

CITY OF SANTA ROSA  
BOARD OF PUBLIC UTILITIES

TO: BOARD OF PUBLIC UTILITIES  
FROM: KIMBERLY ZUNINO, DEPUTY DIRECTOR, WATER  
DEPARTMENT  
CHUCK MCBRIDE, CHIEF FINANCIAL OFFICER,  
FINANCE DEPARTMENT  
BRANDALYN TRAMEL, PURCHASING AGENT, FINANCE  
DEPARTMENT  
SUBJECT: WAIVER OF COMPETITIVE BIDDING AND APPROVAL OF SOLE  
SOURCE AWARD FOR PURCHASE OF AQUA SCREEN PARTS

AGENDA ACTION: RESOLUTION

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RECOMMENDATION

It is recommended by the Water and Finance Departments that the Board of Public Utilities, by resolution, waive competitive bidding and approve award of a sole source Purchase Order (PO) for Aqua-Screen parts, to Andritz Separation, Inc., Dallas, Texas, in an amount not to exceed \$132,041.55 plus freight.

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EXECUTIVE SUMMARY

All replacement parts required to maintain the Aqua-Screens at the Laguna Wastewater Treatment Plant are proprietary to Andritz Separation, Inc. and are only available for purchase through Andritz Separation, Inc.

BACKGROUND

The Laguna Treatment Plant (LTP) has four Aqua-Screens (perforated screens) manufactured and distributed by Andritz Separation, Inc., Dallas, Texas. The perforated screens remove solids contained in the Plant influent that are greater than 6mm in diameter. The screens have been in service approximately 10 years with the north side commissioning occurring in November 2007 and the south side in November 2008. Inspections of the screens occur annually in consultation with the manufacturers field service engineers. During the most recent inspection, it was determined that replacement of certain wear elements will need to occur as soon as possible. Installation of these parts will be done by a competitively bid construction contract during the spring of 2019. This purchase is for parts only. The parts have a long lead time and this purchase will ensure

that the parts are on-hand in the event of an equipment failure prior to the design and bidding of the installation contract.

#### PRIOR BOARD OF PUBLIC UTILITIES REVIEW

Not Applicable

#### ANALYSIS

All replacement parts required to maintain the Aqua-Screens are proprietary to Andritz Separation, Inc. and are only available for purchase from them. Andritz Separation, Inc., has submitted a fixed-price proposal for the standard parts. Due to the long lead time and risk of equipment failure, it is in the City's best interest to award a sole source purchase order for Aqua-Screen parts from Andritz Separation, Inc. in the amount not to exceed \$132,041.55 plus freight.

#### FISCAL IMPACT

Funds required for this operational expense have been appropriated in the fiscal year 2018-19 adopted budget of the Water Department. As a regular ongoing operating need, funds for this type of expenditure will continue to be included annually in the proposed budget for the Water Department, as approved by Council.

#### ENVIRONMENTAL IMPACT

This action is exempt from the California Environmental Quality Act (CEQA) because it is not a project which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, pursuant to CEQA Guideline section 15378.

#### BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not Applicable

#### ATTACHMENTS

- Exhibit A – Quote

#### CONTACT

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