

CITY OF SANTA ROSA  
BOARD OF PUBLIC UTILITIES

TO: BOARD OF PUBLIC UTILITIES  
FROM: JOE SCHWALL, DEPUTY DIRECTOR, WATER DEPARTMENT  
BRANDALYN TRAMEL, PURCHASING AGENT, FINANCE  
DEPARTMENT  
SUBJECT: BID AWARD - PURCHASE ORDER FOR DATA SONDE  
MONITORING DEVICES FOR THE REGIONAL WATER REUSE  
SYSTEM

AGENDA ACTION: RESOLUTION

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RECOMMENDATION

It is recommended by the Finance and Water Departments that the Board of Public Utilities (BPU), by resolution, authorize a bid award and issuance of a purchase order for the purchase of ten (10) data sonde monitoring devices to YSI Incorporated, Yellow Springs, Ohio, in the total amount not to exceed \$128,202.50.

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EXECUTIVE SUMMARY

The Water Department is requesting a purchase order for ten (10) data sonde monitoring devices for the Regional Water Reuse System under the Subregional Waste Operations fund.

BACKGROUND

The data sonde monitoring devices monitor water quality during discharge from the Laguna Treatment Plant to receiving waters. The City is required to monitor water quality pursuant to its National Pollutant Discharge Eliminations System (NPDES) permit.

PRIOR BOARD OF PUBLIC UTILITIES REVIEW

Not Applicable

## ANALYSIS

On August 7, 2019, Invitation for Bids (IFB) 19-55 for data sonde monitoring devices was opened by Purchasing. Of the one hundred thirty-five (135) vendors notified, fourteen (14) were prospective bidders, and one (1) response was received and was considered responsive and responsible to the bid requirements. A tabulation of the responsive and responsible bid received is listed below:

<b>Vendor</b>	<b>Bid Amount</b>
YSI Incorporated Yellow Springs, OH	\$128,202.50

Staff contacted three prospective bidders to determine why they did not place a bid. Two advised staff that they were engineering firms; because this bid is supplying a product only, they elected not to bid as it was cost-prohibitive. A third prospective bidder identified that this bidding opportunity was not within their scope of work.

## FISCAL IMPACT

Funding for this expense is included in the Water Department Fiscal Year 2019-20 adopted budget.

## ENVIRONMENTAL IMPACT

This action is exempt from the California Environmental Quality Act (CEQA) because it is for the operation of existing sewerage facilities involving negligible or no expansion of use beyond the existing use, pursuant to CEQA Guideline section 15301.

## BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable.

## ATTACHMENTS

Not applicable

## CONTACT

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