



Exhibit B-1

March 23, 2022

PROPOSAL FOR  
Request For  
Construction Management and Inspection Services  
for **TERRA LINDA and BUENA VISTA**  
Sewer and Water Replacement

City of Santa Rosa  
Transportation and Public Works Department



335 Tesconi Circle  
Santa Rosa, CA 95401  
Tel: 707.579.0388  
[www.gvalley.com](http://www.gvalley.com)



## Scope of Service

### Scope of Services

The following scope of services complements the outlined role of an inspection team defined in the publication issued by the APWA “Management of Public Works Construction Projects” and is not intended to replace, or repeat, that document. In addition, the City of Santa Rosa has developed a strong standard of care thru the years that our team has learned and meets on every assignment. Our work will comply with Exhibit A and B as included in the RFP issued by the City. Services will include the coordination between the Contractor and the City’s Survey section and Materials Testing Lab for the needed construction staking and materials testing.

### Task No 1 - Pre-Construction Meeting & Photos

Pre-construction services will include logistics, coordination, and pre-construction meeting with the Contractor, City staff, utility companies, City Fire & Police, special inspectors, and any other project stake holders that the City would like to invite. Prior to the pre-construction conference Green Valley will review the contract documents for relevant discussion points including pedestrian and public safety, tree and landscape protection, traffic control issue, scheduling, contingency plans for issues for returning lanes to travelling public, etc.

The meeting will provide the project team members the opportunity to convey their agendas and concerns. We will discuss project safety and schedule and establish a public relations program to be implemented by the Contractor and our team for notification to residents and businesses as well as to address the general public’s questions and concerns. Pre-construction services that Green Valley will provide include:

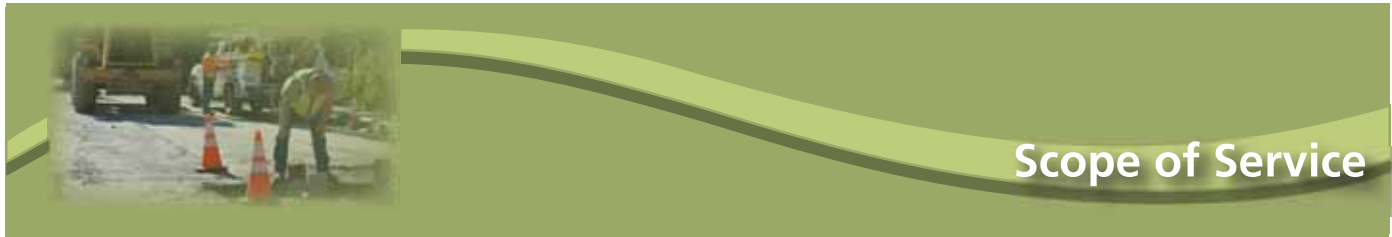
- Produce pre-construction conference invitations, agenda items, and meeting minutes. Agenda items include lines of communication, public outreach protocol, pedestrian and site safety, submittals, change procedures, payments, progress schedules, contract time, requests for information, and other applicable items including that of minimizing impacts to the neighborhood during construction and facilitating traffic flow thru the site via extended working hours
- Pre-construction digital photos and video of the project site with particular emphasis on surrounding properties to hold contractor responsible for any damage.
- Set up the project files in accordance with the City’s standard formats for administration.
- Develop and distribute a project submittal log and discuss “order of work” requirements

### Hot Buttons

- Residential Neighbourhood – D/W ingress/egress issues
- Ped traffic with kids for Hidden Valley Middle School
- Evacuation Route during fire season
- Mature landscaping and hardscape features
- CONSTRUCTION FATIGUE of neighbors over 1 yr!







## Scope of Service

### Task No. 2 - Submittal Management

At the pre-construction conference we will provide the Contractor with a submittal log of the required submittals and due dates that will keep the project on schedule. Submittals will be stamped, logged and reviewed by the CM and Project Manager for conformance with the contract documents. When appropriate, submittals will be forwarded to the City's designated representative(s) for review and final approval to ensure conformance with the design intent. Submittals associated with the materials will be sent to the City Materials lab for review and comment. Once submittals are approved they will be distributed to the City, Contractor, and Green Valley Construction Inspector.

We will generate and update a submittal log and track the status of time lines, approvals, re-submittals and "ball in court" status at various times during the review process. Submittals will be subsequently filed by submittal number.

