

CITY OF SANTA ROSA
BOARD OF PUBLIC UTILITIES

TO: BOARD OF PUBLIC UTILITIES

FROM: EMMA WALTON, DEPUTY DIRECTOR WATER REUSE
OPERATIONS, WATER DEPARTMENT
BRIAN BOKKIN, WASTEWATER TREATMENT
SUPERINTENDENT, WATER DEPARTMENT
BRANDALYN TRAMEL, PURCHASING AGENT, FINANCE
DEPARTMENT

SUBJECT: BLANKET PURCHASE ORDER NUMBER 161741 – ONE-YEAR
EXTENSION AND INCREASE COMPENSATION, SNF POLYDYNE,
INC.

ACTION: RESOLUTION

RECOMMENDATION:

It is recommended by the Water and Finance Departments that the Board of Public Utilities, by resolution, authorize the Chair of the Board to approve a one-year extension with a 5.98% increase to unit price, and increase compensation to Blanket Purchase Order (BPO) Number 161741 for the supply and delivery of Clarifloc WE-1452 dewatering polymer for the Laguna Treatment Plant to SNF Polydyne, Inc., Riceboro, Georgia, in the total amount not to exceed \$295,000.

EXECUTIVE SUMMARY:

The Water Department requires a supply of Clarifloc WE-1452 polymer to be delivered to the Laguna Treatment Plant for processing biosolids. On April 2, 2020, the Board of Public Utilities approved BPO Number 161741 for a one-year period with four one-year renewal options. BPO Number 161741 is due to expire on April 30, 2021. This is the first extension request.

BACKGROUND:

Polymer is a chemical used in the wastewater treatment process at the Laguna Wastewater Treatment Plant. The polymer acts to remove water from digested biosolids, thickening the material and reducing its weight. This makes the biosolids easier to handle and reduces transportation costs to move the material to the City's biosolids storage areas and to in-county agricultural land application sites and the out-of-county reuse site.

PRIOR BOARD OF PUBLIC UTILITIES REVIEW

On April 2, 2020, the Board of Public Utilities approved the award of a Blanket Purchase Order for one (1) year with four (4) one-year extension options to SNF Polydyne, Inc., Riceboro, Georgia, in the amount of \$260,000.

ANALYSIS

On December 5, 2019, Request for Proposal 19-74 was posted on the City PlanetBids eProcurement bid portal. SNF Polydyne, Inc. was the only firm that responded with a proposal. Two additional firms responded with letters stating that they were unable to offer a competitive bid at this time. Clarifloc WE-1452 polymer was and is currently in use at the Laguna Treatment Plant and Water Department staff is satisfied with the product and performance.

On February 17, 2021, the Purchasing Agent approved additional compensation in the amount of \$49,000. During the summer, there was a process upset that caused foaming in the digesters, requiring more polymer to effectively dewater the sludge, thus creating the need for additional funding.

SNF Polydyne, Inc. has agreed to a one-year extension with a 5.98% increase in unit cost. The cost increase is based on the Producer Price Index for Plastic Resins and Materials (Series ID: WPU066) which shows an increase of 5.98% since award.

Upon approval, cumulative value of Blanket Purchase Order Number 161741 will be \$604,000. Under the City's Code 3-08.110, the extension and increase of compensation to Blanket Purchase Order Number 161741 requires approval by the Board of Public Utilities.

FISCAL IMPACT

Funds for this expense are included in the Fiscal Year 2020-21 adopted operational budget 130802 under the Water Department. As a regular operating expenditure, the services, as described, are expected to be included in subsequent years' budget proposals when presented to the City Council.

ENVIRONMENTAL IMPACT

This action is exempt from the provisions of the California Environmental Quality Act (CEQA) under section 15061(b)(3) and 15378 in that there is no possibility that the implementation of this action may have significant effects on the environment, and that no further environmental review is required.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable

ATTACHMENTS

- Resolution

CONTACTS

Emma Walton, Deputy Director – Water Reuse Operations, 707-543-4516,
ewalton@srcity.org

Brian Bokkin, Wastewater Treatment Superintendent, 707-543-3417, bbokkin@srcity.org

Brandalyn Tramel, Purchasing Agent, 707-543-3706, btramel@srcity.org

Tracy Vera, Buyer, 707-543-3708, tvera@srcity.org