

FY 2020-21 Budget Study Session

May 19, 2020

City Manager's Comments

FY 2019-20 Unbudgeted Events

PSPS Expenses

	PSPS EVENTS	EOC Activation	Total Cost
Hours	198	290	
Labor Costs			\$996,445
Materials & Supplies			\$79,081
Total			\$1,075,526

COVID-19 Estimated Expenses

Expense Category	March - April	May – June (Est)	Total
Labor	\$287,195	\$185,000	\$472,195
Materials & Supplies	\$55,424	\$22,500	\$77,924
Contracts	\$866,967	\$261,300	\$1,206,191
Total	\$1,209,586	\$468,800	\$1,678,136

FY 2020-21 Citywide Proposed Budget Overview

FY 2020-21 Citywide Revenues by Fund (in millions)

Fund Type	2019-20 Adopted Budget	2020-21 Proposed Budget	\$ Change	% Change
General Fund	\$178.7	\$164.4	-\$14.3	-8.0%
Enterprise Funds	165.0	152.4	-12.6	-7.6%
Special Revenue Funds	29.4	34.2	4.8	16.3%
Other Funds	4.8	4.7	-0.1	-2.1%
Housing Authority	40.3	40.4	0.1	0.2%
Successor Agency to RDA	3.3	3.0	-0.3	-9.1%
Total	\$421.5M	\$399.1M	-\$22.4M	-5.3%

FY 2020-21 Citywide Expenditures by Fund Type (in millions)

Fund Type	2019-20 Adopted Budget	2020-21 Proposed Budget	\$ Change	% Change
General Fund	\$171.3	\$177.3	\$6.0	3.5%
Enterprise (Operating)	130.0	128.3	-1.7	-1.3%
Enterprise (CIP)	32.2	33.2	1.0	3.1%
Non-Enterprise (CIP)	37.4	29.1	-8.3	-22.2%
Special Revenue	15.3	16.5	1.2	7.8%
Other Funds	5.4	5.2	-0.2	-3.7%
Housing Authority	44.0	44.1	0.1	0.2%
Successor Agency to RDA	3.3	3.0	-0.3	-9.1%
Total	\$438.9	\$436.7	-\$2.2	-0.5%
Operations (net of CIP)	\$369.3	\$374.4	\$5.1	1.4%
CIP only	69.6	62.3	-7.3	-10.5%

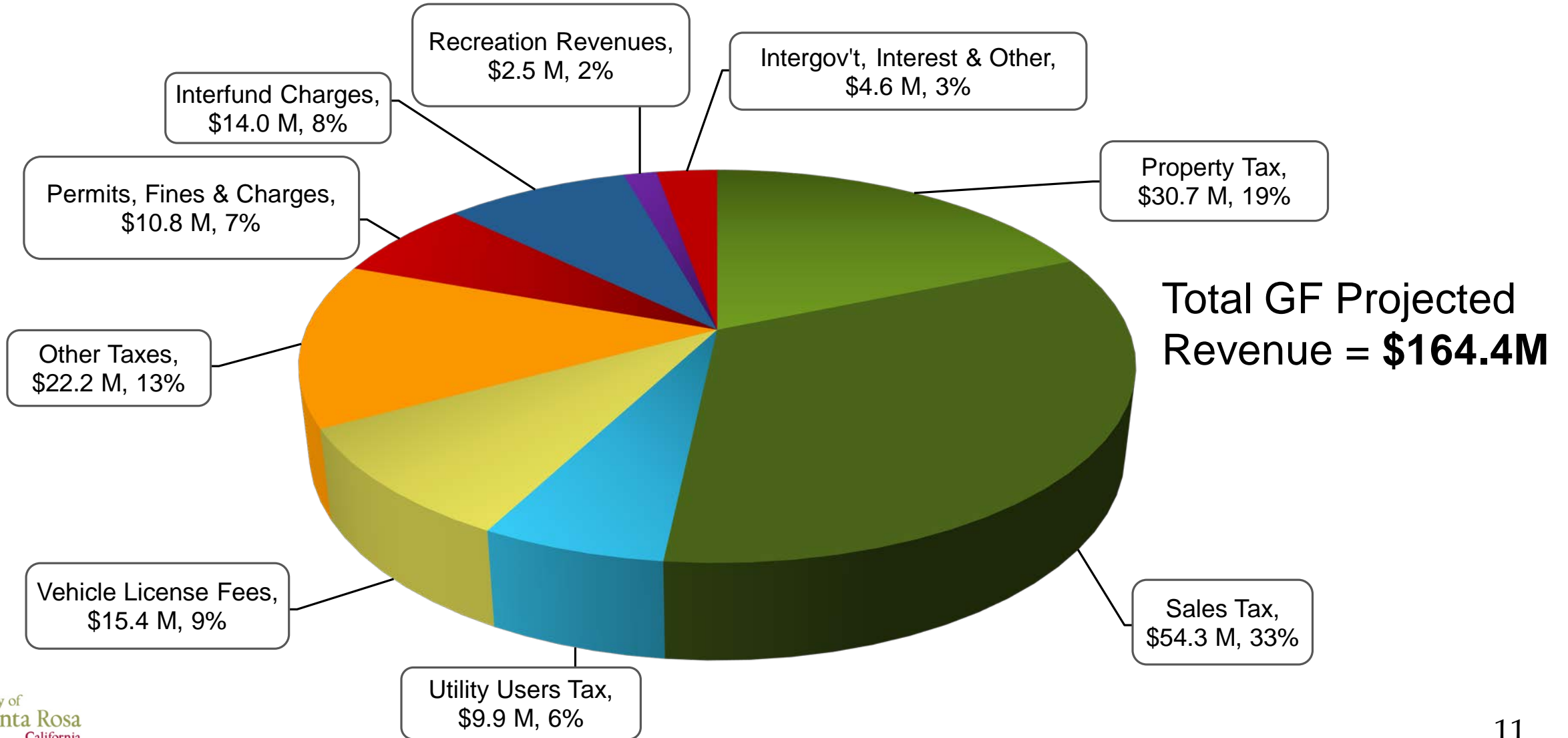
FY 2020-21

**General Fund Proposed
Budget Overview**

FY 2020-21 General Fund Revenues by Category (in millions)

Category	2019-20 Projected Budget	2020-21 Proposed Budget	\$ Change	% Change
Property Tax	\$29.1	\$30.7	\$1.6	5.5%
Sales Tax	61.8	54.3	-7.5	-12.1%
Utility Users Tax	10.5	9.9	-0.6	-5.7%
Vehicle License Fees	14.6	15.4	0.8	5.5%
Other Taxes	25.3	22.2	-3.1	-12.3%
Permits, Fines & Charges	14.5	10.8	-3.7	-25.5%
Interfund Charges	14.1	14.0	-0.1	-0.7%
Recreation Revenues	3.6	2.5	-1.1	-30.6%
Intergov't, Interest & Other	5.2	4.6	-0.6	-11.5%
Total	\$178.7M	\$164.4M	-\$14.3M	-8.0%