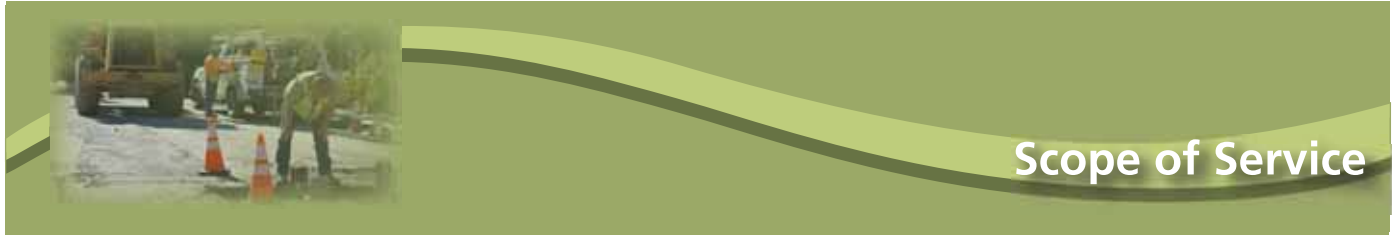
### Task No. 3 - Schedule Management

Once Green Valley receives the initial construction schedule from the Contractor, it will be reviewed for accuracy and reasonableness. We will verify that it meets order of work, and contract requirements in the Special Provisions. Progress schedules will be reviewed weekly to ensure the Contractor is meeting the critical dates. If the Contractor fails to meet critical dates, we will immediately address the situation and work with the relevant parties to provide solutions to get back on schedule. Schedule updates may be required once every 3 weeks, or a month or more often. Weekly Statements of Working Days will be issued with care determining the "Controlling Item of Work". We will facilitate negotiation of any time extensions for the Contractor due to change orders, weather, or other delays. We may also maintain an as-built progress schedule.

Managing the Contractor's schedule is mandatory on this assignment due to the critical nature of Fulton Rd as an emergency corridor during evacuations, as well as the need to expedite the project progress to minimize impacts to the travelling public.

### Task No. 4 – Daily Field Inspection & Documentation

Green Valley's inspector will provide daily, on-site inspections of the construction activities to ensure that the Contractor's work conforms to the contract documents and the City of Santa Rosa Design and Construction Standards. The on-site inspector will provide documentation of the work on daily inspection reports. The inspection reports include documentation of construction activities, proposed change orders and notice of potential claims, critical conversations, safety issues and accidents, extra work in progress,



materials testing performed, information for “as-built” drawings, quantities for progress payments, environmental concerns, and visitors to the project site. Daily inspection reports will be submitted to the City on a weekly basis for the previous week’s work by Noon on Monday. Green Valley will also document the work in progress with digital photos and video. Photos and videos will be submitted to the City on a monthly basis. Other important tasks of the on-site inspector include public relations, monitoring Contractor compliance with the City requirements, including traffic and pedestrian safety control plans (critical on this Project), SWPPP awareness, among others.

We will recommend a course of action to the City if measures to meet required permits are not met by the Contractor.

**Task No. 5 - Requests for Information (RFI)**

The Contractor will be required to submit all Requests for Information (RFI) in writing. Green Valley’s Construction Manager will generate an RFI form that has the request or question on top and the Construction Manager’s answer on the bottom. There will be some cases where the Construction Manager will need to consult with the City representative and designer. The CM will ensure that the Contractor receives a timely response – 2 days maximum. If the RFI results in a change order, it is linked into the change order log. The Construction Manager will generate an RFI log that lists the “Ball-in-court”, status, description, and if the RFI results in a potential change order. It should be noted that most questions or issues can be resolved at the progress meetings.

