

CITY OF SANTA ROSA
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL
FROM: ALAN ALTON, ACTING CHIEF FINANCIAL OFFICER
SUBJECT: RESOLUTION AUTHORIZING CERTAIN CITY STAFF TO ENTER INTO AGREEMENTS AND EXECUTE OTHER DOCUMENTS WITH CALIFORNIA HOUSING AND COMMUNITY DEVELOPMENT (HCD) COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) MITIGATION (MIT) PLANNING AND PUBLIC SERVICES PROJECTS DEVELOPED IN RESPONSE TO THE 2017 TUBBS FIRE

AGENDA ACTION: RESOLUTION

RECOMMENDATION

It is recommended by the Finance Department that the Council, by resolution, authorize the City Manager or Assistant City Manager in connection with Community Development Block Grant (CDBG) Mitigation (MIT) Planning and Public Services (PPS) projects developed in response to the 2017 Tubbs Fire, to enter into, execute and/or deliver the following: 1) the Standard Agreement and any and all subsequent amendments thereto with the State of California for the Grant; 2) all project applications and any and all related documentation related to the Agreement and to act on the City's behalf in all matters pertaining to all such applications and documentation; 3) all Notice(s) to Proceed, and any and all subsequent amendments thereto, if a grant application is approved; and 4) Funds Requests and all required reporting forms and other documentation as may be required for the Grant.

EXECUTIVE SUMMARY

The City has developed projects that fit within the criterion of Community Development Block Grant Mitigation Planning and Public Services Program. However, prior to entering into any agreement with HCD, the City must approve an HCD authorizing resolution, granting certain city staff the authority to enter into those agreements. Staff recommends delegating authority to the City Manager or Assistant City Manager with the resolution.

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BACKGROUND/ANALYSIS

HCD requires the City of Santa Rosa to approve an authorizing resolution to grant city staff the ability to sign grant applications and other forms relative to CDBG-MIT PPS program specifically developed in response to the 2017 Tubbs Fire disaster.

The City recently approved an authorizing resolution for CDBG-DR and CDBG-MIT programs; however, because this is a specific program within CDBG-MIT, the City must approve another authorizing resolution the PPS program.

Under the PPS program, the City received \$1,000,000 for two projects: The City-wide Storm Drain Master Plan (SDMP) for \$500,000, and the Vegetation Management Education and Inspection Program for \$500,000.

Without approval of this resolution, the City would not be eligible to participate in the CDBG-MIT PPS program, and as such, would not receive CDBG funding for projects within either the MIT PPS Program. Note that HCD is very specific about the form and format of the resolutions it requests. A sample resolution for the 2017 Tubbs Fire disaster CDBG - MIT PPS Programs is included by way of example as Attachment 1.

PRIOR CITY COUNCIL REVIEW

Not applicable

FISCAL IMPACT

Approval of this action does not have an impact on the General Fund.

ENVIRONMENTAL IMPACT

This action is exempt from the California Environmental Quality Act (CEQA) because it is not a project which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, pursuant to CEQA Guidelines Section 15378. Any project funded by grant money would be subject to CEQA compliance.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable.

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NOTIFICATION

Not applicable.

ATTACHMENTS

- Attachment 1 – Sample Resolution for the 2017 Tubbs Fire disaster CDBG - MIT PPS Programs
- Resolution

CONTACT

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