



**City Council
Regular Meeting Minutes - Final**

Tuesday, June 20, 2017

1:00 PM

1. CALL TO ORDER AND ROLL CALL

Mayor Coursey called the closed session to order at 1:02 p.m.

Present: 7 - Mayor Chris Coursey, Vice Mayor Jack Tibbetts, Council Member Julie Combs, Council Member Ernesto Olivares, Council Member Chris Rogers, Council Member John Sawyer and Council Member Tom Schwedhelm

2. ANNOUNCEMENT OF CLOSED SESSION ITEMS

2.1 CONFERENCE WITH LABOR NEGOTIATORS
(Government Code Section 54957.6)

Agency Designated Representatives: Rhonda McKinnon, Interim Human Resources Director, Art Hartinger and Burke Dunphy of Renne Sloan Holtzman Sakai LLP, and Deborah Lauchner, Chief Financial Officer.

Employee Organizations: Santa Rosa Firefighters Association - Local 1401 (representing City Employee Unit 2); Operating Engineers Local 3, Maintenance and Utility System Operators (Employee Units 3 and 16); Santa Rosa City Employees Association (Employee Units 4, 6, 7); Santa Rosa Police Officers Association, (Employee Unit 5); Service Employees International Union Local 1021, (Employee Units 8 and 14); Public Safety Management Association (Employee Unit 9); Executive Management (Employee Unit 10); Middle Management (Employee Unit 11); Confidential (Employee Unit 12); Mechanics (Employee Unit 13); City Attorney (Employee Unit 15); Santa Rosa City Attorneys' Association (Employee Unit 17), Santa Rosa Management Association (Employee Unit 18).

2.2 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9: one potential case

Mayor Coursey adjourned closed session at 2:44 p.m. and

reconvened the Special Meeting of the Successor Agency to the Redevelopment Agency in open session in the Mayor's Conference Room at 3:00 p.m.

3. STUDY SESSION - NONE.

4. ANNOUNCEMENT OF ROLL CALL

Present: 7 - Mayor Chris Coursey, Vice Mayor Jack Tibbetts, Council Member Julie Combs, Council Member Ernesto Olivares, Council Member Chris Rogers, Council Member John Sawyer and Council Member Tom Schwedhelm

5. REPORT, IF ANY, ON STUDY AND CLOSED SESSIONS

City Attorney Gallagher reported on Items 2.1 and 2.2 that Council provided direction and that there was no action to report.

6. PROCLAMATIONS/PRESENTATIONS - NONE.

7. STAFF BRIEFINGS - NONE.

8. CITY MANAGER'S/CITY ATTORNEY'S REPORTS

City Manager McGlynn provided a report on the apartment building fire on Aston Avenue displacing 55 residents; that a cooling center would be open at the Finley Community Center; and that updates will be provided on the City's website.

9. STATEMENTS OF ABSTENTION BY COUNCILMEMBERS

Council Member Olivares announced he will be abstaining from Item 11.1.

Council Member Rogers announced that he will be abstaining from Item 11.2.

Vice Mayor Tibbetts announced that he will be abstaining from Item 12.24.

10. MAYOR'S/COUNCILMEMBERS' REPORTS

Mayor Coursey provided a brief report on the Long Term Financial Policy Committee.

10.1 MAYOR'S/COUNCILMEMBERS' SUBCOMMITTEE AND LIAISON REPORTS (AND POSSIBLE COUNCIL DIRECTION TO BOARD REPRESENTATIVE ON PENDING ISSUES, IF NEEDED)

10.1.1 Council Subcommittee Reports

Council Member Schwedhelm provided a brief report on the Santa Rosa Violence Prevention Partnership; Santa Rosa Infrastructure, Housing, and Financing Ad Hoc Committee, and the Santa Rosa Plain Groundwater Sustainability Agency.

10.1.2 Sonoma County Transportation Authority/Regional Climate Protection Authority (SCTA/RCPA)

10.1.3 Sonoma County Water Agency (SCWA) - Water Advisory Committee

10.1.4 Association of Bay Area Governments (ABAG)

10.1.5 Sonoma County Agricultural Preservation and Open Space District Advisory Committee

10.1.6 Sonoma Clean Power Authority (SCPA)

10.1.7 Sonoma County Waste Management Agency (SCWMA)

10.1.8 Other

10.2 MATTERS FROM COUNCIL REGARDING FUTURE AGENDA ITEMS

10.2.1 REQUEST FOR AGENDA ITEM TO CONSIDER INCREASING THE AMOUNT OF REAL PROPERTY TRANSFER TAX TOWARDS THE AFFORDABLE HOUSING TRUST

BACKGROUND: At the June 13, 2017, City Council meeting, Vice Mayor Tibbetts requested a future agenda item to consider increasing the amount of real property transfer tax towards the affordable housing trust. Council Member Rogers concurred.

Attachments: [Communication](#)

PUBLIC COMMENT

Jonathan Coe spoke in support of the item.

A motion was made by Vice Mayor Tibbetts, seconded by Council

Member Rogers, to consider increasing the amount of real property transfer tax towards the affordable housing trust. The motion carried by the following vote:

Yes: 7 - Mayor Coursey, Vice Mayor Tibbetts, Council Member Combs, Council Member Olivares, Council Member Rogers, Council Member Sawyer and Council Member Schwedhelm

11. APPROVAL OF MINUTES

11.1 May 2, 2017, Regular Meeting.

Attachments: [Draft Minutes](#)

Approved as submitted, Council Members Olivares abstaining.

11.2 May 9, 2017, Regular Meeting.

Attachments: [Draft Minutes](#)

Approved as submitted, Council Member Rogers abstaining.

12. CONSENT ITEMS

PUBLIC COMMENT

Duane DeWitt spoke regarding the concerns of Items 12.8 and 12.23.