**Task No. 6 – Construction Management**

The Construction Manager team will take responsibility for the oversight of the Project and ensure that the construction and contract administration is performed in compliance with the project plans and specifications. They will be responsible for the following items, at a minimum:

- Project progress
- Progress meeting facilitation
- Weekly and monthly inspection and management summary reports
- Monthly Pay Requests
- Collecting and qualifying required payroll certifications



**Task No. 7 - Change Order Management**

In addition to reviewing the bid documents and field conditions, our Construction Manager will use RFI Logs, Field Directive Logs, Potential Change Order Logs, meeting minutes, and discussions with City representatives, to determine if a Change Order (CO) is warranted. If a change order is warranted, our Construction Manager will facilitate negotiations between the Contractor and the City to produce the



## Scope of Service

best construction method at the lowest cost. If a change order requires input from the design engineer, our Construction Manager will coordinate to ensure it is reviewed. The Construction Manager will also determine if added contract time is warranted as a result of the change order. The change order format will follow City standards, with the appropriate City, Contractor and Green Valley signature lines. A Change Order Log is created that shows Change Order number, description, status, approved date, start and completion dates and cost.

### **Task No. 8 - Payment Management**

The Construction Manager will request a breakdown of lump sum bid items from the Contractor if required by the contract specifications. The Construction Manager will check if there are maximum bid amounts for certain lump sum items and the requirements regarding payment for materials on hand. Green Valley's inspector will field measure and record quantities of work and materials and change order pay records and turn in to the Construction Manager. On a monthly basis, Green Valley will check quantities and prepare and process payment recommendations to the City using City approved formats and submit hardcopies for approval.



### **Task No. 9 - Progress Meetings**

Green Valley will conduct utility coordination meetings (as required) and weekly progress meetings including the preparation of invitations, agenda and minutes. The progress meetings will include discussions of progress schedules, delays to the work, changes, pay estimates, public relations, safety, landscape protection measures, submittals, RFI's and other critical issues. We will always work to foster honest, open communication at these weekly meetings which helps in timely resolution of any disputes and/or potential claims.

### **Task No. 10 – Public Relations & Notifications**

An approved upon Public Relations (PR) program should be implemented at the start of the project that outlines the roles and responsibilities of the various team members. A successful PR program will address the various questions and concerns of both the adjacent residential homes, nearby schools on walking paths, as well as keeping public officials and stakeholders apprised of key project construction details throughout the life of the project. Services will be a combination of the following:

- Prepare and distribute public notification to Police and Fire via the designated Public Safety representative(s), United States Post Office, Waste Management company, local Schools, Transit companies and others as required;





## Scope of Service

- Prepare information for press releases by City Staff as required.
- Log and respond to any complaints in a timely manner;
- Record the Contractor's activities as they relate to public safety, public convenience, and to ensure that the Contractor provides the required notifications.

We feel it would be in the interest of everyone that the immediate project limits be walked at the start of the assignment with a door to door "meet and greet" of City representative and our CM/Inspection team. We would review key schedule milestones, impacts to individual yards and to leave contact numbers in case of emergencies, concerns, etc. While this may take time up front, we believe it will pay off during the construction period.



### **Task No. 11 - Reporting**

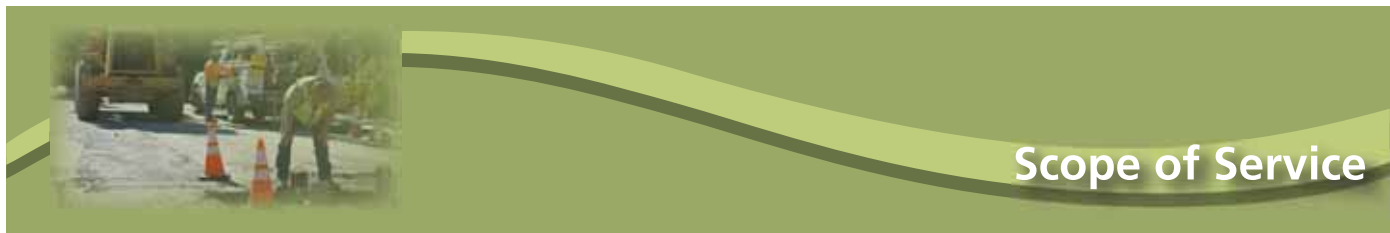
All communication will again comply with the City's issued guidelines. Communication, both verbal and written will be critical to the success of this Project, starting with internal communications between the City staff and the Green Valley team. It is critical the City's designated Project Manager always be informed of any items relating to public outreach and public relations, progress of the work and the budget. We are committed to this process and will document all construction issues with the following reports:

- Weekly Progress Meeting Minutes
- Daily email update of the day's progress and issues (upon request)
- Weekly summary of daily inspection dairies with photos
- Weekly statement of working days
- Weekly Construction Summary (if desired)
- Monthly Status Report
- Status of construction on a weekly basis in format to allow posting to the City's website

The Monthly Status Report will provide the City with information on construction activities for the month, change order cost summary, pay estimate cost summary and contract time summary.

