

EXHIBIT A

## INTER-AGENCY OPERATIONS AGREEMENT

This Inter-Agency Operations Agreement, (“Agreement”), between the Sonoma County Junior College District, acting by and through the Sonoma County Junior College District Police Department, (“District”), and the City of Santa Rosa, acting by and through the City of Santa Rosa Police Department, (“City”), is made as of this \_\_\_\_\_ day of June 2019.

### Recitals

Due to the District’s dispatcher staffing shortages, the City has agreed to provide limited and specific police dispatch services for District police officers during designated hours of the graveyard shift when the District’s dispatcher center closes.

When this agreement is enacted, both agencies will have a general understanding of the times the City’s dispatch coverage will be required. The procedures are adapted as follows:

**NOW, THEREFORE, the parties agree as follows:**

1. The City Police Department will provide assistance to the District Police Department in the form of providing police dispatch services as outlined in this Agreement during the designated periods.
2. The City will provide dispatch services to the District from Midnight to 6:00 am weekly Monday through Friday.
3. The City will provide dispatch services to the District from 8:00 pm – 6:00 am weekly on Saturday and Sunday.
4. District police officers shall utilize SRPD Channel 1 as their primary radio channel during the District dispatch center closure times.
5. District police officers shall place a telephone call into the City’s dispatch center to notify the City’s dispatcher they are in-service and the District’s dispatch center is closed.
6. The City’s dispatch center will add District police officers to their call screen, so they can appropriately manage calls for service for the District Police when needed.
7. The District Police CLETS line will be forwarded to a designated terminal at SRPD during our closure times. In the event of an out of county warrant hit confirmation City dispatchers will abstract the warrant and manage District warrant confirmations during closure periods.
8. The District’s emergency phone number, (707)527-1000, shall be forwarded to a District cellular phone. District police officers shall have the aforementioned cellular phone in their possession at all times during District dispatch closure periods. For routine events and non-emergency

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related calls for service District police officers will 'self-dispatch' via the Mobile Data Computer (MDC) in the patrol vehicles. For emergency calls for service District police officers shall contact the City dispatch center via radio or phone as operations allow.

9. District police officers shall notify the City dispatcher when they leave the District's Santa Rosa Campus to respond to any other District property; Petaluma Campus, Shone Farm Campus, South Wright Campus, Public Safety Training Center or South Wright Road Property (empty lot). This shall be done regardless of the nature of the call for service or whether or not they need mutual aid assistance from another police officer.
10. District police officers shall request mutual aid assistance, (police officer support), for any jurisdiction outside the City from the appropriate allied agency; Sonoma County Sheriff's Office or Petaluma Police Department.
11. District Police Officers will monitor and handle all District security alarm calls through both the internal security software system (CCURE) and the District contractor services.
12. District Police Officers shall manage any and all on-duty District support staff on the JC1 radio channel. District Police support staff will not transmit on any City radio channel unless it is an emergency.

### **Implementation of this Agreement:**

To be implemented when the dispatcher staffing levels at the District Police Department do not allow for operations to continue during graveyard shift hours. Implementation will begin only after a reasonable advance notice has been given to the City and both agencies are in agreement.

This Agreement may be terminated by either party after giving thirty (30) days written notice of intent to terminate to the other party or by mutual agreement. This Agreement supersedes all previous agreements and shall become effective on the date it is made above.

This Agreement is for the mutual benefit of both parties. Each party shall indemnify, defend, protect, hold harmless, and release the other, its officers, agents, and employees, from and against any and all claims, loss, proceedings, damages, causes of action, liability, costs, or expense (including attorneys' fees and witness costs) arising from or in connection with, or caused by any act, omission, or negligence of such indemnifying party. This indemnification obligation shall not be limited in any way by any limitation on the amount or type of damages or compensation payable to or for the indemnifying party under workers' compensation acts, disability benefit acts, or other employee benefit acts.

Any notice, submittal or communication required or permitted to be served on a party may be served by personal delivery to the person or the office of the person identified below. Service may also be made by mail, by placing first-class postage, and addressed as indicated below, and depositing in the United States mail to:

- City Representative: The Special Services Division Lieutenant
- District Representative: Chief of Police

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**Compensation:**

At the time of this Agreement the City and the District recognize it will have minimal impact on the day to day operations of the City's dispatch center. As such, the City is not seeking compensation for this temporary service. However, pursuant to Education Code section 67381 (f), the District agrees to reimburse the City Police Department for costs associated with its performance of services under this Agreement in the event the workload becomes unreasonable.

Executed as of the day and year first above stated.

\_\_\_\_\_  
Kate Jolley  
Vice President of Business Services, Finance and Administrative Services  
Sonoma County Junior College District

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Robert "Hank" Schreeder  
Chief of Police  
Santa Rosa Police Department

Signature of operational agreement.

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Robert Brownlee  
Chief of Police  
Sonoma County Junior College District Police Department