Anita Lafollette spoke regarding the concerns of Items 12.23 and 12.24.

Peter Tschernoff spoke regarding the concerns of Item 12.23.

Anne Seeley spoke regarding the concerns of Item 12.2.

12.1 MOTION - CONTRACT AWARD - ANNUAL SLURRY SEAL 2017

RECOMMENDATION: It is recommended by the Transportation and Public Works Department that the Council, by motion, award Contract No. C02099, Annual Slurry Seal 2017, in the amount of \$354,125.44 to the lowest responsible bidder, California Pavement Maintenance Co., Inc. of Sacramento, California, approve a 10% contract contingency, and authorize a total contract amount of \$389,537.98, effective July 1, 2017. Funding for this project is proposed to be appropriated to project

key 17014 by the 2017/18 Capital Improvement Program. Specifically, the project is to be funded by Measure M Funds and The Capital Facilities Fee Fund. No City General Fund money is included in this project.

Attachments: [Staff Report](#)
 [Attachment 1](#)
 [Attachment 2](#)
 [Presentation](#)

A motion was made by Vice Mayor Tibbetts, seconded by Council Member Sawyer, to waive reading of the text and adopt Consent Item 12.1. The motion carried by the following vote:

Yes: 7 - Mayor Coursey, Vice Mayor Tibbetts, Council Member Combs, Council Member Olivares, Council Member Rogers, Council Member Sawyer and Council Member Schwedhelm

12.2 RESOLUTION - CONTRACT AWARD - ASPHALT CONCRETE

RECOMMENDATION: It is recommended by the Finance, Transportation & Public Works (TPW) and Water Departments that the Council, by resolution, approve two General Services Agreements for Asphalt Concrete: one to Bodean Co., Inc., Santa Rosa, California, in the total amount not to exceed \$763,189; and, one to Syar Industries, Inc., Napa, California, in the total amount not to exceed \$765,392.

Attachments: [Staff Report](#)
 [Resolution](#)
 [Exhibit A - Bodean Agreement](#)
 [Exhibit B - Syar Agreement](#)
 [Presentation](#)
 [Exhibit A - Bodean Agreement Final](#)
 [Exhibit B - Syar Agreements v2](#)

Item was continued to the meeting of July 11, 2017.

Approval of the Consent Agenda

A motion was made by Vice Mayor Tibbetts, seconded by Council Member Sawyer, to waive reading of the text and adopt Consent Items 12.3 through 12.14. The motion carried by the following vote:

Yes: 7 - Mayor Coursey, Vice Mayor Tibbetts, Council Member Combs, Council Member Olivares, Council Member Rogers, Council Member Sawyer and Council Member Schwedhelm

12.3 RESOLUTION - TRANSPORTATION DEVELOPMENT ACT (TDA) ARTICLE IV AND STATE TRANSIT ASSISTANCE (STA) CLAIM SUBMITTAL

RECOMMENDATION: It is recommended by the Transportation and Public Works Department that the Council, by resolution, authorize the Director of Transportation and Public Works to submit a claim for TDA Article IV and STA funds to the Metropolitan Transportation Commission (MTC) for Fiscal Year 2017/2018 in the estimated amount of \$6,753,635.

Attachments: [Staff Report](#)
[Resolution](#)
[Presentation](#)

This Consent - Resolution was adopted.

RESOLUTION NO. RES-2017-098 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA AUTHORIZING THE FILING OF A FUNDING CLAIM WITH THE METROPOLITAN TRANSPORTATION COMMISSION FOR ALLOCATION OF TRANSPORTATION DEVELOPMENT ACT ARTICLE IV / STATE TRANSIT ASSISTANCE FUNDS FOR FISCAL YEAR 2017/2018 IN THE ESTIMATED AMOUNT OF \$6,753,635

12.4 RESOLUTION - THIRD AMENDMENT FOR THE CAMPAIGN AND LOBBYIST DISCLOSURE SYSTEM AGREEMENT WITH NETFILE, INC.

RECOMMENDATION: It is recommended by the City Clerk's Office that the Council, by resolution, approve a Third Amendment to Professional Services Agreement Number F000424, with Netfile, Inc., Mariposa, CA, for the campaign and Form 700 disclosure system, extending the contract for an additional five (5) years, and adding funds in the amount of \$67,500 for a cumulative contract total of \$132,750.

Attachments: [Staff Report](#)
[Resolution](#)
[Exhibit A](#)

This Consent - Resolution was adopted.

RESOLUTION NO. RES-2017-099 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING THE THIRD AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT NUMBER F000424 WITH NETFILE, INC. FOR THE CAMPAIGN AND FORM 700

DISCLOSURE SYSTEM

12.5 RESOLUTION - CONTRACT EXTENSION - F000568 RAPID EXPRESS COURIER SYSTEMS

RECOMMENDATION: It is recommended by the Finance and Water Departments that the Council, by resolution, approve a Fifth Amendment to Agreement F000568 for a one-year contract extension for courier services with Rapid Express Courier Systems, Santa Rosa, California, with no increase to service rates, in the total amount not to exceed \$30,000.

Attachments: [Staff Report](#)
[Resolution](#)
[Exhibit A](#)
[Presentation](#)

This Consent - Resolution was adopted.

RESOLUTION NO. RES-2017-100 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING THE FIFTH AMENDMENT TO GENERAL SERVICES AGREEMENT NO. F000568 WITH RAPID EXPRESS COURIER SYSTEMS

12.6 RESOLUTION - CONTRACT AWARD - JANITORIAL SERVICES

RECOMMENDATION: It is recommended by the Finance, Transportation and Public Works, and Recreation & Parks Departments that the Council, by resolution, approve a General Services Agreement for janitorial services to be provided at various City locations, for a five-year period with one five-year extension option, to ADS-Myers, in the amount not to exceed \$2,305,041 which includes a \$100,000 contingency amount for miscellaneous one time services.

