



▶ **ANNUAL APPROVAL OF NEW MASTER AGREEMENTS AND APPROVAL OF UPDATED MASTER AGREEMENTS TO PROVIDE PROFESSIONAL SERVICES**

Background

- City staff routinely hire consultants when specialized expertise or additional engineering capacity is needed.
- Usage of Master Professional Services Agreements (MPSAs) makes the consultant hiring process more efficient by prequalifying consultants for future work.
- Council previously authorized Project Work Orders under MPSAs with a cumulative not-to-exceed sum of \$15 million for fiscal year 2015-16.
- The City annually solicits Statements of Qualifications to assure the City has the best consultants available for use under MPSAs.

Lists of 2016 Potential New Consultants and Existing Consultants with Updated MPSAs

- A total of 12 Statements of Qualifications were received in April 2016 and were reviewed by a Review Board consisting of City staff.
- Also reviewed by a Review Board were a total of 62 Statements of Qualifications received from consultants whose firms are currently on the MPSA list under agreements that require updating with current contract language.

Recommendation

- ▶ It is recommended by the Transportation and Public Works Department that the Council, by resolution, approve 12 new and 62 updated Master Professional Services Agreements (MPSAs) and include Project Work Orders under these MPSAs in the cumulative not to exceed sum of \$15 million for FY 2016-2017 authorized for existing MPSAs by Resolution Nos. 28500, 28618 and 28647.