

**FOURTH AMENDMENT  
TO PROFESSIONAL SERVICES AGREEMENT NUMBER F000424  
WITH NETFILE, INC.**

This Fourth Amendment to Agreement number F000424, dated June 1, 2012, ("Agreement") is made as of this \_\_\_\_\_ day of \_\_\_\_\_, 2022, by and between the City of Santa Rosa, a municipal corporation ("City"), and Netfile, Inc., formerly known as West Coast Online Information Systems, Inc. dba Netfile ("Contractor").

**RECITALS**

- A. City and Consultant entered into the Agreement for Contractor to provide the services and deliverables described in Exhibit A, Scope of Services, as previously amended by the First and Second Amendments, and the general nature of their purposes.
- B. City and Consultant now desire to amend the Agreement for the purpose of extending the term of the Agreement through June 30, 2027.

**AMENDMENT**

**NOW, THEREFORE**, the parties agree to amend the Agreement as follows:

1. Section 2. Term of Agreement

The first sentence of Section 2 is amended to read as follows:

"The term of this Agreement shall begin on the Effective Date of June 1, 2012 and terminate at the end of the day on June 30, 2027."

2. Section 3. Compensation and Payment

Section 3 is amended to increase compensation under the Agreement by \$67,500 as follows:

"a. During the time period of July 1, 2022 through June 30, 2027, City shall pay NetFile the discounted sum of four thousand five hundred dollars (\$4,500.00) per year, (total annual amount not to exceed \$22,500.00 for the 5 year period) for the Statement of Economic Interests system.

b. During the time period of July 1, 2022 through June 30, 2027, City shall pay NetFile the discounted sum of nine thousand dollars (\$9,000.00) per year, (total annual amount not to exceed \$45,000.00 for the 5 year period) for the Campaign and Lobbyist Disclosure system.

c. The total not-to-exceed amount through the extended Term of the Agreement (June 30, 2027), which includes the additional costs for future years identified in sections 3(a) and 3(b) above, is two hundred thousand, two hundred and fifty dollars and no cents (\$200,250).

d. Contractor will bill City on an ongoing quarterly basis for Services provided by Contractor in advance of the quarter. City will pay Contractor within thirty (30) days of City's receipt of invoice. If for any reason the contract is terminated prior to the paid through date by the City, Contractor will reimburse City any unused amount within ten (10) working days from the termination date."

### 3. Exhibit B – Compensation

Exhibit B-1 and Exhibit B-2 to the Agreement are supplemented by Exhibit B-3 to this Amendment.

All other terms of the agreement shall remain in full force and effect.

Executed as of the day and year first above stated.

#### CONSULTANT:

**CITY OF SANTA ROSA**  
a Municipal Corporation

Name of Firm: NetFile, Inc.

TYPE OF BUSINESS ENTITY (*check one*):

By: \_\_\_\_\_

Print Name: CHRIS ROGERS

Title: Mayor

☐ Individual/Sole Proprietor  
☐ Partnership  
☒ Corporation  
☐ Limited Liability Company  
☐ Other (please specify: \_\_\_\_\_)

*Signatures of Authorized Persons:*

APPROVED AS TO FORM:

By: \_\_\_\_\_

Print Name: David Montgomery

\_\_\_\_\_  
Office of the City Attorney

Title: President

ATTEST:

By: \_\_\_\_\_

Print Name: Tom Diebert

\_\_\_\_\_  
City Clerk

Title: CFO

City of Santa Rosa Business Tax Cert. No.

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Amendment to Professional Services Agreement  
Form approved by the City Attorney 8-8-14

N/A

Attachment: Exhibit B-3 – Schedule of Fees (through June 30, 2027)

## **EXHIBIT B-3**

### **SCHEDULE OF FEES**

As a result of a special program for the City, a discount of 10% off the regular price is included in the pricing below for a 5 year commitment.

During the time period of July 1, 2022 through June 30, 2027, City shall pay NetFile the discounted sum of four thousand five hundred dollars (\$4,500.00) per year, (total annual amount not to exceed \$22,500.00 for the 5 year period) for the Statement of Economic Interests system.

During the time period of July 1, 2022 through June 30, 2027, City shall pay NetFile the discounted sum of nine thousand dollars (\$9,000.00) per year, (total amount not to exceed \$45,000.00 for the 5 year period) for the Campaign and Lobbyist Disclosure system.

All invoices shall be submitted to the City Clerk at the address shown below:

City of Santa Rosa  
100 Santa Rosa Ave., Room 10  
Santa Rosa, CA 95404

Contractor shall submit the following information with each invoice:

- (a) Date of invoice;
- (b) Detailed description of Deliverable; and,
- (c) Price, as applicable

City and Contractor agree to negotiate in good faith as to any disputes regarding the payment of Contractor's invoices by City.