FY 2020-21 General Fund Revenues by Category



FY 2020-21 General Fund Expenditures by Category (in millions)

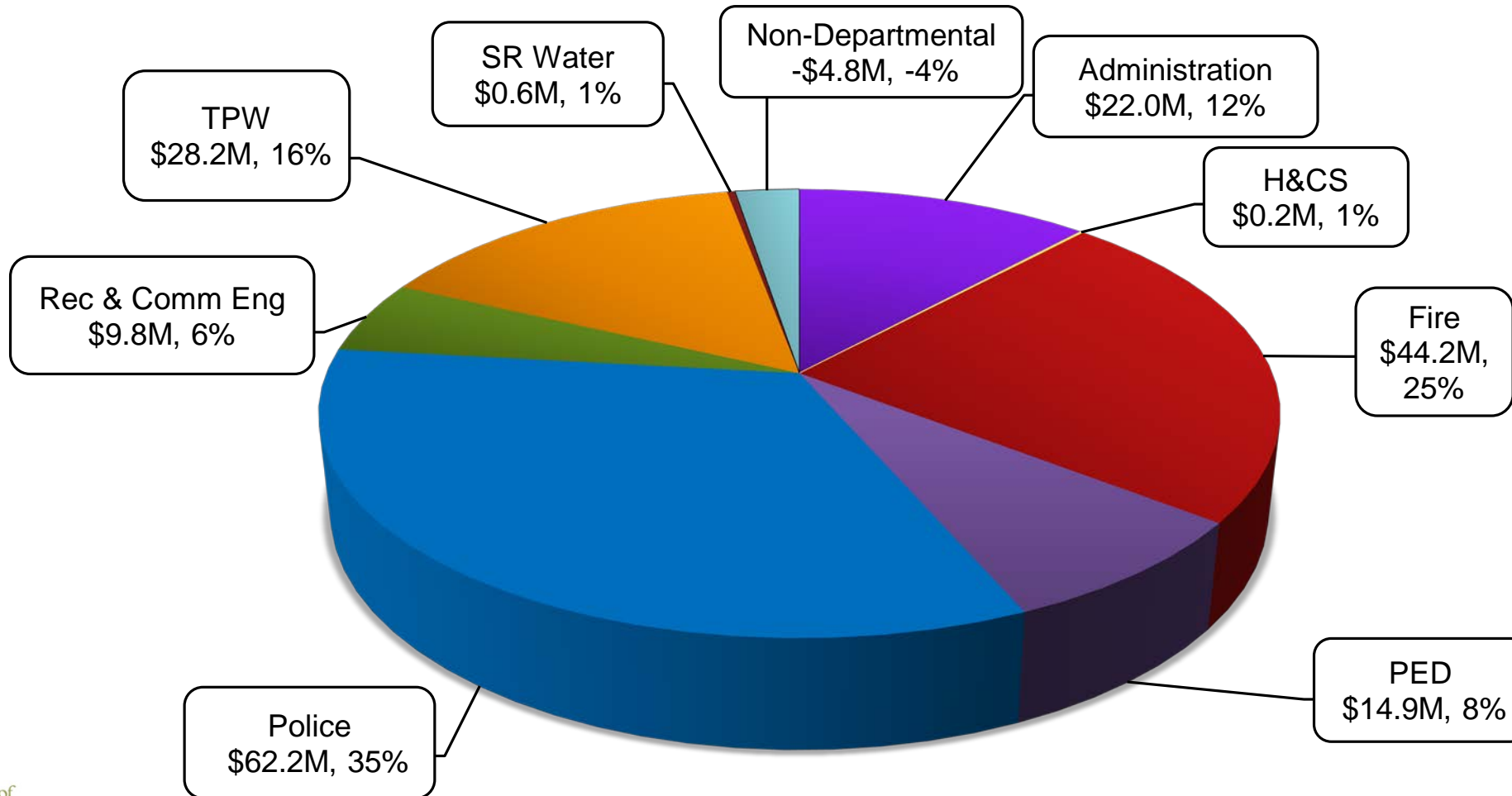
Category	2019-20 Adopted Budget	2020-21 Proposed Budget	\$ Change	% Change
Salaries	\$84.3	\$86.5	\$2.2	2.6%
Benefits	49.5	52.4	2.9	5.9%
Professional Services	11.9	13.4	1.5	12.6%
Vehicle Expense	5.1	5.6	0.5	9.8%
Operational Supplies	3.4	3.3	-0.1	-2.9%
Utilities	3.9	4.1	0.2	5.1%
Information Technology	4.7	5.1	0.4	8.5%
Liability/Property Insurance	1.8	1.9	0.1	5.6%
Other Miscellaneous	2.5	2.3	-0.2	-8.0%
Capital Outlay	0.1	0.1	--	0%
O&M Projects	4.1	2.6	-1.5	-36.6%
Total	\$171.3M	\$177.3M	\$6.0M	3.5%

FY 2020-21 General Fund Expenditures by Department (in millions)

Department	2019-20 Adopted Budget	2020-21 Proposed Budget	\$ Change	% Change
Administration*	\$20.9	\$22.0	\$1.1	5.3%
Housing & Community Services	1.9	0.2	-1.7	-89.5%
Fire	43.4	44.2	0.8	1.8%
Planning & Economic Develop.	13.9	14.9	1.0	7.2%
Police	59.7	62.2	2.5	4.2%
Recreation & Comm Engagement	10.3	9.8	-0.5	-4.9%
Transportation & Public Works	26.9	28.2	1.3	4.8%
SR Water (Storm Water GF only)	0.7	0.6	-0.1	-14.3%
Non-Departmental	-6.4	-4.8	1.6	-25.0%
Total	\$171.3M	\$177.3M	\$6.0M	3.5%

*Administration includes: City Council, City Manager's Office, City Attorney's Office, Human Resources, Finance and the Communications and Intergovernmental Relations Office.

