



**Board of Public Utilities
Regular Meeting Minutes - Draft**

Thursday, November 15, 2018

1:30 PM

1. CALL TO ORDER AND ROLL CALL

Vice Chair Arnone called the meeting of the Board of Public Utilities to order at approximately 1:30 p.m.

Roll call

Present 6 - Vice Chair William Arnone Jr., Board Member Lisa Badenfort, Board Member Richard Dowd, Board Member Christopher Grabill, Board Member Matt Mullan, and Board Member David Bannister

Absent 1 - Chair Daniel Galvin III

2. STATEMENTS OF ABSENTION BY BOARD MEMBERS

No statements of abstention were made by Board members.

3. STUDY SESSION - NONE.

4. MINUTES APPROVAL

The minutes were accepted as submitted.

4.1 October 4, 2018 - Regular Meeting Minutes.

Attachments: [October 4, 2018 Regular Meeting Minutes.](#)

4.2 October 18, 2018 - Regular Meeting Minutes.

Attachments: [October 18, 2018, Regular Meeting Minutes \(added 11/15/18\)](#)

5. STAFF BRIEFINGS

5.1 LAGUNA TREATMENT PLANT DISINFECTION IMPROVEMENTS PROJECT UPDATE

Staff will provide an update on the Laguna Treatment Plant Disinfection Improvements, a large, complex project that has been under the planning and pre-design phase for a number of years. Staff will cover

the status of the project, associated activities, and anticipated schedules. The Board may discuss this item and give direction to staff.

Attachments: [Presentation \(added 11/14/18\)](#)

Presenter(s): Emma Walton, Deputy Director Engineering Resources and Joe Schwall, Interim Deputy Director Subregional Operations.

5.2 EMERGENCY GROUNDWATER PROGRAM UPDATE

In September 2013, the Board adopted the City's Groundwater Water Master Plan (Master Plan) and associated Mitigated Negative Declaration and Mitigation Monitoring Program. The Master Plan provides a strategic road map for the City regarding how available groundwater resources could be most effectively used in a sustainable manner to meet the needs of the City's current and future customers. The Master Plan recommended implementation of the Emergency Groundwater Program to develop groundwater capacity for existing and future health and safety needs should the City's other water supplies become restricted or interrupted due to an emergency. Staff will present an update on the implementation of the Emergency Groundwater Program. The Board may discuss this item and give direction to staff.

Attachments: [Presentation \(added 11/14/18\)](#)

Presenter(s): Jennifer Burke, Deputy Director Water and Engineering Resources.

6. CONSENT ITEMS

6.1 RESOLUTION - PRE-DISASTER MITIGATION PROGRAM GRANT APPLICATION

RECOMMENDATION: It is recommended by the Water Department that the Board, by resolution, authorize the Water Department to apply for Pre-Disaster Mitigation grant funding through the Federal Emergency Management Agency and the California Office of Emergency Services for the Laguna Treatment Plant Flood Protection project, and commit to meeting the local match fund requirements for the grant should the project be selected.

Attachments: [Staff Report](#)
[Resolution](#)

A motion was made by Board Member Grabill, seconded by Board Member Bannister to approve Item 6.1 - RESOLUTION NO. 1183 ENTITLED "RESOLUTION OF THE BOARD OF PUBLIC UTILITIES APPROVING SUBMITTAL OF AN APPLICATION FOR GRANT FUNDING THROUGH THE FEDERAL DEPARTMENT OF EMERGENCY SERVICE'S PRE-DISASTER MITIGATION PROGRAM". The motion carried by the following vote:

Yes: 6 - Vice Chair Arnone Jr., Board Member Badenfort, Board Member Dowd, Board Member Grabill, Board Member Mullan and Board Member Bannister

Absent: 1 - Chair Galvin III

7. REPORT ITEMS

7.1 REPORT - RECOMMENDATION TO THE CITY COUNCIL TO AUTHORIZE THE ISSUANCE OF WASTEWATER REVENUE REFUNDING BONDS, SERIES 2018A

BACKGROUND: The City is responsible for the operation and maintenance of the Wastewater System and has issued multiple series of wastewater revenue bonds to provide financing for improvements to the Wastewater System. Most recently, in 2016, the City issued its City of Santa Rosa Wastewater Revenue Refunding Bonds, Series 2016A (the "Series 2016A Bonds"); the proceeds of the Series 2016A Bonds were used, in part, to refund the portion of the Series 2007A Bonds that could be refunded with tax-exempt bonds on an advance basis.

