

CITY OF SANTA ROSA
BOARD OF PUBLIC UTILITIES

TO: BOARD OF PUBLIC UTILITIES
FROM: HEATHER JOHNSON, ENVIRONMENTAL SERVICES OFFICER
WATER DEPARTMENT

SUBJECT: CONTRACT AWARD – MONTROSE AIR QUALITY, LLC
PROFESSIONAL SERVICES AGREEMENT

AGENDA ACTION: MOTION

RECOMMENDATION

It is recommended by the Contract Review Subcommittee and the Water Department that the Board of Public Utilities, by motion, approve the Professional Services Agreement with Montrose Air Quality, LLC in the amount of \$200,000 over three years.

EXECUTIVE SUMMARY

This motion will approve a Professional Services Agreement to provide air quality emission testing at the Laguna Treatment Plant for monthly, annual, and as-needed monitoring.

BACKGROUND

The City of Santa Rosa Regional Water Reuse Facility – Laguna Treatment Plant holds an Air District Title V Major Facility Review Permit #A1403. The facility has four Combined Heat and Power Engines which are currently abated by a digester gas conditioning system. The Title V permit contains conditions for routine emissions testing from these processes. The City seeks to obtain professional services for the routine and non-routine emission monitoring for compliance with Air District permit requirements.

PRIOR BOARD OF PUBLIC UTILITIES REVIEW

None.

ANALYSIS

This project was advertised on May 5, 2021 and the solicitation period closed on June

CONTRACT AWARD – MONTROSE AIR QUALITY, LLC PROFESSIONAL SERVICES AGREEMENT
PAGE 2 OF 3

4, 2021. A total of 2 proposals were received.

The Professional Services Agreement with Montrose Air Quality, LLC is for compliance emissions testing of the four natural/gas digester gas engines in addition to monitoring the efficacy of the digester gas conditioning system. These tests are required to be performed on a monthly basis, and there is also a more extensive annual monitoring requirement.

As part of the negotiation of the Professional Services Agreement, Montrose requested, and staff consented to, some modifications to the City's standard Professional Services Agreement, including a modification to the general provisions making available insurance proceeds broader than or in excess of the City's required coverage. With the change, the City will have no express ability to recover any available insurance proceeds in excess of the required coverage. The language that generally allows for recovery of the proceeds available under additional umbrella or excess policies has been eliminated from this proposed Agreement, and staff determined that this is acceptable in this limited circumstance due to the nature of the services provided.

FISCAL IMPACT

Approval of this agreement has no additional impact on the budget. Funds for these services have been previously appropriated in the Regional Operations budget.

ENVIRONMENTAL IMPACT

This action is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15301, Existing Facilities. Specifically, the air quality emissions testing is required for the continued operation of an existing public facility, and no expansion of use is proposed. In addition, this is an activity covered by the common sense exemption in CEQA Guidelines Section 15061(b) because there is no possibility that the activity may have a significant effect on the environment.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

On October 28, 2021, the Board of Public Utilities Contract Review Subcommittee reviewed and recommended approval of the Professional Services Agreement and accompanying scope of work and requested greater detail for the modified insurance requirements requested by the vendor for this work.

ATTACHMENTS

- Attachment 1 – Montrose Professional Services Agreement

CONTRACT AWARD – MONTROSE AIR QUALITY, LLC PROFESSIONAL SERVICES
AGREEMENT
PAGE 3 OF 3

CONTACT

Heather Johnson, Environmental Services Officer
hjohnson@srcity.org
(707) 543-3472