FY 2020-21 General Fund Expenditures by Department



Total GF Expenditures = **\$177.3M**

General Fund Baseline Calculation

	FY 2020-21	% of Total GF Expenditures
Total General Fund Expenditures	\$177.3M	
POLICE		
Baseline	\$60.8M	34.3%
Proposed Budget	\$62.2M	
Over/(Under) Baseline	\$1.4M	
FIRE		
Baseline	\$42.0M	23.7%
Proposed Budget	\$44.2M	
Over/(Under) Baseline	\$2.2M	
VIOLENCE PREVENTION		
Baseline	\$741K	0.42%
Proposed Budget	\$768K	
Over/(Under) Baseline	\$27K	

General Fund Expenditure Highlights - \$1.3M

- Carry-over budget from FY 2019-20 with minor adjustments
- Continued funding for the Roseland Library - \$150K
- Continued Veterans Fare-Free Transit Program - \$30K
- Continued the Tennant/Landlord Services contract - \$87K
- Continued the Secure Families Fund contract - \$50K

General Fund Expenditure Highlights - \$1.3M

- Added Ballfield and Turf Mowing contract - \$500K
- Added November 2020 Election funding - \$500K
- Continued the re-organization to create the Communications and Intergovernmental Relations Office

Homeless Services and Affordable Housing

Real Property
Transfer Tax
Revenue estimate:

\$2,713,200

-30% decrease
from FY 19/20

	Proposed Budget
Homeless Services	663,151
Fair Housing	36,000
Affordable Housing	250,469
Total RPTT Transfer of 35%	\$949,620
Additional General Fund Contributions to Homeless Services	\$2,679,780
Total General Fund Contribution to Homeless Services & Affordable Housing	\$3,629,400

Homeless Services - \$3.3M

- Sam Jones Hall funding - \$1M
- Housing First Fund - \$634K
- HOST contract - \$500K
- Homeless Services Center Hours Expansion - \$100K
- Domestic Violence Shelter Beds - \$50K
- Grant Writing - \$50K
- Annual Homeless Count - \$68K
- Administration - \$923K

FY 2020-21 General Fund Summary

(in millions)

	Proposed General Fund Budget
Revenue	\$164.4
Transfers In	2.7
Total Revenues + Transfers In	\$167.1
Expenditures	\$177.3
Capital Improvement Projects	2.2
Transfers Out	5.7
Total Expenditures + Transfers Out	\$185.2
Surplus/(Deficit)	(\$18.1M)

Status of General Fund Reserves

	Amount	Reserve Percentage
FYE 2019-20 Est. Unassigned Reserves	\$19.2M	11%
FY 2020-21 Use of Reserves	-18.1M	
FYE 2020-21 Est. Unassigned Reserves	\$1.1M	less than 1%
<i>Policy-Mandated Reserve Requirement</i>	<i>\$26.6M</i>	15%
Over/(Under) Council Policy	(\$25.5M)	

FTE Staff Summary

Authorized FTE Staff Summary

Dept.	FY 19-20	FTE Change	FY 20-21
CAO	15.90	--	15.90
CMO	10.00	-2.00	8.00
Comm's & Intergovt Rel	--	7.00	7.00
Finance	95.85	-0.50	95.35
Fire	151.00	--	151.00
H&CS	34.00	-10.00	24.00
HR	20.00	--	20.00

Authorized FTE Staff Summary

Dept.	FY 19-20	FTE Change	FY 20-21
IT	29.00	--	29.00
PED	61.00	8.00	69.00
Police	260.50	-0.50	260.00
Rec & Comm Engage	44.00	-2.00	42.00
TPW	290.00	-3.00	287.00
Water	247.50	--	247.50
Total FTEs	1,258.75	-3.00	1,255.75

FY 2020-21 General Fund Organizational & Position Change Detail

Dept.	Position Title	FTE
CMO	Associate Right of Way Agent (to Water)	-1.00
CMO	Communications & Intergovt Relations Director (to CIRO)	-1.00
	Total Change CMO	-2.00
CIRO	Communications & Intergovt Relations Director	1.00
CIRO	Marketing & Outreach Coordinator	4.00
CIRO	Recreation Specialist	1.00
CIRO	Intergovernmental Relations and Legislative Officer (50% funded by Water)	1.00
	Total Change CIRO	7.00

FY 2020-21 General Fund Organizational & Position Change Detail

Dept.	Position Title	FTE
HCS	Code Enforcement division (to PED)	-10.00
	Total Change HSC	-10.00
PED	Code Enforcement division (from HSC)	10.00
PED	Marketing & Outreach Coordinator (to CIRO)	-1.00
PED	Dept. Technology Coordinator	-1.00
	Total Change PED	8.00
Police	Marketing & Outreach Coordinator (to CIRO)	-0.50
	Total Change Police	-0.50
R&CE	Marketing & Outreach Coordinator (to CIRO)	-1.00
R&CE	Recreation Specialist (to CIRO)	-1.00
	Total Change Rec & Comm Eng	-2.00

FY 2020-21 General Fund Organizational & Position Change Detail

Dept.	Position Title	FTE
TPW	Limited Term Electrician (exp. 6/30/20)	-1.00
TPW	Marketing & Outreach Coordinator (to CIRO)	-1.00
	Total GF Change TPW	-2.00
	Total General Fund FTE Changes	-1.50

FY 2020-21 Non-General Fund Position Change Detail

Dept.	Position Title	FTE
Finance	Parking Operations Coordinator	-0.50
Finance	Parking Supervisor	-1.00
Finance	Parking Program Coordinator	1.00
	Total Change Finance (Parking)	-0.50
HR	Extend Limited Term Risk Analyst (exp. 6/30/21)	--
	Total Change HR (Risk)	0.00
R&CE	Extend Limited Term Community Outreach Specialist (grant funded, exp. 6/30/21)	--
	Total Change Rec & Comm Eng (Grant)	0.00
TPW	Marketing & Outreach Coordinator (to CIRO)	-1.00
	Total Change TPW (Transit)	-1.00

FY 2020-21 Non-General Fund Position Change Detail

Dept.	Position Title	FTE
Water	Associate Right of Way Agent (from CMO)	1.00
Water	Senior Buyer	-1.00
	Total Change Water	-0.00
	Total Non-General Fund FTE Changes	-1.50

Position Reclassifications

The Human Resources Department has conducted classification studies for several positions on behalf of departments throughout the City and has made recommendations for reclassification requests, new classification studies, and salary studies for several, some position changes of note are listed below:

- Create new classification specification of Intergovernmental Relations and Legislative Officer
- Reclassify 1 Deputy City Attorney to Assistant City Attorney
- Reclassify 1 Bus Service Worker to Skilled Maintenance Worker
- Update the Job Classification and Salary of Transportation Planner
- Create new Classification Specification of Active Transportation Planner
- Reclassify Emergency Preparedness Coordinator to Emergency Preparedness Manager
- Create new Classification Specification(s) of Assistant Land Surveyor and Associate Land Surveyor
- Reclassify Economic Develop Manager to Deputy Director- Economic Development
- Update the Job Classification and Salary of Arts Coordinator
- Create the Classification of Zero Waste Coordinator
- Reclassify Principal Financial Analyst to Budget and Financial Analysis Manager
- Reclassify 4 Meter Specialist(s) and 1 Senior Meter Specialist to Meter Technician(s)/ Senior Meter Technician