The City has a practice of refunding its debt obligations when prevailing interest rates will produce debt service savings, and staff has determined that the City can achieve debt service savings by issuing the 2018A Bonds to refund the remaining outstanding 2007A Bonds.

RECOMMENDATION: It is recommended by the Finance Department and the Water Department that the Board of Public Utilities, by resolution, recommend that the Santa Rosa City Council authorize the issuance of Wastewater Revenue Refunding Bonds, Series 2018A (the "2018A Bonds"), and all related actions, in order to redeem certain outstanding wastewater revenue bonds for debt service savings.

Attachments: [Staff Report](#)
[Attachment 1](#)
[Attachment 2](#)
[Attachment 3](#)
[Attachment 4](#)
[Resolution](#)
[Presentation \(added 11/14/18\)](#)

Presenter(s): Kimberly Zunino, Deputy Director Administration and Sarah Hollenbeck, PFM

A motion was made by Board Member Badenfort, seconded by Board Member Dowd to approve Item 7.1 - RESOLUTION NO. 1184 ENTITLED "RESOLUTION OF THE BOARD OF PUBLIC UTILITIES RECOMMENDING THAT THE CITY COUNCIL AUTHORIZING THE ISSUANCE AND SALE OF SANTA ROSA WASTEWATER REVENUE REFUNDING BONDS, SERIES 2018A". The motion carried by the following vote:

Yes: 6 - Vice Chair Arnone Jr., Board Member Badenfort, Board Member Dowd, Board Member Grabill, Board Member Mullan and Board Member Bannister

Absent: 1 - Chair Galvin III

7.2 REPORT - RECOMMENDATION TO THE CITY COUNCIL TO AUTHORIZE THE ISSUANCE OF WATER REVENUE REFUNDING BONDS, SERIES 2018

BACKGROUND: The City is responsible for the operation and maintenance of the Water System. In 2008, the City issued the 2008 Bonds to finance improvements to the Water System, including an operations building as part of the Water and Wastewater Utility Operations and Maintenance Complex (the "West College Facility").

The City has a practice of refunding its debt obligations when prevailing interest rates will produce debt service savings.

RECOMMENDATION: It is recommended by the Finance Department and the Water Department that the Board of Public Utilities, by resolution, recommend that the Santa Rosa City Council authorize the issuance of Water Revenue Refunding Bonds, Series 2018 (the "2018 Bonds"), and all related actions, in order to redeem the City's outstanding water revenue bonds for debt service savings.

Attachments: [Staff Report](#)
[Attachment 1](#)
[Attachment 2](#)
[Attachment 3](#)
[Attachment 4](#)
[Resolution](#)
[Presentation \(added 11/14/18\)](#)

Presenter(s): Kimberly Zunino, Deputy Director Administration and Sarah Hollenbeck, PFM

A motion was made by Board Member Grabill, seconded by Board Member Mullan to approve Item No. 7.2 - RESOLUTION NO. 1185 ENTITLED "RESOLUTION OF THE BOARD OF PUBLIC UTILITIES RECOMMENDING THAT THE CITY COUNCIL AUTHORIZING THE ISSUANCE AND SALE OF CITY OF SANTA ROSA REFUNDING WATER REVENUE BONDS, SERIES 2018". The motion carried by the following vote:

Yes: 6 - Vice Chair Arnone Jr., Board Member Badenfort, Board Member Dowd, Board Member Grabill, Board Member Mullan and Board Member Bannister

Absent: 1 - Chair Galvin III

8. PUBLIC COMMENTS ON NON-AGENDA MATTERS

None.

9. REFERRALS

None.

10. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION) - NONE.

11. SUBCOMMITTEE REPORTS

None.

12. BOARD MEMBER REPORTS

None.

13. DIRECTORS REPORTS

Ben Horenstein, Director reported on various department activities.

Vice Chair Arnone thanked Mr. Horenstein for his service. He also announced that the meetings for December 20 and January 3 would be cancelled.

14. ADJOURNMENT OF MEETING

The meeting was adjourned at 2:53 p.m. The next regularly scheduled meeting of the Board of Public Utilities will be held on December 6, 2018.