Attachments: [Staff Report](#)
[Resolution](#)
[Exhibit A](#)
[Presentation](#)

This Consent - Resolution was adopted.

RESOLUTION NO. RES-2017-101 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING GENERAL SERVICES AGREEMENT WITH ADS-MYERS, INC., GARDNERVILLE, NV TO PROVIDE JANITORIAL SERVICES TO THE CITY OF SANTA ROSA

12.7 RESOLUTION - FIRST AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT WITH MUNISERVICES, LLC FOR BUSINESS TAX ADMINISTRATION SERVICES AND INCREASE CONTRACT FUNDING

RECOMMENDATION: It is recommended by the Finance Department that the Council, by resolution, approve the First Amendment to the Professional Services Agreement with MuniServices, LLC, Fresno, California, to (1) extend the term for an additional one year period through June 30, 2018 and increase the contract funding by \$300,000 for a total not to exceed amount of \$900,000 and (2) ratify a letter agreement that extended the contract through June 30, 2017 with no increase in contract funding.

Attachments: [Staff Report](#)
 [Resolution](#)
 [Exhibit A](#)
 [Exhibit B](#)
 [Presentation](#)

This Consent - Resolution was adopted.

RESOLUTION NO. RES-2017-102 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING THE FIRST AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT WITH MUNISERVICES, LLC FOR BUSINESS TAX ADMINISTRATION SERVICES BY EXTENDING THE TERM TO JUNE 30, 2018 AND INCREASE CONTRACT FUNDING BY \$300,000

12.8 RESOLUTION - FIRST AMENDMENT - ACCELA, INC.

RECOMMENDATION: It is recommended by the Information Technology Department that the Council, by resolution, (1) ratify all contracts, amendments, Purchase Orders and payments associated with those documents made with Accela, Inc. San Ramon, CA, to date, (2) approve a First Amendment to Agreement Number F000599 with Accela, Inc., San Ramon, CA, to extend the contract for 5 years, and 3) add additional funding, for a total renewal amount of \$778,412.21, and a total cumulative contract amount of \$1,543,707.05.

Attachments: [Staff Report](#)
 [Attachment 1](#)
 [Resolution](#)
 [Exhibit A](#)
 [Presentation](#)

This Consent - Resolution was adopted.

RESOLUTION NO. RES-2017-103 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING THE FIRST AMENDMENT TO CONTRACT F000599 WITH ACCELA, INC. FOR PERMITTING AND INSPECTION SOFTWARE

- 12.9** RESOLUTION - PROFESSIONAL SERVICES AGREEMENT SECOND AMENDMENT FOR WELLNESS SOLUTIONS, INC. FOR MISCELLANEOUS EMPLOYEES

RECOMMENDATION: It is recommended by the Human Resources Department Risk, Management Division, that the Council, by resolution, approve a second amendment to professional services agreement with Wellness Solutions, Inc., adding an additional amount of \$150,000 for a total contract amount of \$450,000, providing for the continuation of the Wellness Program for Miscellaneous City employees.

Attachments: [Staff Report](#)
[Resolution](#)
[Exhibit A](#)
[Presentation](#)

This Consent - Resolution was adopted.

RESOLUTION NO. RES-2017-104 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING THE SECOND AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT NUMBER F000978- MISCELLANEOUS EMPLOYEES FOR WELLNESS SERVICES WITH W. SOLUTIONS, INC

- 12.10** RESOLUTION - APPROVING A SECOND AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT - SAFETY EMPLOYEES (POLICE AND FIRE) FOR WELLNESS SERVICES WITH WELLNESS SOLUTIONS, INC.

RECOMMENDATION: It is recommended by the Human Resources Department, Risk Management Division, that the Council, by resolution, approve a second amendment to professional services agreement with Wellness Solutions, Inc., adding an additional amount of \$150,000 for a total contract amount of \$450,000, providing for the continuation of the Wellness Program for Safety employees.

Attachments: [Staff Report](#)
 [Resolution](#)
 [Exhibit A](#)
 [Presentation](#)

This Consent - Resolution was adopted.

RESOLUTION NO. RES-2017-105 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING THE SECOND AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT NUMBER F000977- SAFETY EMPLOYEES (POLICE AND FIRE) FOR WELLNESS SERVICES WITH W. SOLUTIONS, INC

12.11 MOTION - STONY POINT ROAD WIDENING AND RECONSTRUCTION PHASE 2 - SEBASTOPOL ROAD TO HEARN AVE - PROJECT UPDATE AND CONTINGENCY ACTION

RECOMMENDATION: It is recommended by the Transportation and Public Works Department that the Council, by motion, approve additional construction contingency for the Stony Point Road Widening and Reconstruction Phase 2 - Sebastopol Road to Hearn Ave Project, increasing the contract amount by \$600,000 to a total of \$12,102,345.

Attachments: [Staff Report](#)
 [Presentation](#)

This Consent - Motion was approved.

12.12 MOTION - PROJECT WORK ORDER APPROVAL - US HIGHWAY 101 - BICYCLE AND PEDESTRIAN BRIDGE

RECOMMENDATION: It is recommended by the Transportation and Public Works Department that the Council, by motion, approve and authorize the Mayor to execute project work order #A010019-2016-01, for the Project Approval and Environmental Document (PA&ED) phase for the US Highway 101 - Bicycle and Pedestrian Bridge, in the amount of \$907,559.00, with BKF Engineers.

Attachments: [Staff Report](#)
 [Attachment 1](#)
 [Attachment 2](#)
 [Presentation](#)

This Consent - Motion was approved.