Hiring Freeze

- Target of \$5M Savings in Salary and Benefits for FY 2020-21
- Continue to fill positions related to:
 - Health and Safety of the Community
 - Economic Development and Recovery
 - Regulatory Requirements

Questions / Comments

Enterprise Funds

- ❖ Parking Enterprise
- ❖ Transit Enterprise
- ❖ Golf Course Enterprise
- ❖ Water Enterprise
- ❖ Local Wastewater Enterprise
- ❖ SubRegional Wastewater Enterprise
- ❖ Storm Water Enterprise

Parking Enterprise

FY 2020-21 Parking Enterprise Fund Summary

	Proposed Budget
Revenue	\$3,136,983
Transfers In	1,236,329
Total	\$4,373,312
O&M Expenditures	\$5,687,032
CIP Expenditures	120,000
Transfers Out	115,560
Total	\$5,922,592
Use of Reserves	(\$1,549,280)

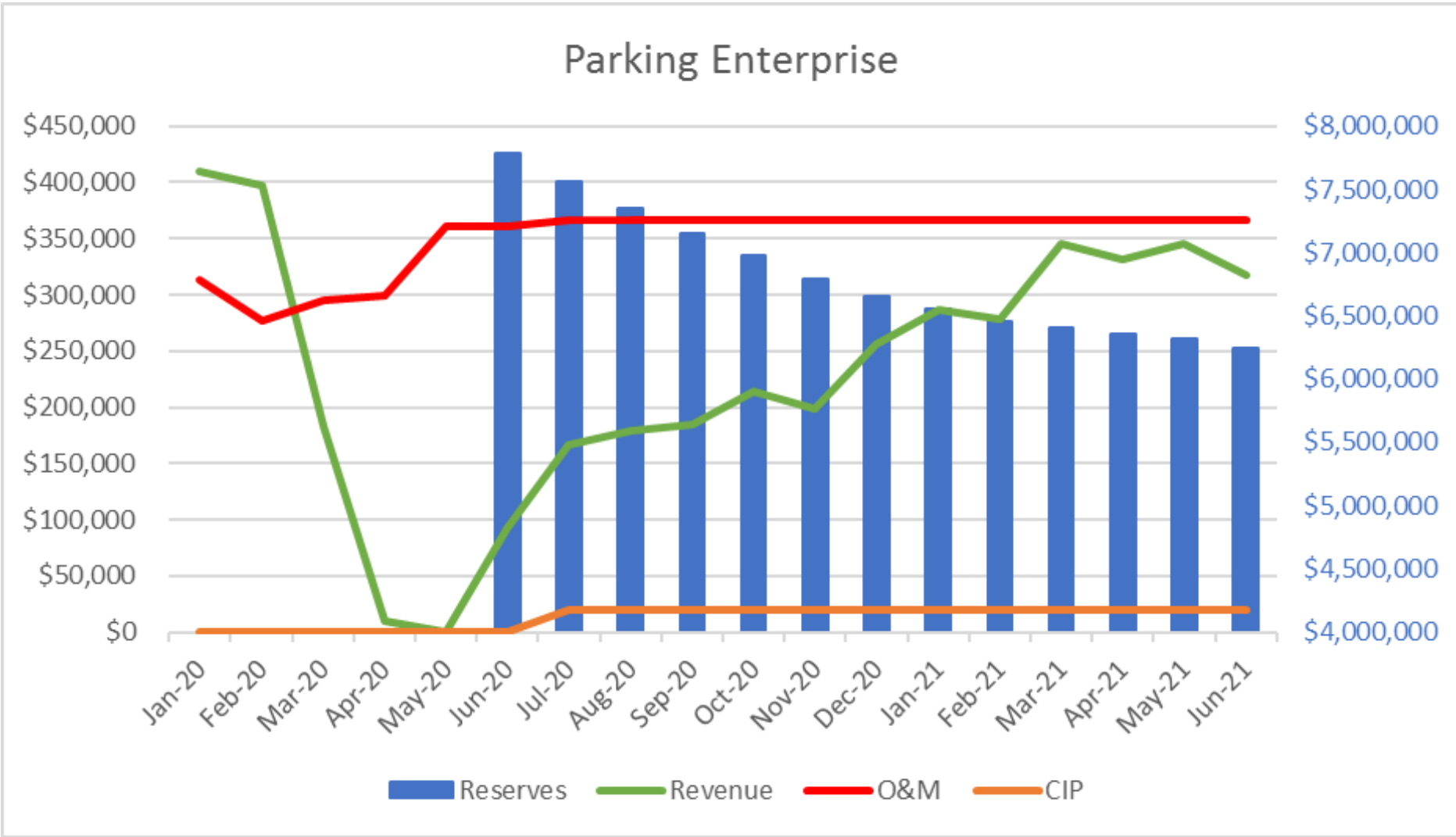
Financial Outlook, FY 2019-20

- Estimated \$1.2 million in lost revenue (24%) for current fiscal year from temporary waiver of parking fees and shortened meter hours
- Estimate ending fiscal year with expenditures exceeding revenues by \$825K
- Estimated fund reserve on June 30, 2020 of ~\$8 million
- Funding already allocated for essential capital activities (i.e., garage repairs and equipment replacement)

Financial Outlook, FY 2020-21

- \$1 million reduction in projected revenues for FY 20-21 due to COVID-19 impacts and shorter paid parking hours
 - Assumes parking fees have resumed by July 1, 2020
 - With expanded free parking options
 - Assumes 25% reduction in parking user fee revenue
- Estimate ending fiscal year with expenditures exceeding revenues by \$1.5 million
- Estimated fund reserve on June 30, 2021 of ~\$6.5 million

Parking Enterprise



CAPITAL IMPROVEMENT PROJECTS - PARKING FUND

BUDGETED:

1 ST ST GARAGE ELEVATOR	\$787K
GARAGE REPAIRS	\$2.5M
LOT REPAIRS	\$1.3M
ADA UPGRADES	\$150K
PARCS REPLACEMENT	<u>\$2.1M</u>
TOTAL	\$6.8M

FUTURE:

