NORTHERN COAST OFFICIALS ASSOCIATION
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