12.13 MOTION - PROJECT WORK ORDER APPROVAL - HEARN AVENUE INTERCHANGE AT HIGHWAY 101

RECOMMENDATION: It is recommended by the Transportation and Public Works Department that Council, by motion, approve and authorize the Mayor to execute project work order #A010136-2016-02, for the Plans, Specifications, and Estimate (PS&E) phase for the Hearn Avenue Interchange at US Highway 101, in the amount of \$3,500,000 with AECOM Incorporated.

Attachments: [Staff Report](#)
 [Attachment 1](#)
 [Attachment 2](#)
 [Presentation](#)

This Consent - Motion was approved.

12.14 RESOLUTION - BIKE SHARE CAPITAL PROGRAM GRANT

RECOMMENDATION: It is recommended by the Transportation and Public Works Department that the Council, by resolution, support the Sonoma County Transportation Authority (SCTA) and the Transportation Authority of Marin (TAM) grant application for the Metropolitan Transportation Commission (MTC) Bike Share Capital Program which includes proposed bike share stations in Santa Rosa.

Attachments: [Staff Report](#)
 [Attachment 1](#)
 [Resolution](#)
 [Presentation](#)

This Consent - Resolution was adopted.

RESOLUTION NO. RES-2017-106 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA SUPPORTING THE SONOMA COUNTY TRANSPORTATION AUTHORITY (SCTA) AND THE TRANSPORTATION AUTHORITY OF MARIN (TAM) GRANT APPLICATION FOR THE METROPOLITAN TRANSPORTATION COMMISSION (MTC) BIKE SHARE CAPITAL PROGRAM WHICH INCLUDES PROPOSED BIKE SHARE STATIONS IN SANTA ROSA

12.15 RESOLUTION - CANCEL PURCHASE ORDER, AND APPROVE AWARD OF SOLE MANUFACTURER PURCHASE ORDER FOR 2017 FORD POLICE INTERCEPTOR UTILITY SUV'S TO NEXT LOWEST BID

RECOMMENDATION: It is recommended by the Finance, Transportation & Public Works, and Police Departments that the

Council, by resolution, approve 1) cancellation of Purchase Order 153772 to Wondries Fleet Group, Alhambra, CA in the amount of \$98,590.94, and 2) award a new sole manufacturer Purchase Order for the purchase of three (3) 2017 Ford Police Interceptor Utility SUVs to the next lowest responsive and responsible bidder of Invitation for Bids 17-18 to Towne Ford, Redwood, CA, in the total amount not to exceed \$100,900.86.

Attachments: [Staff Report](#)
[Resolution](#)
[Presentation](#)

A motion was made by Vice Mayor Tibbetts, seconded by Council Member Sawyer, to waive reading of the text and adopt Consent Item 12.15:

RESOLUTION NO. RES-2017-107 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA CANCELLING PURCHASE ORDER 153772 TO WONDRIES FLEET GROUP AND APPROVING AN AWARD OF A NEW SOLE MANUFACTURER PURCHASE ORDER FOR 2017 FORD POLICE INTERCEPTOR UTILITY SUVs TO NEXT LOWEST BIDDER TOWNE FORD SALES GROUP, REDWOOD CITY, CA

The motion carried by the following vote:

Yes: 5 - Mayor Coursey, Vice Mayor Tibbetts, Council Member Olivares, Council Member Sawyer and Council Member Schwedhelm

No: 2 - Council Member Combs and Council Member Rogers

Approval of the Consent Agenda

A motion was made by Vice Mayor Tibbetts, seconded by Council Member Sawyer, to waive reading of the text and adopt Consent Items 12.16 through 12.22. The motion carried by the following vote:

Yes: 7 - Mayor Coursey, Vice Mayor Tibbetts, Council Member Combs, Council Member Olivares, Council Member Rogers, Council Member Sawyer and Council Member Schwedhelm

12.16 RESOLUTION - TRANSPORTATION FUND FOR CLEAN AIR PROPOSED PROJECT

RECOMMENDATION: It is recommended by the Transportation and Public Works Department that the Council, by resolution: 1) authorize the Director of Transportation and Public Works (TPW) to submit a grant application for the Class II bike lane gap closures project to the

Bay Area Air Quality Management District (BAAQMD) for Transportation Fund for Clean Air (TFCA) funds; and if awarded 2) authorize the Director of TPW to approve and execute a funding agreement, 3) authorize the use of non-general funds to match the state funds being requested; 4) authorize the Chief Financial Officer to increase appropriations of TFCA funds in the amount of the grant awarded; and 5) provide assurances that the City will complete the project.

Attachments: [Staff Report](#)
[Attachment 1](#)
[Attachment 2](#)
[Resolution](#)
[Presentation](#)

This Consent - Resolution was adopted.

RESOLUTION NO. RES-2017-108 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA AUTHORIZING THE DIRECTOR OF TRANSPORTATION AND PUBLIC WORKS (TPW) TO SUBMIT A GRANT APPLICATION FOR THE CLASS II BIKE LANE GAP CLOSURES PROJECT TO THE BAY AREA AIR QUALITY MANAGEMENT DISTRICT (BAAQMD) FOR TRANSPORTATION FUND FOR CLEAN AIR (TFCA) FUNDS; AND IF AWARDED AUTHORIZING THE DIRECTOR OF TPW TO APPROVE AND EXECUTE A FUNDING AGREEMENT; AUTHORIZING THE USE OF NON-GENERAL FUNDS TO MATCH THE STATE FUNDS BEING REQUESTED; AUTHORIZING THE CHIEF FINANCIAL OFFICER TO INCREASE APPROPRIATIONS OF TFCA FUNDS IN THE AMOUNT OF THE GRANT AWARDED; AND PROVIDING ASSURANCES THAT THE CITY WILL COMPLETE THE PROJECT

12.17 RESOLUTION - FIRST AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT NUMBER F001125 WITH GHD FOR PREPARATION OF AN ENVIRONMENTAL IMPACT REPORT AND RELATED SERVICES ASSOCIATED WITH THE SPRING LAKE VILLAGE EAST GROVE DEVELOPMENT PROJECT

RECOMMENDATION: It is recommended by the Planning and Economic Development Department that the Council, by resolution, approve the First Amendment to the Professional Services Agreement with GHD for preparation of an environmental impact report and related services, associated with the Spring Lake Village East Grove development project, adding an additional amount of \$113,546, for a total contracted amount not to exceed \$286,418, and extending the term

of the contract to December 31, 2018.