ELEVATOR UPGRADES	\$ 1.1M
GARAGE REPAIRS	\$10.3M
LOT REPAIRS	\$ 7.8M
ADA UPGRADES	<u>\$ 1.5M</u>
TOTAL	\$20.7M

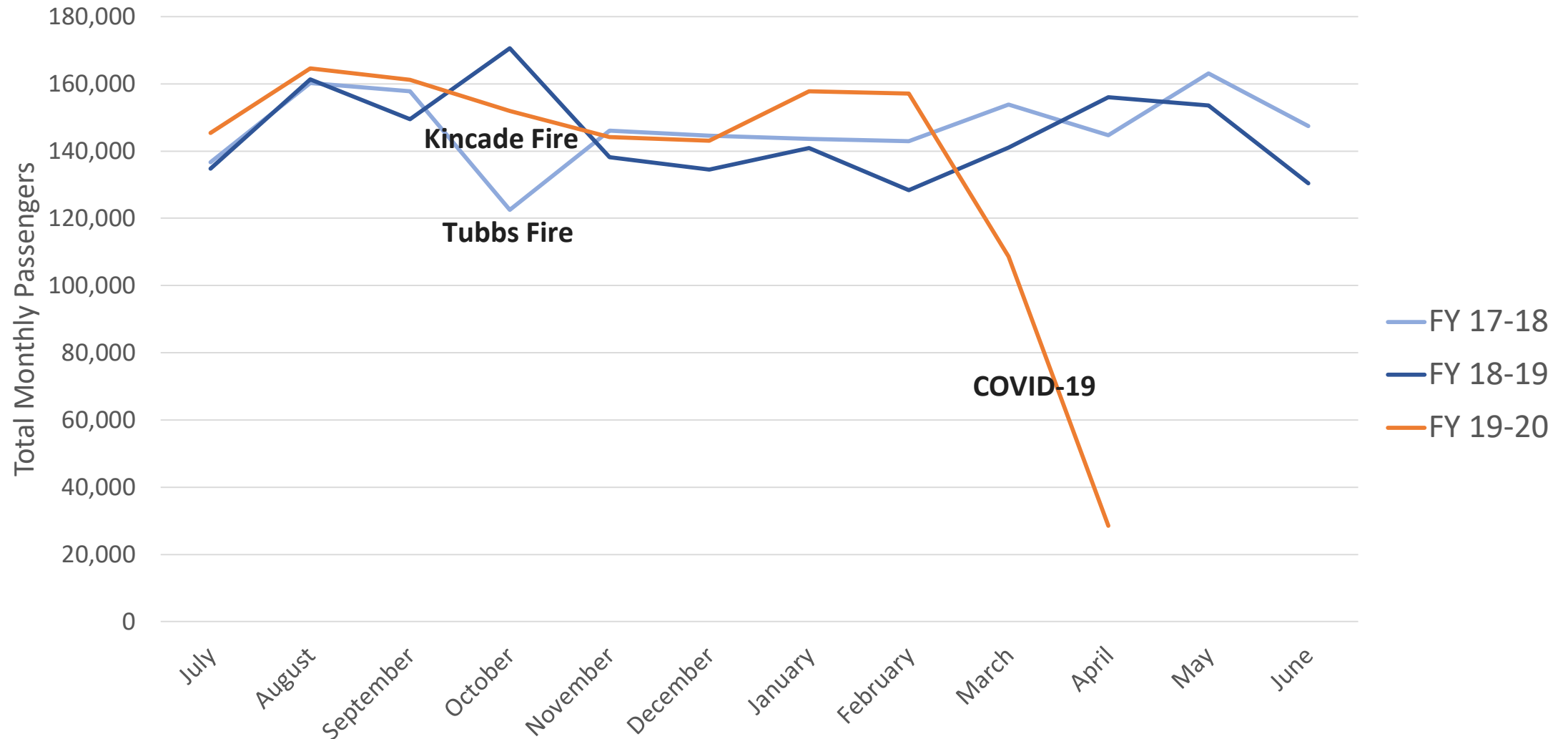
ESTIMATED PARKING FUND AVAILABLE RESERVES 6/30/2020 ~ \$ 8M

Transit Enterprise

Current Operational Status

- Significant impacts from COVID-19 due to SIP, restriction to essential travel, and safety-related operational changes
- CityBus fixed-route system operating on “Sunday plus” service level
 - One-quarter of typical weekday service level
 - Ridership down 85%
- Paratransit ridership demand down 90%; all trip requests being served
- Excess paratransit system capacity used for call-ahead service for general public—essential trips that can’t be served by fixed routes
- All services operating fare-free to maintain social distancing