The Construction Manager/Inspector will be in contact with our Inspector daily and will copy the City's designated Project Engineer via email on all critical issues as they happen. We will take the lead from the City representative as to the frequency and format of communication desired.





### **Task No. 12 - Conflict Resolution and Claims Avoidance**

Green Valley has a standard procedure to help prevent claims from being filed and resolve conflicts during construction in order to keep the additional costs down and to minimize City staff involvement in the project.

We will resolve conflicts quickly by keeping the lines of communication open as well being honest and responsive with the Contractor. In Green Valley's opinion, the most important meeting to foster communications and to resolve conflicts quickly is the progress meeting. We have found that most conflicts (or just RFI's) can be thoroughly discussed and defused at these weekly meetings. The key is to foster an on-going, working relationship with the Contractor at start of project and remain professional in these conversations.

If we cannot facilitate negotiation of a resolution to a dispute and receive a Notice of Potential Claim from the Contractor, we will be ready to support the City's position. Green Valley maintains accurate and thoroughly documented project information as backup for claim resolution. Green Valley will continue to facilitate negotiations while tracking and logging all correspondence, as-built progress schedules, and other backup documentation.

We have exceptionally experienced claims analyst personnel on staff with years of experience gained working directly for large scale Contractors in the same capacity. This depth of experience gives our clients, and project teams the knowledge to know exactly what a legitimate claim is and what a true and fair price for compensation is. Our staff members are extremely knowledgeable of contract law giving us an excellent negotiating stance for the City's benefit.

### **Task No. 13 – Closeout & Record Drawings**

We will work with the City and the Contractor to keep a "record set" of drawings to document changes and as-built conditions of the original construction documents.

Once construction is completed to the satisfaction of the City, we compile all pertinent files and related information and submit to the City for their permanent records. We will coordinate with the Inspector to furnish the City the following:

- Record drawings
- Project Photos
- All contract files and records
- Electronic files in CD format





**City of Santa Rosa**  
**Construction Management Services Terms for**  
**Capital Improvement Projects**

Consultant shall:

**A. General**

1. Per California Government Code Section 4525-4529.5, **Construction Manager (CM)** shall be a licensed Architect, registered engineer, or licensed general contractor.
2. The CM is the primary point of contact and is responsible for the contract administration, construction engineering, and engineering integrity of the project. The CM must ensure the contractor complies with the requirements of the contract documents. The CM will keep close communication with the City Project Manager.

**B. Project Coordination and Correspondence**

1. Coordinate among Contractor, the project team, various utility companies (such as PG&E, AT&T, Comcast, etc.), and other parties as required.
2. Receive all Contractor correspondences. Coordinate with applicable parties as necessary to develop responses. Prepare and transmit responses.
3. Maintain logs of requests for information, submittals, plan clarifications, claims, proposed change orders, final change orders.
4. Provide status updates on significant issues to City.
5. Provide any documentation required by City, State, or Federal requirements for contract administration.
6. Lead preconstruction conference. Prepare agenda and minutes.
7. Lead progress meetings as needed (or regularly scheduled) with Contractor and City staff. Prepare agenda and minutes.
8. Coordinate testing provided by City Materials Engineering with City project team.
9. Contract for and manage non-City supplied material testing services.
10. Coordinate testing and startup including efforts by Contractor, manufacturers, and City staff.

**C. Reports**

1. Prepare very short (1 page) weekly progress reports including a list of key items of work completed during the week and expected work the following week. Include approximately 2 photos. Submit to the City by Monday 9:00 am the following week. This weekly report may be posted to the City's public website.
2. Prepare and submit a monthly progress report describing key issues, status of schedule, budget, payments, RFI's, submittals, claims, potential change orders, and change orders.
3. Review Inspector's Daily Construction Reports and suggest edits where applicable. Initial (to show you reviewed and approved document) and submit copies to City of previous weeks Daily Reports by Monday 9:00 am the following week.

4. Review/complete Weekly Statement of Working Days and submit to the City for review by Monday morning at 9:00 a.m. the following week.
5. Complete all documentation and coordination required for final acceptance and closeout of construction contracts.

