

RESOLUTION NO. RES-2020-012

RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING ISSUANCE OF A TWO-YEAR GENERAL SERVICES AGREEMENT NUMBER F002071 WITH MATRIX HG, INC. FOR HVAC MAINTENANCE AND REPAIR SERVICES IN AN AMOUNT NOT TO EXCEED \$112,842.84 AND APPROVE A FURTHER \$25,000 FOR REPAIR SERVICE CONTINGENCY

WHEREAS, the City’s Transportation and Public Works Department has a need for HVAC maintenance and repair service agreement for various City facility locations; and

WHEREAS, the Finance Department issued Invitation for Bid (IFB) 19-62 and identified Matrix HG, Inc. as the lowest responsive and responsible bid for this service; and

WHEREAS, a repair service contingency amount is requested in the amount of \$25,000 for miscellaneous repairs through the term of the agreement, not to exceed \$5,000 for any one repair; any major repairs will be competitively bid.

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Santa Rosa approve the General Services Agreement Number F0002071, attached as Exhibit A to this resolution, for HVAC maintenance and repair services to Matrix HG, Inc., Novato, California in an amount not to exceed \$112,842.84.

BE IT FURTHER RESOLVED that the Council approves a contingency amount of \$25,000 for minor miscellaneous repairs under \$5,000 each.

IN COUNCIL DULY PASSED this 11th day of February, 2020.

AYES: (7) Mayor Schwedhelm, Vice Mayor Fleming, Council Members Dowd, Olivares, Rogers, Sawyer, Tibbetts

NOES: (0)

ABSENT: (0)

ABSTAIN: (0)

ATTEST: \_\_\_\_\_  
City Clerk

APPROVED: \_\_\_\_\_  
Mayor

APPROVED AS TO FORM:  
  
\_\_\_\_\_  
City Attorney

Exhibit A – General Services Agreement Number F002071 with Matrix HG, Inc.