CityBus Year-Over-Year Ridership Trends



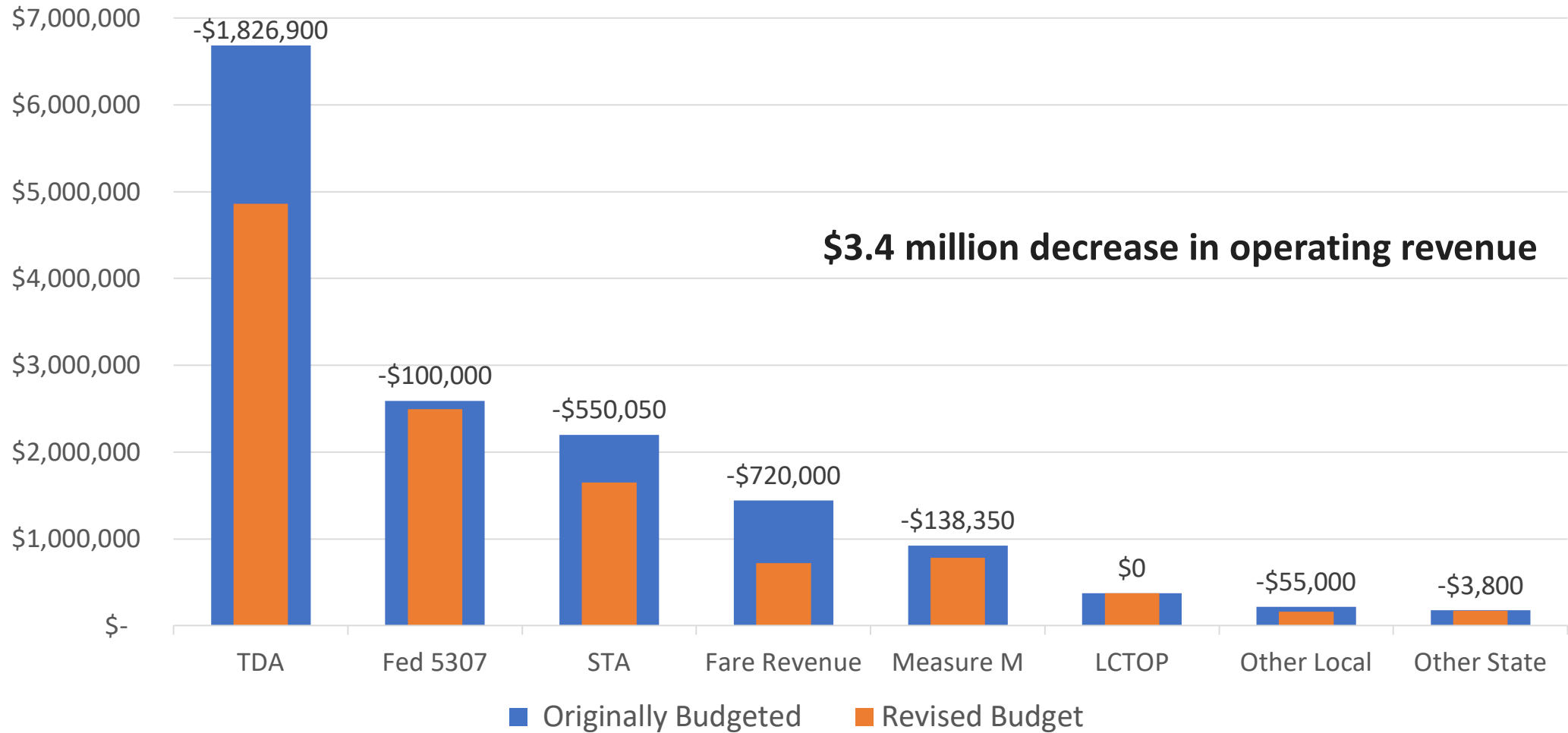
Financial Outlook, FY 2019-20

- Estimated \$2.7 million in lost revenue for current fiscal year from impacts to sales and gas tax revenues, lost fare revenue
- CARES Act allocation of \$2.5 million will largely fill this gap
- Project completing fiscal year with expenditures within revenues
- Operating reserve at \$2 million (15%)
- Expect to retain funding set aside for essential capital activities (i.e., bus replacement)

Financial Outlook, FY 2020-21

- \$3.4 million reduction in projected revenues for FY 2020-21 due to COVID-19 impacts
 - Assumes 25% reduction in funds based on sales and fuel taxes
 - Prior fund estimate revision results in projected 27% decrease in TDA revenues
 - Assumes 50% reduction in farebox revenue
- Equates to 23% decrease in total operating revenues

Projected Decreases in Transit Enterprise Revenues, FY 20-21



FY 2020-21 Transit Enterprise Fund Summary

	Proposed Budget
Revenue	\$11,157,717
Transfers In	51,650
Total	\$11,209,367
Expenditures	\$15,066,348
Transfers Out	-
Total	\$15,066,348
Use of Reserves	(\$3,856,981)

Closing the Gap in FY 2020-21

Immediate Actions

- **Freeze current vacant positions**
- **Realize savings from reduced service**
 - Fuel
 - Maintenance
 - Overtime
 - Fare collection/processing costs

Next 6-12 months

- **Phased, strategic service restoration**
 - Identify sustainable level of revenue hours
 - Adopt Service Restoration Principles to guide approach, priorities, key milestones
- **Support increased transit allocation in “Go Sonoma” measure (Measure M)**
- **Pursue integration activities with regional transit partners**
- **Advocate for additional CARES Act allocation for FY 20-21**
- **Consider options for fare policy**

Service Restoration Principles



Identify and build towards sustainable ceiling of revenue hours



Identify key milestones for service restoration



Ensure system continues to operate within PHO, CDC guidelines



Use Council goals, performance, public input, equity lens to prioritize restoration



Develop new service models for low-density areas where fixed-routes not viable



Coordinate closely with partner transit operators serving Santa Rosa

Capital Program Approach

- Continue to fund capital projects necessary for sustainable long-term operation of the transit system:
 - Bus replacement
 - Capital repairs to vehicles and facilities
- Continue with grant-funded projects that meet City goals:
 - Purchase of electric buses
 - Build-out of electric bus charging infrastructure
 - Improvement of passenger amenities
- Place any discretionary capital projects on hold

Golf Course Enterprise

FY 2020-21 Golf Course Enterprise Fund Summary

	Proposed Budget
Revenue	\$373,672
Transfers In	-
Total	373,672
Expenditures	814,124
Transfers Out	-
Total	814,124
Use of Reserves	(\$440,452)

Water Enterprises

FY 2020-21 Water Enterprise Fund Summary

	Proposed Budget
Revenue	\$44,988,324
Transfers In	-
Total	\$44,988,324
O&M Expenditures	32,227,140
CIP Expenditures	13,390,000
Transfers Out	2,247,974
Total	\$47,865,114
Use of Reserves	(\$2,876,790)

FY 2020-21 Wastewater Enterprise Fund Summary

	Proposed Budget
Revenue	\$69,785,661
Transfers In	-
Total	\$69,785,661
O&M Expenditures	12,020,997
CIP Expenditures	12,360,000
Transfers Out	49,056,405
Total	\$73,437,402
Use of Reserves	(\$3,651,741)

FY 2020-21 SubRegional Wastewater Enterprise Fund Summary

	Proposed Budget
Revenue	\$20,191,995
Transfers In	47,050,247
Total	\$67,242,242
O&M Expenditures	60,094,882
CIP Expenditures	7,000,000
Transfers Out	-
Total	\$67,094,882
Surplus	\$147,360

FY 2020-21 Storm Water Enterprise Fund Summary

	Proposed Budget
Revenue	\$2,774,574
Transfers In	-
Total	\$2,774,574
O&M Expenditures	2,650,409
CIP Expenditures	475,000
Total	\$3,125,409
Use of Reserves	(\$350,835)

FY 2020-21 Water Fund Considerations

- Revenue reductions
 - Projections based on Great Recession
 - \$5.5M Water Fund
 - \$4.1M Wastewater Fund
 - Storm Water stable, possible losses expected later
 - Adjusting expenditures
 - Fund balances
 - Leaving positions vacant
 - Delay of Evergreen implementation
 - Reviewing Prioritization of projects

FY 2020-21 Water Fund Considerations

➤ Customer Assistance

- Waiver of delinquent fees based on Shelter in Place Order
- Suspension of disconnection for non-payment
- Offering payment plans
- Evaluating sewer caps
- H2O customer assistance program modifications
- Monitoring State and Federal legislation assistance packages

Goals & Priorities

City Council Goals

1. Ensure financial stability of City government.
2. Effectively implement the recovery and rebuilding of Santa Rosa.
3. Meet housing needs.
4. Attain functional zero homelessness.
5. Invest in and sustain infrastructure and transportation.
6. Provide for community safety, valued City services and open government.
7. Foster neighborhood partnerships and strengthen cultural assets.
8. Promote environmental sustainability.
9. Foster a 21st century city and organization.
10. Foster a strong downtown and overall economic development of the community.