**D. Submittal Management**

1. Receive, stamp, and log submittals, and distribute for review by the design team City staff.
2. Monitor review of submittals to foster timely review and return of submittals to Contractor.
3. Review administrative submittals for conformance with Contract plans and specification requirements and City standards.
4. Transcribe reviewer’s comments to duplicate copies for return to Contractor and distribution.
5. Consultant shall ensure that all submittals returned to Contractor include the following language:

“CITY OF SANTA ROSA

|   |   |
|---|---|
| <input type="checkbox"/> No exceptions        | <input type="checkbox"/> Make Corrections Noted |
| <input type="checkbox"/> Revise and Re-submit | <input type="checkbox"/> Not Reviewed           |
| <input type="checkbox"/> _____                |   |

Submittal was reviewed for general conformance to Contract plans and specifications only. Contractor is responsible for confirming and correlating full compliance with contract plans and specifications. Notations neither relieve contractor from Contract plans and specification compliance nor authorize changes to contract amount. This review does not relieve Contractor from responsibility for any errors, omission or deviations from the contract plans whether or not such errors, omissions or deviations are noted on this drawing.

By \_\_\_\_\_ Date \_\_\_\_\_”

**E. Change Order and Claims Management**

1. Analyze requested change orders for validity, cost, and schedule impacts. Provide information to City Engineer necessary to review the requested change order. The City Engineer shall be responsible for the consideration, negotiation and resolution of all requests for change orders. At the request of the City Engineer, draft and forward proposed change orders to the Engineer using City provided change order format. City staff will formally process, transfer draft change orders to City letterhead, obtain signatures, and distribute accordingly.
2. Analyze claims for validity, cost, and schedule impacts. Provide information to the City Engineer necessary to review and resolve the claim. The City Engineer shall be responsible for the consideration, negotiation, and resolution of all claims. If requested by the Engineer, Consultant shall draft responses to claims for review and approval by the City Engineer. City staff will obtain final signatures and distribute responses to claims.

**City of Santa Rosa**  
**Construction Inspection Services Terms for**  
**Capital Improvement Projects**

Consultant shall:

**A. Deliverables / Documentation**

1. Prepare pre-construction photo log to identify pre-existing damage to the surface features (and the existing condition of areas that may be damaged by the Contractor) within Project limits. Give a duplicate copy to City. Labeled digital photos on CD are preferred.
2. Complete Daily Construction Reports and submit signed Reports to the Engineer for review by Monday morning at 9:00 a.m. the following week.
3. Take digital construction progress photos, label, and store in a logical manner to be turned over to the Engineer for review by Monday morning at 9:00 a.m. the following week.
4. Complete Weekly Statement of Working Days and submit signed Statements to the Engineer for review by Monday morning at 9:00 a.m. the following week.
5. Document all warnings given to the Contractor regarding safety Hazards.
6. Keep an up to date set of marked up drawings recording as-built conditions, or if required by Contract ensure that the Contractor is doing so.
7. Review Contractor's monthly payment requests, establish payment quantities, review materials on hand, prepare, sign, and date payment recommendations and submit to the Engineer for payment.
8. Create Punch List of outstanding items to be completed when the project is at substantial completion.
9. Make "Record Plan" redline revisions to the original project mylar drawings to show changes that occurred during construction.

**B. Responsibility and Duties**

1. The construction inspector's responsibilities and duties are consistent with industry standard practice and are described in the Caltrans Construction Manual, and the American Public Works Association publication titled "Management of Public Works Construction Projects."
2. The Construction Inspector is the "eyes and ears" of the Engineer and as such shall ensure compliance with the Contract Documents. The Construction Inspector is not authorized to make changes and shall notify the City Representative if any deviation from the Contract Documents appears to be necessary.



3. Have OSHA - Hazardous Waste Operations and Emergency Response training with a minimum current certification as a 24 Hour Occasional Site Worker.
4. Coordinate the handling and/or disposal of contaminated or hazardous materials with the contractor, specialty contractors, disposal sites, and City staff if contaminated or hazardous materials are encountered during construction. Sign manifests as necessary.
5. Be confined spaced trained and certified if inspection in confined spaces is required. Any confined space entry shall be carried out in accordance with Section 7-1.01L of City's specifications.
6. Witness sewer and water pressure and vacuum testing and document results in Daily Reports. Witness and document television inspection of sewer systems.
7. Review connections of all new service laterals to existing services prior to backfill and note the condition of the exposed portion of the existing service piping.

