

CITY OF SANTA ROSA
BOARD OF PUBLIC UTILITIES

TO: BOARD OF PUBLIC UTILITIES
FROM: JOE SCHWALL, DEPUTY DIRECTOR REGIONAL OPERATIONS,
WATER DEPARTMENT
BRANDALYN TRAMEL, PURCHASING AGENT, FINANCE
DEPARTMENT
SUBJECT: APPROVE ISSUANCE OF BLANKET PURCHASE ORDER FOR
LIQUID ALUMINUM SULFATE SUPPLY

AGENDA ACTION: RESOLUTION

RECOMMENDATION

It is recommended by the Water and Finance Departments that the Board of Public Utilities approve issuance of a one-year Blanket Purchase Order with four (4) one-year extension options for liquid aluminum sulfate supply to the Laguna Treatment Plant to Thatcher Company of California, Inc. in an amount not to exceed \$115,492.31.

EXECUTIVE SUMMARY

The Water Department has a need for liquid aluminum sulfate supply (liquid alum) for the Laguna Wastewater Treatment Plant. Liquid alum is a flocculent used during the wastewater treatment process. The City issued a request for quotes (RFQ) for the supply of liquid alum and Thatcher Company of California Inc. was selected as the most responsive and responsible to the RFQ requirements.

BACKGROUND

The City elected to issue a request for quotes for the supply of liquid aluminum sulfate because the current vendor under Agreement F001721 with Chemtrade Chemicals US LLC is no longer registered to conduct business in the state of California as reflected by the California Secretary of State business search, which shows the entity status as forfeited. The current F001721 Agreement will be terminated.

Liquid alum is a flocculent used at the Laguna Wastewater Treatment Plant. Liquid alum causes solids particles to coagulate for easy removal from wastewater. Deliveries will be in bulk form by tanker truck.

PRIOR BOARD OF PUBLIC UTILITIES REVIEW

Not applicable.

ANALYSIS

On June 10, 2020, Request for Quotes (RFQ) 20-63 closed, and quotes were opened by the Senior Buyer. Of the eight (8) prospective bidders, two (2) responses were received. The response submitted by Chemtrade Chemicals US LLC was considered non-responsive to the solicitation because of their forfeit status with the California Secretary of State. Thatcher Company of California Inc. was determined to be responsive and responsible to the RFQ requirements, see list below:

Vendor	Location
Chemtrade Chemicals US LLC Parsippany NJ	\$113,223.75 (Non-Responsive)
Thatcher Company of California Inc Sacramento, CA	\$115,492.31

Under the City's Contract/Purchase City Code 3-08-110(A) Award Authority, this agreement requires approval by the Board of Public Utilities.

FISCAL IMPACT

Funding for this expense is included in the Water Department Fiscal Year 2019-20 adopted budget under the Water Department. As a regular operating expenditure, the services as described are expected to be included in subsequent years' budget proposals when presented to the City Council.

ENVIRONMENTAL IMPACT

This action is exempt from the California Environmental Quality Act (CEQA) because it is not a project which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, pursuant to CEQA Guideline section 15378.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable.

ATTACHMENTS

- Attachment 1 – City of Santa Rosa Purchase Order Terms and Conditions

CONTACT

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