



**Board of Community Services
Meeting Minutes - Draft**

Wednesday, December 8, 2021

4:00 PM

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1. CALL TO ORDER

The meeting was called to order by Chair Quandt at 4:14 pm.

2. ROLL CALL

Present: 6 - Chair Carole Quandt, Board Member Guido Boccaleoni, Board Member Madonna Cruz, Board Member Terri Griffin, Board Member Logan Pitts, and Board Member Steven Spillman

Absent: 1 - Board Member Carolina Spence

Also Present: Deputy Director of Parks Jen Santos, Interim Deputy Director of Recreation Jeff Tibbetts, Parks Superintendent James Castro, Parks Supervisor Tim Finegan.

3. PUBLIC COMMENTS

None.

3.1 Public Correspondence

Attachments: [Public Correspondence](#)

4. APPROVAL OF MINUTES

4.1 Regular Meeting Minutes-October 27, 2021

Attachments: [Regular Meeting Minutes-October 27, 2021](#)

Approved as submitted.

5. REPORTS ON UPCOMING EVENTS AND ACCOMPLISHED EVENTS

5.1 UPCOMING EVENTS AND ACCOMPLISHED EVENTS

Attachments: [Upcoming and Accomplished Events](#)

A list of accomplished and upcoming events was distributed to the Board and made available to the public prior to the meeting. Deputy Director Santos, Events; noted that garden plots were available at Finali Park. Santos also reminded everyone that a public meeting would be held on December 15, 2021 at 5:30pm to discuss the redesign of the Fremont Neighborhood Park. Accomplishments: Holiday Craft Fair was a success.

6. DIRECTOR UPDATES

Deputy Director Santos welcomed new Board Member Guido Boccaleoni. The Board was advised the new City Manager, Maraskeshia Smith will begin January 3, 2022. On December 7, 2021 Council elected Council Member Alvarez as the new Vice Mayor. The Parks Planning team welcomed new Parks Planner, Scott Wilkinson. The Pickleball Teams have funded and purchased new nets for the shared courts at Finley. Also noted, the pickleball courts were vandalized and our Park Maintenance team has cleaned the substance off the courts. Spring is the projected timeline for double-lining the shared courts.

7. SCHEDULED ITEMS

7.1 NEIGHBORHOOD SERVICES PROGRAMS

Recreation Coordinator, Joanna Moore, provided an update on Neighborhood Services Programs including After School and Summer Programs as well as staff efforts to resume community events and youth sports programs as COVID restrictions lessen. Recreation Supervisor, Sherinne Wilson, was available to join Joanna after the presentation to answer questions.

Recommended Action: Information

Attachments: [Presentation](#)

Recreation Coordinator Joanna Moore highlighted the benefits of the Neighborhood Services Programs including After School and Summer Programs. The different programs and services, funded by Measure O, are offered throughout the year at little to no cost. The mission is to provide youth with early prevention services. Programs were modified in fun and creative ways during the challenging COVID protocols. Guest speaker and former youth participant Jeremiah Cano spoke about the positive experiences he had as a youth in the programs and services, and how they inspired him to become a part of the staff. He was a youth that was able to participate in programs that would not have been available to him through other channels. Cano expressed that the programs gave him clear direction and goals and appreciates his ability to now offer these same opportunities to youth today.

Discussion ensued by the Board.

The Board responded with positive comments about the programs, and remarked it was vital. Interim Recreation Deputy Director, Jeff Tibbetts spoke to how Measure O was used to fund the programs and noted that Jeremiah Cano was a great example of the purpose of the programs.

Public Comment:

Annette - asked how kids can become involved in the programs.

received and filed.

7.2 MEASURE M: SYSTEMWIDE PARKS CONDITION ASSESSMENT, DEFERRED MAINTENANCE ANALYSIS, AND PROJECT PRIORITIZATION

Park Planner Assistant, Emily Ander, introduced the project and the consultant group, Callander Associates, presented their systemwide approach for assessing and ranking the condition of Santa Rosa's parks and roadway landscapes.

Recommended Action: For information, discussion, and feedback.

Attachments: [Presentation](#)

Assistant Park Planner, Emily Ander along with Callander consultant representatives Grant Huang and Brian Fletcher presented and spoke about an assessment report being created by the consultant group to help rank the condition of all City parks and a sample of roadway landscape areas. The objective is to determine the current condition of the parks, and rank the parks based on the criteria developed. This is the first condition assessment of parks being conducted in the city. The presentation carefully laid out the process for developing the assessment so far. Next steps will include a comprehensive draft parks condition assessment report available for final review and approval at a future Board of Community Services meeting.

Board discussion ensued.

The Board feedback suggested that the assessment should utilize language that is more straightforward and less technical in nature. Deputy Director Jen Santos advised that Feb/March would be a follow-up that would be rolled-out to the community, then back to the Board for approval.

Public Comment:

Annette - responded positively to the consultant's concept, and asked how we are addressing equity in under served neighborhood come up to par.

received and filed.

8. COMMITTEE REPORTS

8.1 Mayor's Lunch for Committee/Board Chairs

Recommended Action: Information

Chair Quandt reported that a luncheon was held 12/8/2021. It was well attended. New artwork at Courthouse Square is moving forward. Also, the Ruth Asawa fountain is going to be installed and recast in metal.

8.2 Santa Rosa Waterways Advisory Committee

Recommended Action: Information

There was no meeting scheduled in the last month, one will be scheduled later in December.

9. WRITTEN AND/OR ELECTRONIC COMMUNICATIONS

Zest Newsletter. Also, more comments were received regarding the striping of the Pickleball Courts.

9.1 Zest Newsletter

Attachments: [Zest Newsletter](#)

10. FUTURE AGENDA ITEMS

Overview of parks projects that have been started and are not complete.

11. ADJOURNMENT

The meeting was adjourned by Chair Quandt at 6:04 pm.