

CITY OF SANTA ROSA  
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL  
FROM: RHONDA MCKINNON, INTERIM HUMAN RESOURCES  
DIRECTOR  
SUBJECT: APPOINTMENT OF INTERIM CITY ATTORNEY  
ESTABLISHMENT OF COMPENSATION  
AGENDA ACTION: RESOLUTION AND ORDINANCE

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RECOMMENDATION

It is recommended that the Council, by resolution, appoint Molly Dillon to the position of Interim City Attorney. It is also recommended that the Council introduce and ordinance establishing the salary of the Interim City Attorney in the amount of \$14,944.25 per month.

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EXECUTIVE SUMMARY

It is necessary to appoint an Interim City Attorney immediately while the City conducts a recruitment for the permanent City Attorney position.

BACKGROUND

City Attorney Caroline Fowler resigned her position as City Attorney effective June 17, 2016. It is necessary to appoint an Interim City Attorney immediately pending the Council's future action on a subsequent interim appointment.

PRIOR CITY COUNCIL REVIEW

Not applicable.

ANALYSIS

City Attorney Caroline Fowler resigned her position as City Attorney effective June 17, 2016. It is necessary for the Council to appoint an Interim City Attorney immediately pending the Council's future action on a subsequent interim appointment. The City Council anticipates appointment of law firm to the position of Interim City Attorney in the upcoming weeks. This will allow the City to conduct a recruitment for the permanent City Attorney position.

APPOINTMENT OF INTERIM CITY ATTORNEY ESTABLISHMENT OF  
COMPENSATION  
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On June 14, 2016, the City Council appointed Molly Dillon, Assistant City Attorney, as the Interim City Attorney.

The City Charter requires that the compensation for the salary of the City Attorney be established by ordinance. It is recommended that the Council establish the Interim City Attorney salary in the amount of \$14,944.25 monthly, which represents a 15% pay increase over the current Assistant City Attorney salary.

FISCAL IMPACT

No impact. Salary increase will be offset by department salary savings of City Attorney vacancy.

ENVIRONMENTAL IMPACT

This action is exempt from the California Environmental Quality Act (CEQA) because it is not a project which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, pursuant to CEQA Guideline section 15378.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable.

NOTIFICATION

Not applicable

ATTACHMENTS

- Resolution
- Ordinance

CONTACT

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