Tier 1 Priorities

- Financial Stability
- Recovery and Resilience
- Comprehensive Housing Strategy
- Homelessness
- Implement Climate Action Plan

Community Development & Engagement Portfolio

- ❖ Planning & Economic Development
- ❖ Housing & Community Services
- ❖ Recreation
- ❖ Community Engagement

PENDING

Operations & Transportation

- ❖ Water Department
- ❖ Transportation & Public Works

PENDING

City Attorney's Office

PENDING

Fire Department

PENDING

Police Department

PENDING

Internal Services Portfolio

- ❖ Finance
- ❖ Communications & Intergovernmental Relations
- ❖ Human Resources & Risk Management
- ❖ Information Technology

PENDING

Questions / Comments

Citywide Capital Improvement Program FY 2020-21 Proposed Budget



Sample of Citywide Assets

Total Value \$5 Billion



625 Miles of Water Mains
29,033 Water Valves
23 Reservoirs



339 Miles of Storm Drain
17,620 City-maintained Structures
67 Miles of Creeks



6,450 Hydrants



595 Miles of Sewer Mains
12,335 Sewer Manholes
17 Sewer Lift Stations



109 Parks (1,036 Acres)
Playground Equipment,
Picnic Tables, Grills



213 Traffic Signals
76 Pedestrian Flashers



Miles of Road:
509 Centerline Miles
1,126 Lane Miles



116 City-Owned Facilities
City Hall, Fire Stations, Public Safety
Building, Finley Community Center



Laguna Treatment Plant

Where do projects come from?

Council-adopted Planning Documents

- General Plan
- Council Goals

Master Plans

- Bicycle and Pedestrian Master Plan
- Water Master Plan
- Sanitary Sewer Master Plan
- City-wide Creek Master Plan
- Ground Water Master Plan
- Recreation & Parks Business and Strategic Action Plan
- Park Master Plans

Area Plans

- Downtown Station Area Specific Plan
- North Station Area Plan
- Roseland Area/Sebastapol Road Specific Plan

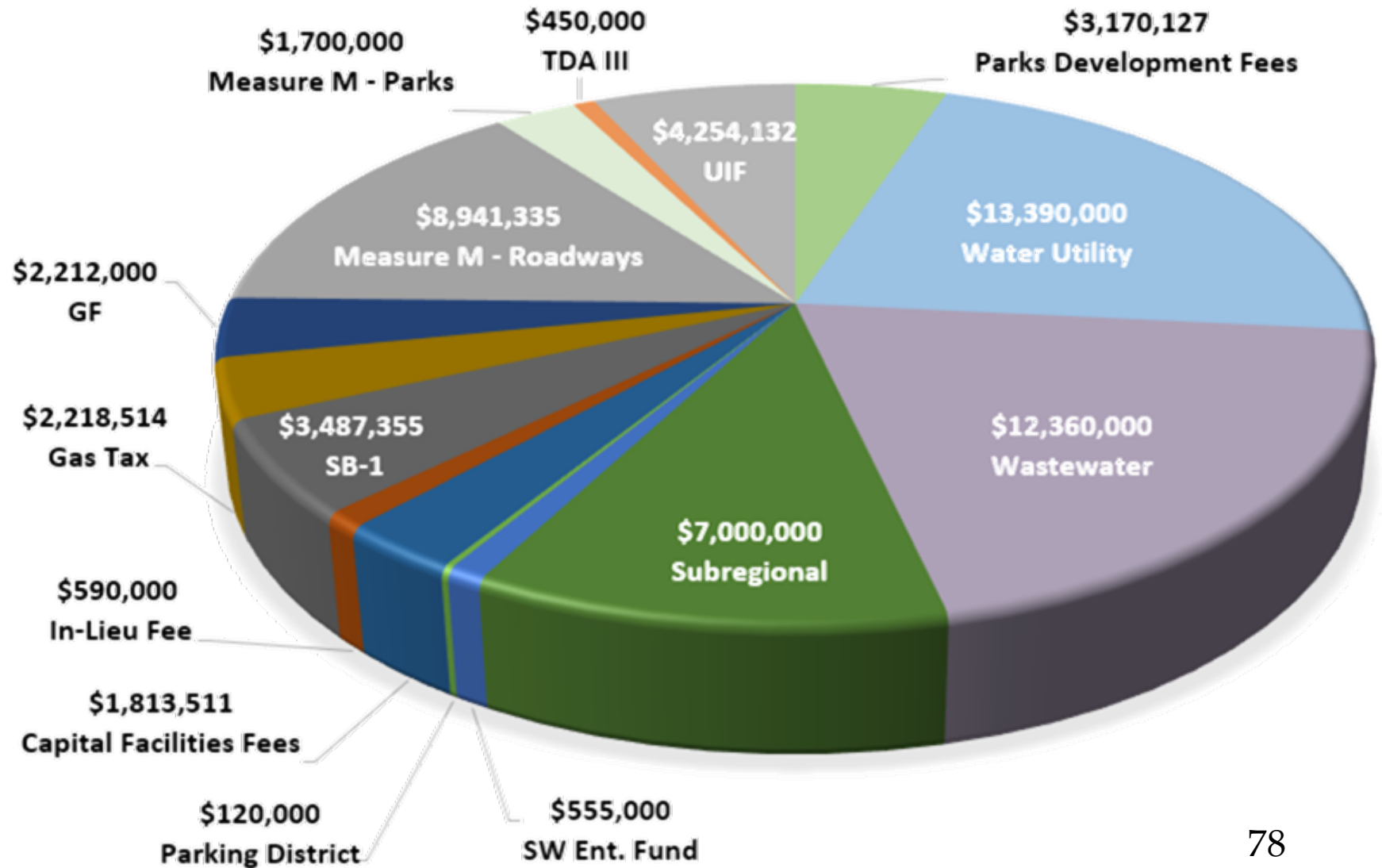
Climate Action Plan

- Community Advisory Board (CAB)
- Community



Citywide CIP 2020-21 Funding Sources

Total
\$62,261,974



FY 2020-21 Proposed Capital Improvements Projects

Fund Source	Department	Project Description		
General Fund	TPW	ADA Facilities Projects		\$1,200,000
		<i>Summerfield at Ahl Park Ct.</i>	\$50,000	
		<i>Franklin Community Park pathway</i>	\$275,000	
		<i>Northwest Community Park Pathway</i>	\$275,000	
		<i>Finley Pool Deck</i>	\$200,000	
		<i>Railroad Depot Restrooms</i>	\$200,000	
		<i>Rincon Valley and Coddington Libraries</i>	\$200,000	
General Fund	TPW	Pre Design Planning CIP		\$50,000
General Fund	TPW	Replace Wood Street Light Poles		\$300,000
General Fund	TPW	Roseland Pavement Maintenance		\$662,000
		Total General Fund Investment		\$2,212,000