**C. *Water Testing***

1. Perform water sampling for bacteriological clearance per the construction specifications. In the event that a Consultant inspector is unfamiliar with the procedure, the City will conduct the first sampling with Consultant as a training opportunity so the inspector can conduct any future bacteriological sampling that may be required.

**D. *Public Relations***

1. Act as the primary contact for the public during construction. Meet with property owners and businesses to keep them informed of anticipated construction activities which may affect them.
2. Address complaints by meeting with members of the public in a timely manner. Follow up with Contractor to resolve any complaints. Maintain a log of complaints which includes the date of the complaint, name of complainant, address, type of complaint, date Contractor notified, and date complaint resolved/action taken.
3. Ensure Contractor provides required public notifications for construction activities.
4. Prepare agendas, coordinate, advertise, and lead any public meetings necessary during construction. Provide follow up contact with individuals. Maintain minutes of any meetings.

# Detailed Fee Estimate for Construction Management & Inspection



Client Name: City of Santa Rosa

Project Description: Terra Linda and Buena Vista Sewer and Water Replacement - Phase 1

Date: March 22, 2022

Fees Below are Valid from March 1, 2022 through June 30, 2022

| Classification:  | Project Manager | Construction Manager | Construction Inspector | Construction Inspector OT | Construction Inspector NIGHT | Construction Inspector NIGHT OT | Admin          | Direct Costs   | Total Hours | Total Costs      | Remarks                               |
|--|-----------------|----------------------|------------------------|---------------------------|------------------------------|---------------------------------|----------------|----------------|-------------|------------------|---------------------------------------|
| Hourly Rates:  | \$200           | \$225                | \$160                  | \$180                     | \$190                        | \$225                           | \$80           |                |             |                  |                                       |
| Task 1 - Pre-Construction Meeting & Start up                     | 16              | 40                   | 24                     |                           |                              |                                 | 16             |                | 96          | \$17,320         |                                       |
| Task 2 - Submittal Management                                    |                 | 40                   |                        |                           |                              |                                 |                |                | 40          | \$9,000          |                                       |
| Task 3 - Schedule Management                                     |                 | 8                    |                        |                           |                              |                                 |                |                | 8           | \$1,800          |                                       |
| Task 4 - Daily Field inspection & Documentation                  | 48              |                      | 464                    | 40                        |                              |                                 | 32             |                | 584         | \$93,600         | Based on 58 working days              |
| Task 5 - Requests for Information (RFI)                          |                 | 20                   |                        |                           |                              |                                 |                |                | 20          | \$4,500          |                                       |
| Task 6 - Construction Management                                 | 8               | 50                   |                        |                           |                              |                                 | 8              |                | 66          | \$13,490         | Based on 3 hrs/day for CM for 58 days |
| Task 7 - Change Order Management                                 |                 | 8                    |                        |                           |                              |                                 |                |                | 8           | \$1,800          |                                       |
| Task 8 - Payment Management                                      |                 | 20                   |                        |                           |                              |                                 |                |                | 20          | \$4,500          | Based on 3 pay estimates              |
| Task 9 - Progress Meetings                                       |                 | 20                   |                        |                           |                              |                                 |                |                | 20          | \$4,500          | Based on weekly progress meetings     |
| Task 10 - Public Relations and Notifications                     | 20              | 8                    |                        |                           |                              |                                 | 40             |                | 68          | \$9,000          |                                       |
| Task 11 - Reporting  |                 |                      |                        |                           |                              |                                 |                |                | 0           | \$0              |                                       |
| Task 12 - Claims Avoidance & Conflict Resolution (T&M As Needed) |                 |                      |                        |                           |                              |                                 |                |                | 0           | \$0              |                                       |
| Task 13 - Closeout & Record Drawings                             |                 |                      |                        |                           |                              |                                 |                |                | 0           | \$0              |                                       |
|  |                 |                      |                        |                           |                              |                                 |                |                | 0           | \$0              |                                       |
| Vehicle - Inspector  |                 |                      |                        |                           |                              |                                 |                | \$7,920        | 0           | \$7,920          | Vehicle charge of \$15/hr             |
| <b>Hours Subtotal</b>  | <b>92</b>       | <b>214</b>           | <b>488</b>             | <b>40</b>                 | <b>0</b>                     | <b>0</b>                        | <b>96</b>      |                |             |                  |                                       |
| <b>Cost Subtotal</b>   | <b>\$18,400</b> | <b>\$48,150</b>      | <b>\$78,080</b>        | <b>\$7,200</b>            | <b>\$0</b>                   | <b>\$0</b>                      | <b>\$7,680</b> | <b>\$7,920</b> | <b>930</b>  | <b>\$167,430</b> | <b>Subtotal 03/01/22 - 6/30/22</b>    |