Attachments: [Staff Report](#)
 [Resolution](#)
 [Exhibit A](#)
 [Presentation](#)

This Consent - Resolution was adopted.

RESOLUTION NO. RES-2017-109 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING A FIRST AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT NUMBER F001125 WITH GHD FOR PREPARATION OF AN ENVIRONMENT IMPACT REPORT AND RELATED SERVICES ASSOCIATED WITH THE PROPOSED SPRING LAKE VILLAGE EAST GROVE DEVELOPMENT PROJECT

12.18 RESOLUTION - SECOND AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT - LANDLOGISTICS, INC. FOR CONTRACT PLANNING SERVICES

RECOMMENDATION: It is recommended by the Planning and Economic Development Department that the Council, by resolution, approve the Second Amendment to the Professional Services Agreement with LandLogistics, Inc., located in Davis, California, for contract planning services, adding an additional amount of \$100,000, for a total contracted amount not to exceed \$300,000, and extending the term of the contract to September 30, 2018.

Attachments: [Staff Report](#)
 [Resolution](#)
 [Exhibit A](#)
 [Presentation](#)

This Consent - Resolution was adopted.

RESOLUTION NO. RES-2017-110 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING THE SECOND AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT NUMBER F001111 WITH LANDLOGISTICS, INC. FOR PLAN REVIEW SERVICES AND APPROPRIATION OF FUNDS

12.19 RESOLUTION - ACCEPTANCE AND APPROPRIATION OF GRANT FUNDS FROM THE STATE OF CALIFORNIA ALCOHOLIC BEVERAGE CONTROL GAP

RECOMMENDATION: It is recommended by the Police Department that

the Council, by resolution, authorize the Chief of Police, or his/her designee, to accept and appropriate a grant award from the California Department of Alcoholic Beverage Control (ABC) in the amount of \$44,430 and execute all related award documents required for receiving such funds pursuant to the terms and conditions of the California Department of Alcoholic Beverage Control.

Attachments: [Staff Report](#)
[Resolution](#)
[Presentation](#)

This Consent - Resolution was adopted.

RESOLUTION NO. RES-2017-111 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA AUTHORIZING THE CHIEF OF POLICE, OR HIS/HER DESIGNEE, TO ACCEPT GRANT FUNDING FROM THE STATE OF CALIFORNIA ALCOHOLIC BEVERAGE CONTROL GRANT ASSISTANCE PROGRAM IN THE AMOUNT OF \$44,430 AND EXECUTE RELATED DOCUMENTS; AND AUTHORIZE THE CHIEF FINANCIAL OFFICER TO ESTABLISH A PROJECT KEY AND APPROPRIATE \$44,430 INTO SUCH ACCOUNT

12.20 RESOLUTION - TO ALLOW ACCESS TO CITY PROPERTY - 550 LEWIS RD, FIRE STATION 11 TO CONSTRUCT, MONITOR AND THEN DECOMMISSION A MONITOR WELL

RECOMMENDATION: It is recommended by the Fire Department that the Council, by resolution: 1) Approve revocable non-exclusive license agreement with Stark Family Properties, LLC to construct a monitoring well on City property located at 550 Lewis Road; and 2) authorize the Fire Chief to execute the license agreement and any amendments thereto.

Attachments: [Staff Report](#)
[Resolution](#)
[Exhibit A](#)
[Presentation](#)

This Consent - Resolution was adopted.

RESOLUTION NO. RES-2017-112 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING LICENSE AGREEMENT WITH STARK FAMILY PROPERTIES, LLC FOR ACCESS TO CITY PROPERTY LOCATED AT 550 LEWIS ROAD

12.21 RESOLUTION - ASSESSMENT LIEN AGAINST THE REAL PROPERTY LOCATED AT 3073 LAMBERSON CT.

RECOMMENDATION: It is recommended by the Housing and Community Services Department that the Council, by resolution, approve the special assessment lien in the amount of \$20,595.00 against the property located at 3073 Lamberson Ct. for violations of the City Code that remain uncorrected by the responsible party, David L. Mosher, and authorize recording of a lien and placing the assessment on the property tax roll for collection.

Attachments: [Staff Report](#)
[Attachment 1 - Administrative Enforcement Order](#)
[Attachment 2 - Certificate of Service](#)
[Attachment 3 - Case File Photographs](#)
[Attachment 4 - Property Detail Report](#)
[Attachment 5 - Vicinity Map](#)
[Resolution](#)
[Presentation](#)

This Consent - Resolution was adopted.

RESOLUTION NO. RES-2017-113 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA CONFIRMING THE AMOUNT OF A SPECIAL ASSESSMENT, CONFIRMING AND ORDERING RECOVERY OF PENALTIES AND COSTS ASSESSED AND IMPOSED BY THE ADMINISTRATIVE HEARING OFFICER FOR VIOLATIONS OF CITY CODE PROVISIONS OCCURRING ON THE PROPERTY AT 3073 LAMBERSON COURT, SANTA ROSA, A.P.N. 148-090-026, AND ORDERING THE ASSESSMENT BE COLLECTED ON THE TAX ROLL BY THE SONOMA COUNTY TAX COLLECTOR

12.22 RESOLUTION - ASSESSMENT LIEN AGAINST THE REAL PROPERTY LOCATED AT 524 PALOMINO DR.

RECOMMENDATION: It is recommended by the Housing and Community Services Department that the Council, by resolution, approve the special assessment lien in the amount of \$5,453.00 against the property located at 524 Palomino Dr. for violations of the City Code that remain uncorrected by the responsible party, Jesus M. Sanchez, and authorize recording of a lien and placing the assessment on the property tax roll for collection.

