

CITY OF SANTA ROSA  
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL  
FROM: SCOTT WESTROPE, FIRE CHIEF  
SUBJECT: APPROVAL FOR FIRE DEPARTMENT TO PURCHASE TWO  
TYPE 5 SKEETER BRUSH TRUCKS

AGENDA ACTION: RESOLUTION

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RECOMMENDATION

It is recommended by the Fire Department that the Council, by resolution, approve the purchase of two Type 5 Skeeter Brush Trucks up to a not-to exceed amount of \$678,000 and delegate authority to the City Manager or designee to utilize cooperative purchasing through the Houston-Galveston Area Council (H-GAC) and H-GAC vendor Golden State Fire Apparatus, Inc., Sacramento, CA, including approval of the issuance of any necessary purchase orders and/or any other documents, agreements or amendments related to the purchase that are in a form approved by the City Attorney. The purchase of these two fire engines are part of the Wildland Response and Resiliency Strategic Plan (WUI 2.0) that was funded by City Council via PG&E settlement funds.

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EXECUTIVE SUMMARY

The Fire Department recommends the City procure two Type 5 Skeeter Brush Trucks up to a not-to-exceed amount of \$678,000. Staff recommends use of cooperative purchasing through the H-GAC program where the City would purchase the Skeeter Brush Trucks from Golden State Fire Apparatus Inc. with approval of the issuance of a City Purchase Order. Staff also recommends that Council delegate authority to the City Manager or designee to negotiate and execute any other documents, agreements and/or amendments related to the purchase that are in a form approved by the City Attorney.

BACKGROUND

As part of the department's ongoing efforts to improve operational response to wildfire incidents as identified in the Wildland Resiliency and Response Strategic Plan (WUI 2.0), the Fire Department has identified a need for two new Type 5 Skeeter Brush Trucks to add to the fire apparatus fleet. Typically fire apparatus purchases span a year or more as each apparatus is built to the department's specifications. Due to chassis

AUTHORIZATION TO PURCHASE TWO PIERCE TYPE 1 FIRE ENGINES  
PAGE 2 OF 3

supply chain issues, it is estimated that the receipt of these brush trucks will be between 450-600 days.

PRIOR CITY COUNCIL REVIEW

Not applicable.

ANALYSIS

This item, if approved, will authorize the purchase of two Type 5 Skeeter Brush Trucks from Golden State Fire Apparatus Inc. of Sacramento CA, in an amount not to exceed \$678,000.

Staff recommends delegation of authority to the City Manager or designee to use the Houston-Galveston Area Council (H-GAC) Interlocal Contract for Cooperative Purchasing 10-2428. H-GAC has entered into H-GAC Agreement No. FS12-19 with Golden State Fire Apparatus, Inc. of Sacramento, CA under which Golden State Fire Apparatus, Inc. makes its equipment available under competitive prices to H-GAC members. In typical cooperative purchase transactions, the City issues its purchase order to Golden State Fire Apparatus, Inc. to purchase the equipment.

The H-GAC Buy Contract No. FS12-19 agreement is a contract between H-GAC Buy and Golden State Fire Apparatus, Inc. which includes non-standard terms and conditions. The City can utilize the solicitation and access favorable pricing under H-GAC Buy Contract No. FS-12-19 to make its own purchase from Golden State Fire Apparatus, Inc. directly. The City will issue a Purchase Order Golden State Fire Apparatus, Inc. that will include the City's standard terms and conditions. The Golden State Fire Apparatus proposal does include some unfavorable provisions, including, for instance late and cancelation fees. City staff is familiar with similar terms from prior purchases under H-GAC Buy agreements and nevertheless believes that the benefits associated with the purchase that includes some non-standard terms outweigh the legal risks.

Santa Rosa City Code Section 3-08.160 allows for cooperative purchases when advantageous to the City. H-GAC Buy's procurement process includes research, specifications preparation, pre-bid and preproposal conferences, legal notice posting and advertising, bid/proposal review and contract execution available at a national level. Additional benefits to utilizing a cooperative purchase agreement is an expedited procurement process, volume purchasing discounts, on-duty professional staff assistance, research and development of technical specifications, and contract management services provided by the lead agency (H-GAC Buy). Staff has determined that a new competitive bid solicitation would not result in achieving beneficial competitive results.

In addition to authorizing the City Manager to utilize cooperative purchasing for the two Brush Trucks, staff recommends that Council delegate authority to the City Manager or

AUTHORIZATION TO PURCHASE TWO PIERCE TYPE 1 FIRE ENGINES  
PAGE 3 OF 3

designee to negotiate and execute any necessary, related documents and agreements for the procurement, provided they are in a form approved by the City Attorney.

FISCAL IMPACT

The two Type 5 Skeeter Brush Trucks have been appropriated in JL Key 05110 – Wildland Resiliency Response, which was originally funded through PGE Settlement funds. There will be no impact on the General Fund.

ENVIRONMENTAL IMPACT

The proposed action is exempt from the provisions of the California Environmental Quality Act (CEQA) under CEQA Guidelines Section 15378 in that the purchase order is not considered a project under CEQA, and no environmental review is required.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable.

NOTIFICATION

Not applicable.

ATTACHMENTS

- Attachment 1 (H-GAC Buy Cooperative Agreement with Golden State Fire Apparatus, Inc. (No. FS12-19)/H-GAC Interlocal Contract for Cooperative Purchasing between H-GAC and the City (No. 10-2428))
- Resolution/Exhibit A (Golden State Fire Apparatus, Inc. Sales Proposal & Vendor Special Terms)

CONTACT

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