

**CITY OF SANTA ROSA TRANSPORTATION AND PUBLIC WORKS
PROJECT WORK ORDER AMENDMENT NO. A010146-2016-20B**

**PROJECT NAME: CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES FOR
EMERGENCY WELL PUMP STATION - A PLACE TO PLAY**

**CITY PROJECT MANAGER: CHRIS BALANESI
CONSULTANT PROJECT MANAGER: LIZ ELLIS**

SCOPE OF SERVICE: See Consultant's Scope of Services/Proposal for Services and Fee Schedule dated **June 11, 2024**, attached as Exhibit B-1.

START DATE: JULY 2024

COMPLETION DATE: SEPTEMBER 2024

CHARGE NUMBER FOR PAYMENT: 55709 100% \$ 146,773.00 CJB TD
CJB TD

NOT-TO-EXCEED AMOUNT FOR THIS WORK ORDER: \$ 146,773.00

TERMS AND CONDITIONS: This Project Work Order is issued and entered into as of the last date written below in accordance with the terms and conditions set forth in the "Master Professional Services Agreement with Green Valley Consulting Engineers, Agreement No. A010146," dated October 11, 2016, "Project Work Order No. A010146-2016-20," dated October 7, 2021, which are hereby incorporated and made part of this Project Work Order. In the event of a discrepancy or conflict between the terms and conditions of the Project Work Order and the Master Agreement, the Master Agreement shall govern.

PROJECT WORK ORDER HISTORY

Original Project Work Order No. A010146-2016-20	Amount: \$384,238.00
Amendment No. A010146-2016-20A	Amount: \$114,136.00
Amendment No. A010146-2016-20B	Amount: <u>\$146,773.00</u>
Total:	<u>\$645,147.00</u>

**CITY OF SANTA ROSA,
A Municipal Corporation**

By: _____
Daniel J. Galvin III
Board of Public Utilities Chair

Date: _____

**GREEN VALLEY CONSULTING ENGINEERS,
A California corporation**

By: Liz Ellis
Liz Ellis (Jun 24, 2024 10:33 PDT)
Name: Liz Ellis
Title: President

Date: Jun 24, 2024

By: Andrea Kohl
Name: Annie Kohl
Title: Secretary

Date: Jun 24, 2024

APPROVED AS TO FORM:

By: Jessica Mullan
Jessica Mullan (Jun 25, 2024 14:44 PDT)
Santa Rosa City Attorney's Office

Attachments: Exhibit B-1 - Consultant's proposal and fee for services for this Project Work Order



Restoring Yesterday...Creating Tomorrow

municipal engineering
civil engineering
construction management
construction inspection

June 11, 2024

Mr. Chris Balanesi
City of Santa Rosa
Transportation and Public Works Department
69 Stony Circle
Santa Rosa, CA 95401

Re: Amendment #2 for PWO A010146-2016-20 Construction Management and Inspection Services for Emergency Well 7 at a Place to Play Park Project (Project)

Dear Chris:

We are currently under contract to provide CM and inspection services for the referenced Project. The first amendment issued to our contract was for the addition of CM services. We are requesting this second amendment to address the long timeline that the Project schedule has endured since starting construction in Winter 2021/2022.

There were several delays to the Contractor's originally published schedule that I have highlighted below which have led to our request for an amendment. At this time, it is estimated by all parties that the Project should be completed and closed out within 2 to 3 months. To be conservative, we have estimated that it will take sixty (60) working days to complete inspection and close-out the Project paperwork and files.

Extension to project schedule include:

- There was damage to the main power cable from the transformer to well building. To repair the damage, special splices are needed before the power can be provided to the building.
- Numerous Tesco delays continue to extend the Project completion date. Ideally, the electrical and Tesco start-up would happen concurrently, but these tasks are happening independently which is causing additional inspection days.
- Undefined material specifications have caused additional time by both Green Valley and the Contractor, Team Ghilotti, to research and find the correct specifications, provide the needed submittals, and work thru submittal approvals and then procure the specialty parts needed.

I have attached the proposed fee sheet for your review and summarized the budget to date below. If there is anything else that I can provide to help in your review of this amendment, please do not hesitate to contact me. Thank you as always for all your support and the work for Green Valley!

Original Contract	\$384,238
Amendment #1	\$114,136
Amendment #2	\$146,773
Total	\$645,147

Regards,

Liz Ellis, P.E.

Amendment #2 for Construction Management & Inspection: PWO A010146-2016-20

Client Name: City of Santa Rosa



Project Description: Emergency Well Pump Station at A Place To Play

Project Number: C01965

Date: June 11, 2024

Classification:	Project Manager	Construction Manager	Construction Inspector	Construction Inspector OT	Construction Inspector Night	Construction Inspector Night OT	Admin	Direct Costs	Total Hours	Total Costs	Remarks
Hourly Rates:	\$200	\$185	\$150	\$175			\$80				
Task 1 - Pre-Construction Meeting & Start up									0	\$0	
Task 2 - Submittal Management									0	\$0	
Task 3 - Schedule Management									0	\$0	
Task 4 - Daily Field Inspection & Documentation	48		480	32			24		584	\$89,120	Based on 8 hrs/day for 60 days
Task 5 - Requests for Information (RFI)									0	\$0	
Task 6 - Construction Management		150							150	\$27,750	Based on 2.5 hrs/day for 60 days
Task 7 - Change Order Management									0	\$0	
Task 8 - Payment Management									0	\$0	
Task 9 - Progress Meetings									0	\$0	
Task 10 - Public Relations and Notifications									0	\$0	
Materials Testing by Consolidated									0	\$0	Consolidated Testing for Special Inspections
Task 12 - Claims Avoidance & Conflict Resolution (T&M As Needed)									0	\$0	
Task 13 - Closeout & Record Drawings		32	16				4		52	\$8,640	
Vehicle								\$7,920		\$7,920	Vehicle charge of \$15/hr
Contingency (10%)								\$13,343		\$13,343	10% Contingency
Hours Total	48	182	496	32	0	0	28	\$21,263	786	\$146,773	Total Not-To-Exceed Cost
Cost Total	\$9,600	\$33,670	\$74,400	\$5,600	\$0	\$0	\$2,240				

