

RESOLUTION NO. RES-2022-014

RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA AMENDING THE CITY CLASSIFICATION AND SALARY PLAN TO ADD 1.0 FTE LIMITED TERM SENIOR PLANNER FOR ONE YEAR AND 1.0 FTE LIMITED TERM CITY PLANNER FOR TWO YEARS IN THE PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT; REALLOCATE THE \$500,000 IN CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT LOCAL EARLY ACTION PLANNING GRANT FUNDS FROM THE MENDOCINO AVENUE SPECIFIC PLAN TO THE HOUSE SANTA ROSA PROJECT; AND APPROPRIATE PG&E SETTLEMENT FUNDS IN THE AMOUNT OF \$240,550

WHEREAS, pursuant to Health and Safety Code 50515 et. Seq, the California State Department of Housing and Community Development (HCD) issued a Notice of Funding Availability in January 2020 as part of the Local Government Planning Support Grants Program (hereinafter referred to as the Local Early Action Planning Grants program or LEAP); and

WHEREAS, on June 16, 2020, via RES-2020-092, the Council of the City of Santa Rosa (“Council”) authorized submittal of a LEAP grant application package for \$500,000 of grant funding to establish the Mendocino Avenue Specific Plan, which would supplement additional funding for the project to accelerate housing production and facilitate compliance to implement the sixth cycle of the regional housing need assessment, and appropriated the grant funding to the appropriate JL key; and

WHEREAS, on November 12, 2020 the City was awarded \$500,000 of LEAP grant funding; and

WHEREAS, due to a budget shortfall with the Mendocino Avenue Specific Plan the project was found to no longer be feasible and the Planning and Economic Development Department worked with HCD to repurpose the \$500,000 LEAP grant funds to hire a 1.0 FTE Limited Term Senior Planner to focus on developing a “House Santa Rosa” program that will help to stimulate housing production Citywide by integrating housing opportunity, regulatory and project development environments in an online, user-friendly housing portal; and

WHEREAS, recent State legislation, including, but not limited to, Senate Bills (SB) 9, 35 and 330 and Assembly Bill (AB) 2162, are aimed at streamlining review of residential projects; and

WHEREAS, the number of new housing developments submitted to the City in recent years has increased dramatically, necessitating additional Planning staffing for the timely processing of new residential applications; and

WHEREAS, use of PG&E settlement funds to pay for a two-year Limited Term City Planner to process new residential applications was identified through City Council study sessions related to this one-time funding source; and

WHEREAS, the Personnel Officer, on behalf of the City Manager, ensures the orderly and consistent administration of the City Council’s adopted classification and salary plan; and

WHEREAS, the Personnel Officer recommends that various classifications be eliminated, created or modified, and that salary ranges be assigned and adjusted; and

WHEREAS, the Planning and Economic Development Department and Personnel Officer are recommending that the following classifications be added for a limited term duration: 1) 1.0 FTE Limited Term Senior Planner for one year; and 2) 1.0 FTE Limited Term City Planner for two years.

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Santa Rosa approves the reallocation of the \$500,000 in LEAP grant funds from the Mendocino Avenue Specific Plan to the House Santa Rosa project.

BE IT FURTHER RESOLVED that the Council amends the City Classification and Salary Plan to add 1.0 FTE Limited Term Senior Planner for a period of one-year, funded by the LEAP grant.

BE IT FURTHER RESOLVED that the Council authorizes the appropriation of \$240,550 of PG&E settlement funds to JL Key 08063- “PGE Funds- LT Sr Planner.”

BE IT FURTHER RESOLVED that the Council amends the City Classification and Salary Plan to add 1.0 FTE Limited Term City Planner for a period of two years, funded by the PG&E settlement funds.

BE IT FURTHER RESOLVED that the Council authorizes the City Manager to implement these changes consistent with the orderly and continual administration of the City’s classification and salary plan.

IN COUNCIL DULY PASSED on this 25th day of January, 2022.

AYES (5) Mayor C. Rogers, Council Members Fleming, N. Rogers, Sawyer, Schwedhelm

NOES: (0)

ABSENT: (0)

ABSTAIN: (1) Vice Mayor Alvarez

ATTEST: _____ APPROVED: _____
City Clerk Mayor

APPROVED AS TO FORM: _____
City Attorney