Attachments: [Staff Report](#)
[Attachment 1 - Administrative Enforcement Order](#)
[Attachment 2 - Cert Of Services](#)
[Attachment 3 - Case File Photographs](#)
[Attachment 4 - Property Detail Report](#)
[Attachment 5 - Vicinity Map](#)
[Resolution](#)
[Presentation](#)

This Consent - Resolution was adopted.

RESOLUTION NO. RES-2017-114 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA CONFIRMING THE AMOUNT OF A SPECIAL ASSESSMENT, CONFIRMING AND ORDERING THE RECOVERY OF PENALTIES AND COSTS ASSESSED AND IMPOSED BY THE ADMINISTRATIVE HEARING OFFICER FOR VIOLATIONS OF CITY CODE PROVISIONS OCCURRING ON THE PROPERTY AT 524 PALOMINO DRIVE, SANTA ROSA, A.P.N. 010-267-001, AND ORDERING THE ASSESSMENT BE COLLECTED ON THE TAX ROLL BY THE SONOMA COUNTY TAX COLLECTOR

12.23 RESOLUTION - CITY AGREEMENTS FOR HOMELESS SERVICES - SAMUEL L. JONES HALL HOMELESS SHELTER AND HOMELESS OUTREACH SERVICES TEAM PROGRAM

RECOMMENDATION: It is recommended by the Housing and Community Services Department that the Council, by two (2) resolutions, approve the following agreements for homeless services with Catholic Charities of the Diocese of Santa Rosa: 1) a Grant Agreement for Homeless Outreach Services Team Program in the amount of \$466,450 for the period July 1, 2017 to June 30, 2018 (Fiscal Year 2017/2018); and 2) an Agreement for the Operation and Use of the Samuel L. Jones Hall Homeless Center Year-Round and Winter Shelter Programs in the amount of \$572,803 for the initial period July 1, 2017 to June 30, 2018 (Year One).

Attachments: [Staff Report](#)
[Resolution 1](#)
[Exhibit A](#)
[Resolution 2](#)
[Exhibit A](#)
[Presentation](#)
[Revised Reso 1 HOST](#)
[Revised Reso 1 HOST REDLINE](#)
[Revised Reso 2 SJH](#)
[Revised Reso 2 SJH REDLINE](#)

A motion was made by Vice Mayor Tibbetts, seconded by Council Member Combs, to waive reading of the text and adopt Consent Item 12.23 as amended:

RESOLUTION NO. RES-2017-115 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING A GRANT AGREEMENT BETWEEN THE CITY OF SANTA ROSA AND CATHOLIC CHARITIES OF THE DIOCESE OF SANTA ROSA FOR THE OPERATION OF THE HOMELESS OUTRACH SERVICES TEAM PROGRAM FOR FISCAL YEAR 2017/2018

RESOLUTION NO. RES-2017-116 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING AN AGREEMENT BETWEEN THE CITY OF SANTA ROSA AND CATHOLIC CHARITIES OF THE DIOCESE OF SANTA ROSA FOR THE OPERATION OF THE SAMUEL L. JONES HOMELESS SHELTER YEAR-ROUND AND WINTER SHELTER PROGRAMS FOR FISCAL YEAR 2017/2018, LOCATED AT 4020 FINLEY AVENUE

The motion carried by the following vote:

Yes: 7 - Mayor Coursey, Vice Mayor Tibbetts, Council Member Combs, Council Member Olivares, Council Member Rogers, Council Member Sawyer and Council Member Schwedhelm

12.24 RESOLUTION - EXTENSION OF PROCLAMATION OF LOCAL HOMELESS EMERGENCY

RECOMMENDATION: It is recommended by the Housing and Community Services Department that the Council, by resolution, approve an extension of Resolution No. 28839 which formally proclaimed a local homeless emergency within Santa Rosa.

Attachments: [Staff Report](#)
[Resolution](#)
[Presentation](#)

A motion was made by Council Member Combs, seconded by Council Member Rogers, to waive reading of the text and adopt Consent Item 12.24:

RESOLUTION NO. RES-2017-117 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA EXTENDING A PROCLAMATION OF LOCAL HOMELESS EMERGENCY (Government Code Sections 8630 et seq.)

The motion carried by the following vote:

Yes: 6 - Mayor Coursey, Council Member Combs, Council Member Olivares, Council Member Rogers, Council Member Sawyer and Council Member Schwedhelm

Recused: 1 - Vice Mayor Tibbetts

Mayor Coursey recessed the meeting at 5:07 p.m. and reconvened the meeting at 5:17 p.m. All Council Members were present.

13. PUBLIC COMMENT ON NON-AGENDA MATTERS

Duane DeWitt spoke regarding the need of housing veterans.

Peter Tscherneff spoke regarding various topics.

Susan Moore spoke in support of funding the Roseland Library.

William Bacon spoke in support of assisting the local artists and affordable housing.

Thomas Ells spoke in support of safe parking.

Bob Hansen spoke regarding the concerns of the construction hours.

14. REPORT ITEMS

14.1 REPORT - RESOLUTION APPROVING AN AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT WITH WELLS FARGO BANK FOR DEPOSITORY AND BANKING SERVICES

BACKGROUND: The City has an agreement with Wells Fargo Bank to provide a wide range of banking services necessary to operate the organization. The current agreement expires on June 30, 2017 and Finance Department staff would like to extend the agreement for one additional year to allow for a competitive process to select and implement a transition to a new agreement. The current agreement has been in place since 2002. The original agreement did not have a not to exceed funding amount and provided for automatic renewal of term subject to notice of cancellation by either party. Due to lack of paperwork documenting the history of this agreement, it is unclear how

it was managed prior to 2011. In 2011 and 2014, the agreement was extended for set terms of three years by letter and new and updated fee schedules were added to maintain the banking relationship.