* We do not charge a mark-up on our subconsultants










A010146-2016-20B CM & I Services for Emergency Well Pump Station - A Place to Play

Final Audit Report

2024-06-24

Created:	2024-06-19
By:	Nicholas Lynn (nlynn@srcity.org)
Status:	Approved
Transaction ID:	CBJCHBCAABAA1BByW93CRTFuXmukrgK5-4NJOGj5zaS3

"A010146-2016-20B CM & I Services for Emergency Well Pump Station - A Place to Play" History

-  Document created by Nicholas Lynn (nlynn@srcity.org)
2024-06-19 - 8:43:40 PM GMT
-  Document emailed to cbalanesi@srcity.org for approval
2024-06-19 - 8:44:52 PM GMT
-  Document emailed to Tracy Duenas (Tduenas@srcity.org) for approval
2024-06-19 - 8:44:52 PM GMT
-  Email viewed by cbalanesi@srcity.org
2024-06-19 - 11:14:15 PM GMT
-  Signer cbalanesi@srcity.org entered name at signing as Chris Balanesi
2024-06-19 - 11:14:36 PM GMT
-  Document approved by Chris Balanesi (cbalanesi@srcity.org)
Approval Date: 2024-06-19 - 11:14:38 PM GMT - Time Source: server
-  Email viewed by Tracy Duenas (Tduenas@srcity.org)
2024-06-24 - 3:02:24 PM GMT
-  Document approved by Tracy Duenas (Tduenas@srcity.org)
Approval Date: 2024-06-24 - 3:02:48 PM GMT - Time Source: server
-  Agreement completed.
2024-06-24 - 3:02:48 PM GMT









A010146-2016-20B CM & I Services for Emergency Well Pump Station - A Place to Play - signed

Final Audit Report

2024-06-24

Created:	2024-06-24
By:	Nicholas Lynn (nlynn@srcity.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAT8RiGet4WsEBL9L_xhGEpuI-RtZ4B60n

"A010146-2016-20B CM & I Services for Emergency Well Pump Station - A Place to Play - signed" History

-  Document created by Nicholas Lynn (nlynn@srcity.org)
2024-06-24 - 3:16:19 PM GMT
-  Document emailed to Annie Kohl (anniek@gvalley.com) for signature
2024-06-24 - 3:17:55 PM GMT
-  Document emailed to Liz Ellis (lizellis@gvalley.com) for signature
2024-06-24 - 3:17:55 PM GMT
-  Email viewed by Annie Kohl (anniek@gvalley.com)
2024-06-24 - 5:27:34 PM GMT
-  Document e-signed by Annie Kohl (anniek@gvalley.com)
Signature Date: 2024-06-24 - 5:27:45 PM GMT - Time Source: server
-  Email viewed by Liz Ellis (lizellis@gvalley.com)
2024-06-24 - 5:32:47 PM GMT
-  Document e-signed by Liz Ellis (lizellis@gvalley.com)
Signature Date: 2024-06-24 - 5:33:38 PM GMT - Time Source: server
-  Agreement completed.
2024-06-24 - 5:33:38 PM GMT



A010146-2016-20B CM & I Services for Emergency Well Pump Station - A Place to Play - signed - signed

Final Audit Report

2024-06-25

Created:	2024-06-24
By:	Nicholas Lynn (nlynn@srcity.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAETISnF6LBhacFyppgPDNTOIQWInuMs2P

"A010146-2016-20B CM & I Services for Emergency Well Pump Station - A Place to Play - signed - signed" History

-  Document created by Nicholas Lynn (nlynn@srcity.org)
2024-06-24 - 5:36:58 PM GMT
-  Document signing automatically delegated to Marcy Morgan (MMorgan@srcity.org) by Patricia Salomon (PSalomon@srcity.org)
2024-06-24 - 5:37:22 PM GMT
-  Document emailed to Patricia Salomon (PSalomon@srcity.org) for signature
2024-06-24 - 5:37:22 PM GMT
-  Document emailed to Marcy Morgan (MMorgan@srcity.org) for signature
2024-06-24 - 5:37:22 PM GMT
-  Email viewed by Marcy Morgan (MMorgan@srcity.org)
2024-06-25 - 4:18:45 PM GMT
-  Document signing delegated to Jessica Mullan (JMullan@srcity.org) by Marcy Morgan (MMorgan@srcity.org)
2024-06-25 - 4:21:21 PM GMT
-  Document emailed to Jessica Mullan (JMullan@srcity.org) for signature
2024-06-25 - 4:21:21 PM GMT
-  Document e-signed by Jessica Mullan (JMullan@srcity.org)
Signature Date: 2024-06-25 - 9:44:48 PM GMT - Time Source: server
-  Agreement completed.
2024-06-25 - 9:44:48 PM GMT