# Detailed Fee Estimate for Construction Management & Inspection



Client Name: City of Santa Rosa

Project Description: Terra Linda and Buena Vista Sewer and Water Replacement - Phase 1

Date: March 22, 2022

Fees Below are Valid from July 1, 2022 through June 30, 2023

| Classification:  | Project Manager | Construction Manager | Construction Inspector | Construction Inspector OT | Construction Inspector NIGHT | Construction Inspector NIGHT OT | Admin           | Direct Costs    | Total Hours  | Total Costs      | Remarks                                |
|--|-----------------|----------------------|------------------------|---------------------------|------------------------------|---------------------------------|-----------------|-----------------|--------------|------------------|--|
| <b>Hourly Rates:</b>   | <b>\$200</b>    | <b>\$225</b>         | <b>\$165</b>           | <b>\$185</b>              | <b>\$195</b>                 | <b>\$230</b>                    | <b>\$80</b>     |                 |              |                  |  |
| Task 1 - Pre-Construction Meeting & Start up                     |                 |                      |                        |                           |                              |                                 |                 |                 | 0            | \$0              |  |
| Task 2 - Submittal Management                                    |                 | 8                    |                        |                           |                              |                                 |                 |                 | 8            | \$1,800          |  |
| Task 3 - Schedule Management                                     |                 | 44                   |                        |                           |                              |                                 |                 |                 | 44           | \$9,900          |  |
| Task 4 - Daily Field inspection & Documentation                  | 148             |                      | 1232                   | 80                        |                              |                                 | 80              |                 | 1,540        | \$254,080        | Based on 154 working days              |
| Task 5 - Requests for Information (RFI)                          |                 | 40                   |                        |                           |                              |                                 |                 |                 | 40           | \$9,000          |  |
| Task 6 - Construction Management                                 |                 | 112                  |                        |                           |                              |                                 | 8               |                 | 120          | \$25,840         | Based on 3 hrs/day for CM for 154 days |
| Task 7 - Change Order Management                                 |                 | 60                   |                        |                           |                              |                                 |                 |                 | 60           | \$13,500         |  |
| Task 8 - Payment Management                                      |                 | 110                  |                        |                           |                              |                                 |                 |                 | 110          | \$24,750         | Based on 8 pay estimates               |
| Task 9 - Progress Meetings                                       |                 | 80                   |                        |                           |                              |                                 |                 |                 | 80           | \$18,000         | Based on weekly progress meetings      |
| Task 10 - Public Relations and Notifications                     | 16              | 8                    |                        |                           |                              |                                 | 40              |                 | 64           | \$8,200          |  |
| Task 11 - Reporting  |                 |                      |                        |                           |                              |                                 |                 |                 | 0            | \$0              |  |
| Task 12 - Claims Avoidance & Conflict Resolution (T&M As Needed) |                 |                      |                        |                           |                              |                                 |                 |                 | 0            | \$0              |  |
| Task 13 - Closeout & Record Drawings                             |                 | 40                   | 32                     |                           |                              |                                 | 12              |                 | 84           | \$15,240         |  |
|  |                 |                      |                        |                           |                              |                                 |                 |                 | 0            | \$0              |  |
|  |                 |                      |                        |                           |                              |                                 |                 |                 | 0            | \$0              |  |
| Vehicle - Inspector  |                 |                      |                        |                           |                              |                                 |                 | \$19,680        | 0            | \$19,680         | Vehicle charge of \$15/hr              |
| <b>Hours Subtotal</b>  | <b>164</b>      | <b>502</b>           | <b>1,264</b>           | <b>80</b>                 | <b>0</b>                     | <b>0</b>                        | <b>140</b>      |                 |              |                  | <b>Subtotal 7/1/22 - 6/30/23</b>       |
| <b>Cost Subtotal</b>   | <b>\$32,800</b> | <b>\$112,950</b>     | <b>\$208,560</b>       | <b>\$14,800</b>           | <b>\$0</b>                   | <b>\$0</b>                      | <b>\$11,200</b> | <b>\$19,680</b> | <b>2,150</b> | <b>\$399,990</b> |  |