RECOMMENDATION: It is recommended by the Finance Department that the Council, by resolution, waive any required competitive process and approve extending the current agreement with Wells Fargo Bank by approving an Amendment to Professional Services Agreement to provide banking services for one additional year **to allow staff to issue a Request for Proposal (RFP)** for these services, evaluate the proposals and implement a transition for banking services to the selected bank. The current agreement expires June 30, 2017. Staff also recommends that Council add an amount not to exceed \$400,000 to the Agreement and ratify all prior changes to services, rates and term of the agreement and all amounts expended to date

Attachments: [Staff Report](#)
 [Attachment 1](#)
 [Attachment 2](#)
 [Resolution](#)
 [Exhibit A](#)
 [Exhibit A1 to Exhibit A](#)
 [Presentation](#)

Presented by Deborah Lauchner, Chief Financial Officer.

PUBLIC COMMENT

Shelly Browning spoke in opposition to the item.

Peter Tscherneff spoke in opposition to the item.

Colleen Fernald spoke in opposition to the item.

A motion was made by Council Member Sawyer, seconded by Council Member Olivares, to waive reading of the text and adopt:

RESOLUTION NO. RES-2017-118 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING AN AMENDMENT TO DEPOSITORY AND BANK SERVICES AGREEMENT WITH WELLS FARGO BANK, AGREEMENT NUMBER F008156 (ORIGINAL AGREEMENT DATED JULY 24, 2002), AND RATIFYING PRIOR LETTER AGREEMENTS

The motion carried by the following vote:

Yes: 7 - Mayor Coursey, Vice Mayor Tibbetts, Council Member Combs, Council Member Olivares, Council Member Rogers, Council Member Sawyer and Council Member Schwedhelm

14.2 REPORT - FISCAL YEAR-END 2016-17 BUDGET AMENDMENT

BACKGROUND: The purpose of this item is to request approval to amend the current FY 2016-17 adopted budget. This amendment includes recognizing General Fund revenue and increasing appropriations by a corresponding amount.

RECOMMENDATION: It is recommended by the City Manager and the Finance Department that the Council, by resolution, amend the Fiscal Year (FY) 2016-17 adopted budget as set forth in Exhibit A of the Resolution.

Attachments: [Staff Report](#)
[Resolution](#)
[Exhibit A](#)
[Presentation](#)

Presented by Deborah Lauchner, Chief Financial Officer.

A motion was made by Council Member Schwedhelm, seconded by Council Member Olivares, to waive reading of the text and adopt:

RESOLUTION NO. RES-2017-119 ENTITLED: A RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA AMENDING THE FISCAL YEAR 2016-2017 BUDGET

The motion carried by the following vote:

Yes: 7 - Mayor Coursey, Vice Mayor Tibbetts, Council Member Combs, Council Member Olivares, Council Member Rogers, Council Member Sawyer and Council Member Schwedhelm

14.3 REPORT - PURCHASE OF COMPUTERS THROUGH DELL, INC.

BACKGROUND: The Information Technology (IT) Department purchases and supports approximately 1,800 PCs, laptops and tablets for city staff use, and has designed a selection, purchasing and deployment process optimized for efficiency and cost management. The IT Department recommends Council approve a proposal to continue to procure Dell products, as we have done since 2007, and

approve a maximum spend of \$1,500,000 over five years.

RECOMMENDATION: It is recommended by the Information Technology Department, that the Council, by resolution, authorize: a) standardization of Dell as a sole manufacturer for all desktop and laptop computers, b) utilization of the WSCA/NASPO cooperative purchase agreement (Minnesota Master Agreement No. MNWNC-108; California Participating Addendum No. 7-15-70-34-003) to purchase computers from Dell, and c) an amount not to exceed \$1,500,000 over five years for the purchase of computers from Dell. Purchases from Dell typically occur through an electronic Purchase Order (PO) process.

Attachments: [Staff Report](#)
[Attachment 1](#)
[Attachment 2](#)
[Attachment 3](#)
[Resolution](#)
[Presentation](#)
[Revised Resolution REDLINED](#)
[Revised Resolution](#)
[California Participating Addendum](#)
[WSCA NASPO Agreement Dell Contract](#)
[WSCA NASPO Amendment1 Dell Contract](#)

Presented by Kristie Bartlett, Information Technology Manager.

A motion was made by Council Member Rogers, seconded by Vice Mayor Tibbetts, to waive reading of the text and adopt:

RESOLUTION NO. RES-2017-120 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING THE USE OF THE WSCA/NASPO COOPERATIVE PURCHASE AGREEMENT AND CALIFORNIA PARTICIPATING ADDENDUM FOR THE PURCHASE OF COMPUTER EQUIPMENT THROUGH DELL, INC. IN THE CUMULATIVE TOTAL OF \$1,500,000 OVER A PERIOD ENDING JUNE 30, 2022; AND RATIFYING PAST PURCHASES

The motion carried by the following vote:

Yes: 7 - Mayor Coursey, Vice Mayor Tibbetts, Council Member Combs, Council Member Olivares, Council Member Rogers, Council Member Sawyer and Council Member Schwedhelm

14.4 **REPORT - URGENCY ORDINANCE TO IMPOSE TEMPORARY MORATORIUM ON THE OUTDOOR CULTIVATION OF CANNABIS FOR COMMERCIAL PURPOSES**

BACKGROUND: On May 23, 2017, the City Council approved a temporary ordinance establishing a moratorium on outdoor commercial cultivation of cannabis within the city limits. The temporary moratorium was an urgency ordinance under Government Code section 65858 that went into effect immediately and is effective for a period of 45 days. The 45-day period is set to end on July 7, 2017.

