



**Board of Public Utilities
Regular Meeting Minutes - Draft**

Thursday, February 20, 2020

1:30 PM

1. CALL TO ORDER AND ROLL CALL

Chair Galvin called the meeting of the Board of Public Utilities to order at approximately 1:30 p.m.

Present 7 - Chair Daniel Galvin III, Vice Chair William Arnone Jr., Board Member Lisa Badenfort, Board Member Christopher Grabill, Board Member David Bannister, Board Member Mary Watts, and Board Member Glen Wright

2. STATEMENTS OF ABSTENTION BY BOARD MEMBERS

No statements of abstention were made by Board members.

3. STUDY SESSION

3.1 ASSET MANAGEMENT OVERVIEW

This presentation will provide an overview of asset management principles and how they are applied in developing Santa Rosa Water's capital improvement program. The Board may discuss this item and give direction to staff.

Attachments: [Presentation \(added 2/19/20\)](#)

Presenter(s): Casey Claborn, Associate Civil Engineer and Jason Roberts, Associate Civil Engineer.

4. MINUTES APPROVAL

The minutes of February 6, 2020 were accepted as submitted.

4.1 February 6, 2020 - Regular Meeting Minutes.

Attachments: [February 6, 2020 Regular Meeting Minutes \(added 2/20/20\)](#)

5. STAFF BRIEFINGS

5.1 HIGH STRENGTH WASTE PROJECT PERFORMANCE REPORT

Staff will update the Board on the operational results of the High Strength Waste Project for 2019. The Board may discuss this item and

give direction to staff.

Attachments: [Presentation \(added 2/19/20\)](#)

Presenter(s): Joe Schwall, Deputy Director Regional Water Reuse Operations.

5.2 WATER ENGINEERING SERVICES UPDATE

Staff will provide an update on the Water Engineering Services section and the accomplishments in 2019. The Board may discuss this item and give direction to staff.

Attachments: [Presentation \(added 2/19/20\)](#)

Presenter(s): Caryn Lozada, Development Review Coordinator.

5.3 2019-2020 CAPITAL IMPROVEMENT CONSTRUCTION PROJECT UPDATE

Staff will present a brief update on completed water, wastewater and regional construction projects in 2019, highlighting key projects in each sector. Staff will also provide a preview of construction projects to be initiated in 2020. The Board may discuss this item and give direction to staff.

Attachments: [Presentation \(added 2/19/20\)](#)

Presenter(s): Lori Urbanek, Deputy Director Engineering Services and Tracy Duenas, Supervising Engineer.

6. CONSENT ITEMS

6.1 MOTION - EXTENSION OF EXCLUSIVE NEGOTIATION AGREEMENT WITH RENEWABLE SONOMA

RECOMMENDATION: It is recommended by the Water Department and the City Attorney's Office that the Board, by motion, approve a 360-day extension of the Exclusive Negotiation Agreement with Renewable Sonoma, to continue City staff negotiations with Renewable Sonoma regarding potential lease of City property to locate and operate a solids waste receiving and composting facility.

Attachments: [Staff Report](#)
 [Attachment 1](#)
 [Attachment 2](#)
 [Attachment 3](#)

A motion was made by Vice Chair Arnone, Jr., seconded by Board Member Watts to approve a 360-day extension of the Exclusive Negotiation Agreement with Renewable Sonoma, to continue City staff negotiations with Renewable Sonoma regarding potential lease of City property to locate and operate a solids waste receiving and composting facility. The motion carried by the following vote:

Yes: 7 - Chair Galvin III, Vice Chair Arnone Jr., Board Member Badenfort, Board Member Grabill, Board Member Bannister, Board Member Watts and Board Member Wright

6.2 RESOLUTION - APPROVAL - SECOND AMENDMENT TO GENERAL SERVICES AGREEMENT (GSA) F001721 CHEMTRADE CHEMICALS US, LLC

RECOMMENDATION: It is recommended by the Water and Finance Departments that the Board, by resolution, approve a Second Amendment to General Services Agreement F001721 for liquid aluminum supply with Chemtrade Chemicals US, LLC, Parsippany, NJ for the addition of funds in an amount not to exceed \$50,000, for a total Agreement amount not to exceed \$169,041.65.

Attachments: [Staff Report](#)
 [Attachment 1](#)
 [Resolution](#)

A motion was made by Vice Chair Arnone, Jr., seconded by Board Member Watts to approve Item 6.2 - RESOLUTION NO. 1211 ENTITLED "RESOLUTION OF THE BOARD OF PUBLIC UTILITIES AUTHORIZING THE APPROVAL OF THE SECOND AMENDMENT TO GENERAL SERVICES AGREEMENT F001721 FOR LIQUID ALUMINUM DELIVERY SERVICES WITH CHEMTRADE CHEMICALS US, LLC". The motion carried by the following vote:

Yes: 7 - Chair Galvin III, Vice Chair Arnone Jr., Board Member Badenfort, Board Member Grabill, Board Member Bannister, Board Member Watts and Board Member Wright

7. REPORT ITEMS - NONE.

8. PUBLIC COMMENTS ON NON-AGENDA MATTERS

NONE.

9. REFERRALS

NONE.

10. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION)

NONE.

11. SUBCOMMITTEE REPORTS

Board member Watts reported that the Budget Review Subcommittee met on Tuesday and was expecting to have two additional meetings. In addition, staff will be scheduling City Council member and Board member meetings to review the budget.

12. BOARD MEMBER REPORTS

NONE.

13. DIRECTORS REPORTS

Jennifer Burke, Director announced that Dan Silveria would be retiring after more than 31 years with the City. She expressed her appreciation for his design review and project coordination on several major plant upgrades including the Combined Heat and Power facility, the High Strength Waste Facility and, the urgent repair of the headworks screens. She thanked Dan for his 27 years of active service in the military in addition to, his dedication to the City. She further reported that Peter Martin has joined the department as the new Deputy Director of Water Resources.

14. ANNOUNCEMENT OF CLOSED SESSION ITEM(S) AND ADJOURNMENT TO CLOSED SESSION (MAYOR'S CONFERENCE ROOM - ROOM 10)

Molly Maclean, Assistant City Attorney announced the closed session items 14.1 and 14.2. The Board adjourned to closed session at 2:51 p.m.

14.1 CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Paragraph (1) of subdivision (d) of Government Code Section 54956.9)

Name of Case: In the Matter of the City of Santa Rosa's Petition for Review of Action and Failure to Act by the California Regional Water

Quality Control Board, North Coast Region, in Adopting Order No. R1-2013-00
Court Case No. California State Water Resources Control Board, Water Quality Petition A-2287(b).

14.2 CONFERENCE WITH REAL PROPERTY NEGOTIATOR
(Government Code Section 54956.8)

Property: None, Sonoma CA 95476, APN's 128-491-013, 014 and 015
Agency Negotiator: Jill Scott, Real Property Negotiator
Negotiating Parties: William A & E Cecile Kiser Trust Et Al
Under Negotiations: Price and terms of payment.

15. ADJOURN TO OPEN SESSION IN THE MAYOR'S CONFERENCE ROOM AND ANNOUNCEMENT OF CLOSED SESSION ACTION, IF ANY.

At 4:00 p.m. the meeting was reconvened to open session. Chair Galvin announced that the Board received a briefing on Item 14.1 and no direction was given. In addition, the Board received a briefing on Item 14.2 the Board gave direction to staff.

16. ADJOURNMENT OF MEETING

Chair Galvin adjourned the meeting at 4:02 p.m. The next regular scheduled meeting of the Board of Public Utilities will be held on April 16, 2020.