|                    |                 |                  |                  |                 |            |            |                 |                 |              |                  |                            |
|--------------------|-----------------|------------------|------------------|-----------------|------------|------------|-----------------|-----------------|--------------|------------------|----------------------------|
| <b>Hours Total</b> | <b>256</b>      | <b>716</b>       | <b>1,752</b>     | <b>120</b>      | <b>0</b>   | <b>0</b>   | <b>236</b>      |                 |              |                  |                            |
| <b>Cost Total</b>  | <b>\$51,200</b> | <b>\$161,100</b> | <b>\$286,640</b> | <b>\$22,000</b> | <b>\$0</b> | <b>\$0</b> | <b>\$18,880</b> | <b>\$27,600</b> | <b>3,080</b> | <b>\$567,420</b> | <b>Total Not to Exceed</b> |

\*\*Contingency funds may only be used with prior written authorization from City Project Management

|                      |    |                   |
|----------------------|----|-------------------|
| ** Contingency (15%) | \$ | 85,113.00         |
| <b>Grand Total</b>   | \$ | <b>652,533.00</b> |

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

# PWO A010146-2016-22 CM & I Services for Terra Linda and Buena Vista Sewer and Water Replacement - Phase 1


Final Audit Report


2022-04-18

|                 |  |
|-----------------|--|
| Created:        | 2022-04-14                                   |
| By:             | Aimee Hennessy (AHennessy@srcity.org)        |
| Status:         | Approved                                     |
| Transaction ID: | CBJCHBCAABAAEAnb9wqyeZTDbACU7ON52e4DQhzeiN7v |

## "PWO A010146-2016-22 CM & I Services for Terra Linda and Buena Vista Sewer and Water Replacement - Phase 1" History

-  Document created by Aimee Hennessy (AHennessy@srcity.org)  
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-  Document emailed to Sara Mathews (smathews@srcity.org) for approval  
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-  Email viewed by Sara Mathews (smathews@srcity.org)  
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-  Document emailed to Jason Roberts (jroberts@srcity.org) for approval  
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-  Document emailed to mikeprinz (mprinz@srcity.org) for approval  
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# A010146-2016-22 CM & I Services for Terra Linda and Buena Vista Sewer and Water Replacement - Phase 1\_Green Valley

Final Audit Report

2022-04-18

|                 |  |
|-----------------|--|
| Created:        | 2022-04-18                                   |
| By:             | Aimee Hennessy (AHennessy@srcity.org)        |
| Status:         | Signed                                       |
| Transaction ID: | CBJCHBCAABAAQdkCudttcVXiX7jTH-ZCoWxLmGJfIANi |

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-  Document created by Aimee Hennessy (AHennessy@srcity.org)  
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-  Document emailed to Liz Ellis (lizellis@gvalley.com) for signature  
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-  Document emailed to Sandy Seekins (sandys@gvalley.com) for signature  
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-  Email viewed by Sandy Seekins (sandys@gvalley.com)  
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-  Email viewed by Liz Ellis (lizellis@gvalley.com)  
2022-04-18 - 8:07:54 PM GMT
-  Document e-signed by Liz Ellis (lizellis@gvalley.com)  
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-  Document e-signed by Sandy Seekins (sandys@gvalley.com)  
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Final Audit Report

2022-04-25

|                 |   |
|-----------------|---|
| Created:        | 2022-04-18                                    |
| By:             | Aimee Hennessy (AHennessy@srcity.org)         |
| Status:         | Signed  |
| Transaction ID: | CBJCHBCAABAAUixSpEdnozdz14Xamz_AGqHEy_gtnyAaa |

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-  Document created by Aimee Hennessy (AHennessy@srcity.org)  
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-  Document signing delegated to Jessica Mullan (jmullan@srcity.org) by Patti Salomon (PSalomon@srcity.org)  
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-  Agreement completed.  
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