The draft comprehensive cannabis ordinance is being finalized by staff and will be presented to the Medical Cannabis Policy Subcommittee next month. Following a review with the Subcommittee, the draft will go through public hearings before the Planning Commission and ultimately the City Council in late 2017.

The moratorium on outdoor commercial cultivation is being included in the draft comprehensive cannabis policy effort. Due to expiration of the moratorium on July 7, 2017, additional time is needed to complete the public process of reviewing the comprehensive policy and finalizing the regulations. Under Government Code section 65858, Council may adopt a subsequent temporary urgency ordinance to maintain the moratorium in effect for up to an additional 10 months and 15 days allowing time to complete the process. Under the City Charter, five affirmative votes are necessary to adopt an urgency ordinance.

RECOMMENDATION: It is recommended by the Planning and Economic Development Department that the Council adopt an urgency ordinance to impose a temporary moratorium on the outdoor commercial cultivation of cannabis to allow time for development of appropriate regulations.

Attachments: [Staff Report](#)
[Ordinance](#)
[Presentation](#)

Presented by David Guhin, Director of Planning and Economic Development.

PUBLIC COMMENT

Colleen Fernald spoke in opposition to the item.

A motion was made by Council Member Olivares, seconded by Council Member Rogers, to waive reading of the text and adopt:

ORDINANCE NO. ORD-2017-011 ENTITLED: AN URGENCY AND INTERIM ORDINANCE OF THE COUNCIL OF THE CITY OF SANTA ROSA TO EXTEND A TEMPORARY MORATORIUM ON THE OUTDOOR CULTIVATION OF CANNABIS FOR COMMERCIAL PURPOSES WITHIN THE CITY OF SANTA ROSA

The motion carried by the following vote:

Yes: 7 - Mayor Coursey, Vice Mayor Tibbetts, Council Member Combs, Council Member Olivares, Council Member Rogers, Council Member Sawyer and Council Member Schwedhelm

15. PUBLIC HEARINGS

15.1 PUBLIC HEARING - D&J CARRIAGE HOMES REZONING - 818, 819, 824 ASTON AVENUE - FILE NO. REZ15-006

BACKGROUND: The application proposes rezoning three parcels from PD (Planned Development District) to R-3-18 (Multi-family Residential) for consistency with the General Plan and to accommodate the proposed D&J Carriage Homes multi-family development, which received Final Design Review approval from the Design Review Board on March 16, 2017.

RECOMMENDATION: It is recommended by the Planning and Economic Development Department that Council introduce an ordinance to reclassify three parcels located at 818, 819, and 824 Aston Avenue from a PD (Planned Development) to the R-3-18 (Multi-family Residential) zoning district.

Attachments: [Staff Report](#)
[Attachment 1 - Disclosure Form](#)
[Attachment 2 - Location Map](#)
[Attachment 3 - General Plan and Zoning Maps](#)
[Attachment 4 - PD73-001 South Park Policy Statement](#)
[Attachment 5 - Proposed Zoning Exhibit](#)
[Attachment 6 - Plan Set Dated February 22, 2017](#)
[Attachment 7 - DRB Minutes](#)
[Attachment 8 - DRB Resolutions 16-942, 17-949](#)
[Attachment 9 - PC Minutes 15-May-2017](#)
[Attachment 10 - PC Resolution 11828](#)
[Attachment 11 - Trip Generation Study 10-27-2015 Ordinance](#)

Presented by Patrick Streeter, Senior Planner.

Seeing no one wishing to speak, Mayor Coursey opened and closed the public hearing at 6:47 p.m.

A motion was made by Council Member Combs, seconded by Council Member Sawyer, to waive reading of the text and introduce:

ORDINANCE ENTITLED: ORDINANCE OF THE COUNCIL OF THE CITY OF SANTA ROSA AMENDING TITLE 20 OF THE SANTA ROSA CITY CODE - RECLASSIFICATION OF PROPERTY LOCATED AT 818, 819, AND 824 ASTON AVENUE; APNS: 038-202-016, -018, -022 TO THE R-3-18 (MULTI-FAMILY RESIDENTIAL) DISTRICT - FILE NUMBER: REZ15-006

The motion carried by the following vote:

Yes: 7 - Mayor Coursey, Vice Mayor Tibbetts, Council Member Combs, Council Member Olivares, Council Member Rogers, Council Member Sawyer and Council Member Schwedhelm

16. WRITTEN COMMUNICATIONS (AND POSSIBLE COUNCIL ACTION)

- 16.1** LETTER TO OPPOSE SB 649 (WIRELESS AND SMALL CELL TELECOMMUNICATIONS FACILITIES) - Provided for information.

Attachments: [Letter](#)

PUBLIC COMMENT

Colleen Fernald spoke in opposition to the wireless and small cell telecommunications facilities.

Anne Seeley spoke in support of the item.

This item was received and filed.

17. PUBLIC COMMENTS ON NON-AGENDA MATTERS

Colleen Fernald spoke regarding various topics.

18. ANNOUNCEMENT OF CONTINUED CLOSED SESSION ITEMS, RECESS TO CLOSED SESSION IN THE MAYOR'S CONFERENCE ROOM, RECONVENE TO OPEN SESSION, AND ANNOUNCEMENTS [IF NEEDED]

19. ADJOURNMENT OF MEETING

Hearing no further business, Mayor Coursey adjourned the meeting

at 6:57 p.m. in memory of Ken Blackman. The next regularly scheduled meeting will take place on July 11, 2017, at a time to be set by the Mayor.

Approved on: July 18, 2017

/s/

Daisy Gomez

City Clerk