

CITY OF SANTA ROSA  
BOARD OF PUBLIC UTILITIES

TO: BOARD OF PUBLIC UTILITIES  
FROM: JENNIFER BURKE, INTERIM DIRECTOR, WATER  
DEPARTMENT  
TERRY SCHIMMEL, UTILITIES MECHANICAL  
SUPERINTENDANT, WATER  
BRANDALYN TRAMEL, PURCHASING AGENT, FINANCE  
DEPARTMENT  
SUBJECT: WAIVER OF COMPETITIVE PROCESS AND SOLE SOURCE  
AWARD FOR PURCHASE OF AQUA SCREEN PARTS AND  
SPECIALTY INSTALLATION LABOR

AGENDA ACTION: RESOLUTION

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RECOMMENDATION

It is recommended by the Water and Finance Departments that the Board of Public Utilities, by resolution, waive the complete process and authorize award of a sole source Purchase Order (PO) for furnishing parts and providing the specialty labor necessary to complete routine maintenance to the four (4) Andritz Aqua-screen finescreens, to TW Associates, Inc. dba MISCOWater, Foothill Ranch, California, in an amount not to exceed \$319,125.00.

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EXECUTIVE SUMMARY

All replacement parts required to maintain the Aqua-Screens at the Laguna Wastewater Treatment Plant are proprietary to Andritz Separation, Inc. and TW Associates, Inc. dba MISCOWater is the sole factory representative of Andritz Separation, Inc.

BACKGROUND

The City of Santa Rosa currently owns and operates a headworks that is critically responsible for providing primary treatment to incoming raw sewage from a regional collection system at the Laguna Wastewater Treatment Plant. The headworks process is principally comprised of four (4) Andritz Aqua-screen finescreens residing in four (4) individual channels. A visual inspection was performed by a licensed Andritz aftermarket technician in June 2018. Inspection indicated that while City maintenance

staff have followed preventive maintenance protocol very well, all four (4) screens needed additional specialty maintenance.

The visual inspection indicated that the screens were not operating at their optimum efficiency allowing material to bypass the process with a possible negative impact on downstream processes. The drive assemblies and cleaning brushes were also found to be in poor condition. The City of Santa Rosa elected to purchase nearly all required parts for the maintenance of these screens in late 2018. Given the nature of the complex replacement procedure, the City approached Andritz and MISCOWater to complete this work.

#### PRIOR BOARD OF PUBLIC UTILITIES REVIEW

Not Applicable

#### ANALYSIS

As Andritz's sole factory representative in Northern California, MISCOWater is proposing to furnish the remaining parts (new main drive assembly and refurbished assemblies) and provide the specialty installation labor necessary to complete this routine maintenance so that the City may continue to operate its headworks process at the Laguna Treatment Facility.

TW Associates, Inc., dba MISCOWater, has submitted a fixed-price proposal for this work. Water has determined it is in the City's best interest to award a sole source purchase order to TW Associates, Inc., dba MISCOWater in the amount not to exceed \$319,125.00.

#### FISCAL IMPACT

Funds required for this operational expense have been appropriated in the fiscal year 2018-19 adopted budget of the Water Department. As a regular ongoing operating need, funds for this type of expenditure will continue to be included annually in the proposed budget for the Water Department, as approved by Council.

#### ENVIRONMENTAL IMPACT

This action is exempt from the California Environmental Quality Act (CEQA) because it is not a project which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, pursuant to CEQA Guideline section 15378.

#### BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not Applicable

#### ATTACHMENTS

- Attachment 1 – Proposal

## CONTACT

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