

CITY OF SANTA ROSA
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL
SUBJECT: CONTRACT AWARD – ADA PARATRANSIT SERVICES
STAFF PRESENTER: JODI FROST, ADMINISTRATIVE SERVICES OFFICER
TRANSPORTATION & PUBLIC WORKS DEPARTMENT

AGENDA ACTION: RESOLUTION

ISSUE(S)

Should the City Council Adopt a Resolution approving a Professional Services Agreement with MV Transportation, Inc., (MV) for the delivery of ADA Paratransit Services and Deviated Fixed-Route Services for a three year term in an amount not to exceed \$3,728,046?



COUNCIL GOALS AND STRATEGIES

This item relates to Council Goal 3.6: “Improve our transportation system to reduce vehicle miles and promote multi-modal transportation.”

BACKGROUND

1. The Transit Division (“Transit”) of Transportation and Public Works (TPW) contracts for paratransit services within the City of Santa Rosa and a deviated Fixed Route Service in Oakmont. Paratransit service complements the City’s fixed route transit system, as required by the Americans with Disabilities Act (ADA), to provide transportation for individuals who are unable to ride the fixed route system. Residents of Oakmont who are determined to be ADA eligible may also request that the bus serving Oakmont deviate from its standard route to provide service for them at their residences.
2. The current contractor, MV Transportation, Inc., has an Agreement with the city that expires at the end of June 2015. A Request for Proposals (RFP) process was conducted beginning in February 2015, and as a result of that process, MV was selected to provide paratransit services for a new term beginning July 1, 2015, and expiring on June 30th, 2017, with two optional one-year extensions.

CONTRACT AWARD – ADA PARATRANSIT SERVICES AND DEVIATED FIXED ROUTE SERVICE

ANALYSIS

1. An RFP for ADA Paratransit Service and Deviated Fixed Route Service in Oakmont was released by the City on February 17, 2015. The RFP was posted on the City’s website as well as Transit’s website and the websites for CalACT and Mass Transit Magazine.
2. The proposals were screened for minimum qualifications and then evaluated by a panel consisting of a Councilmember, the Deputy Director of Transit, the Acting ADA Transit Planner, a representative from the Solano Transit Authority, and a program manager from Marin Transit. The financial portion of the proposals was evaluated by a Sonoma County Administrative Services Officer, Transit’s Administrative Services Officer, and a City of Santa Rosa Accountant.
3. Two proposals were received and evaluated, and both companies were given the opportunity to interview with the evaluation panel. In both the written proposal and the interview, MV was rated higher than the other proposal, scoring an average of 85% in all areas.
4. The areas of evaluation included: demonstrated ability to perform the service/history of providing similar services; demonstrated understanding of the Scope of Work with clear operations plan; staffing and training plan; ability to abide by California Labor Code Sections 1072-1074, which protects the rights of incumbent transit workers in the event that a new contractor is engaged; and the cost proposal.
5. The costs for the three years of the contract are as follows:

	Year 1	Year 2	Year 3
Paratransit	1,097,664	1,134,792	1,199,369
Oakmont	96,695	98,024	101,502
Total:	1,194,359	1,232,816	1,300,871

The total contract cost over three years is \$3,728,046. The cost proposal for the first year represents a 9% savings over the current annual contract costs.

CONTRACT AWARD – ADA PARATRANSIT SERVICES AND DEVIATED FIXED
ROUTE SERVICE

Page 3

6. Some of the new enhancements to the service MV will provide include upgrades to their scheduling software to manage demand more efficiently, and an improved phone system for better quality control in customer service. The new contract also provides performance standards that must be met to promote the most efficient and effective use of resources while delivering riders safely and on time at their destinations.
7. Funding for the ADA Paratransit Services and the Deviated Fixed Route Service is provided by state and federal grant funds.

RECOMMENDATION

It is recommended by the Transportation and Public Works Department that the City Council adopt a resolution approving a Professional Services Agreement with MV Transportation, Inc., (MV) for the delivery of ADA Paratransit Services and Deviated Fixed-Route Services in an amount not to exceed \$3,728,046.

Author: JODI FROST

Attachments:

- NONE