FY 2020-21 Proposed Capital Improvements Projects

Fund Source	Department	Project Description	
Capital Facilities Fees	Fire	Temporary Fire Station 5	\$132,599
Capital Facilities Fees	Fire	New Fire Station – South Santa Rosa	\$132,599
Capital Facilities Fees	Fire	Relocation of Fire Station 8	\$132,599
Capital Facilities Fees	SRW	Stormwater Drainage Improvement	\$267,192
Capital Facilities Fees	SRW	Cast-in-Place Storm Drain Repair/Replacement	\$50,000
Capital Facilities Fees	SRW	3 rd St SD Pump Coupling Replacement	\$20,000
Capital Facilities Fees	SRW	Storm Drain Master Plan	\$50,000
Capital Facilities Fees	TPW	Highway 101 Bicycle/Pedestrian Overcrossing	\$679,308
Capital Facilities Fees	TPW	Street Overlay- Various Locations	\$140,000
Capital Facilities Fees	TPW	Sidewalk Program	\$100,000
Capital Facilities Fees	TPW	Stony Point Rd Active Transportation Corridor	\$50,000
Capital Facilities Fees	TPW	CIP Traffic Circulation-Analysis- Citywide	\$49,214
Capital Facilities Fees	TPW	CIP Grant/Environmental Support	\$10,000
		Total Capital Facilities Fee Investment	\$1,813,511

CFF - \$1.8M

Fire dept.
\$397,797

Storm Water
\$387,192

TPW
\$1,028,522

FY 2020-21 Proposed Capital Improvements Projects

Fund Source	Department	Project Description	
Park Development Fees	TPW	Finley Aquatic Center – splash pad	\$269,173
Park Development Fees	TPW	A Place to Play – ball fields	\$269,172
Park Development Fees	TPW	South Davis Park Playground	\$200,000
Park Development Fees	TPW	Southwest Community Park – picnic & maint.	\$1,075,682
Park Development Fees	TPW	Roseland Creek Community Park – trails	\$1,000,000
Park Development Fees	TPW	Pearblossom Neighborhood Park – dog park	\$80,000
Park Development Fees	TPW	Franklin Park Play Area Improvements	\$189,457
Park Development Fees	TPW	Peter Springs Play Equipment	\$86,643
		Total Park Development Fee Investment	\$3,170,128

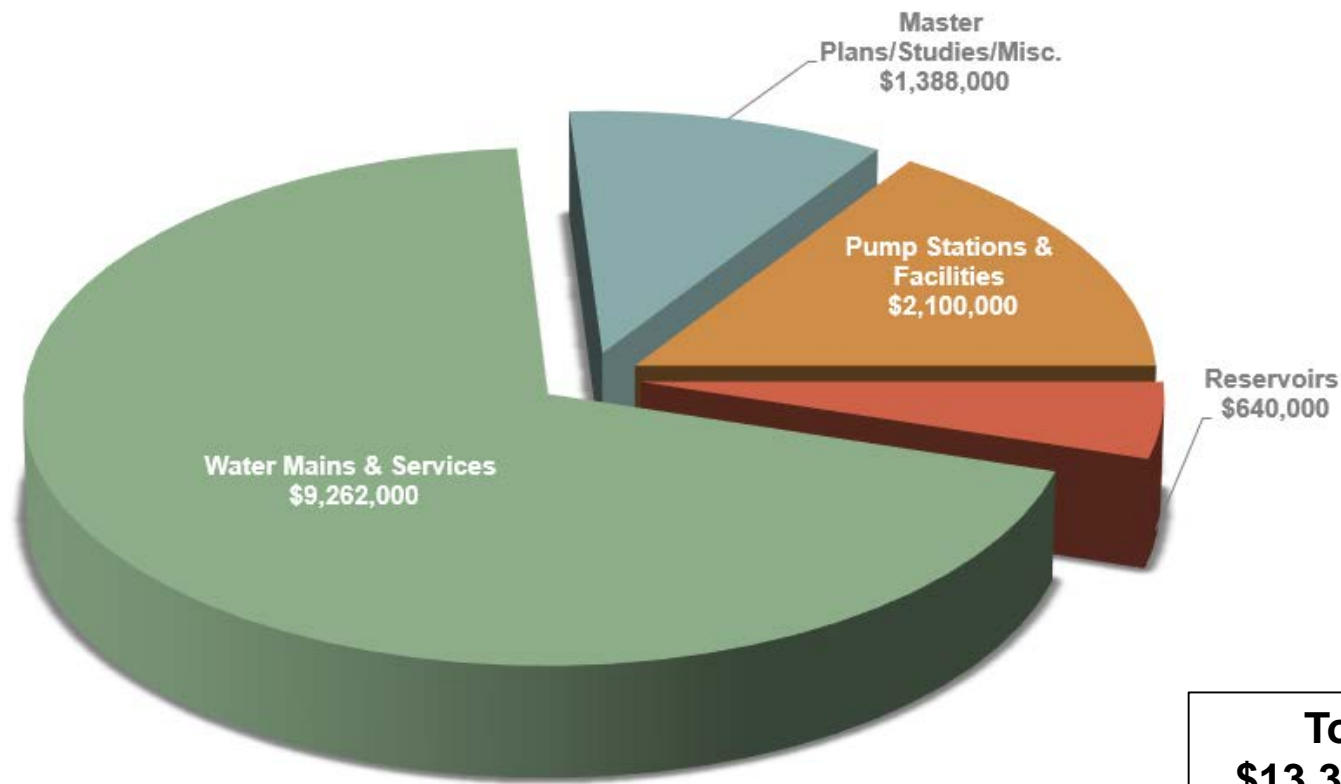
Zone 1 (NW)	Zone 2 (SW)	Zone 3 (NE)	Zone 4 (SE)
\$538,345	\$2,355,682	\$189,457	\$86,643

FY 2020-21 Proposed Capital Improvements Projects

Fund Source	Department	Project Description	
Parking Fund	Parking	Garage 9 Lighting	\$120,000
		Total Parking Enterprise Fund Investment	\$120,000
Storm Water Enterprise	SRW	Storm Water Creek Restoration	\$50,000
Storm Water Enterprise	SRW	Lower Colgan Creek Restoration – Phase 2	\$250,000
Storm Water Enterprise	SRW	Colgan Creek Restoration – Phase 3	\$30,000
Storm Water Enterprise	SRW	Santa Rosa Creek Ecosystem Restoration	\$25,000
Storm Water Enterprise	SRW	Parker Hill – Paulin Creek Erosion	\$25,000
Storm Water Enterprise	SRW	Storm Drain Master Plan	\$175,000
		Total Storm Water Enterprise Fund Investment	\$555,000

Santa Rosa Water 2020-21 CIP

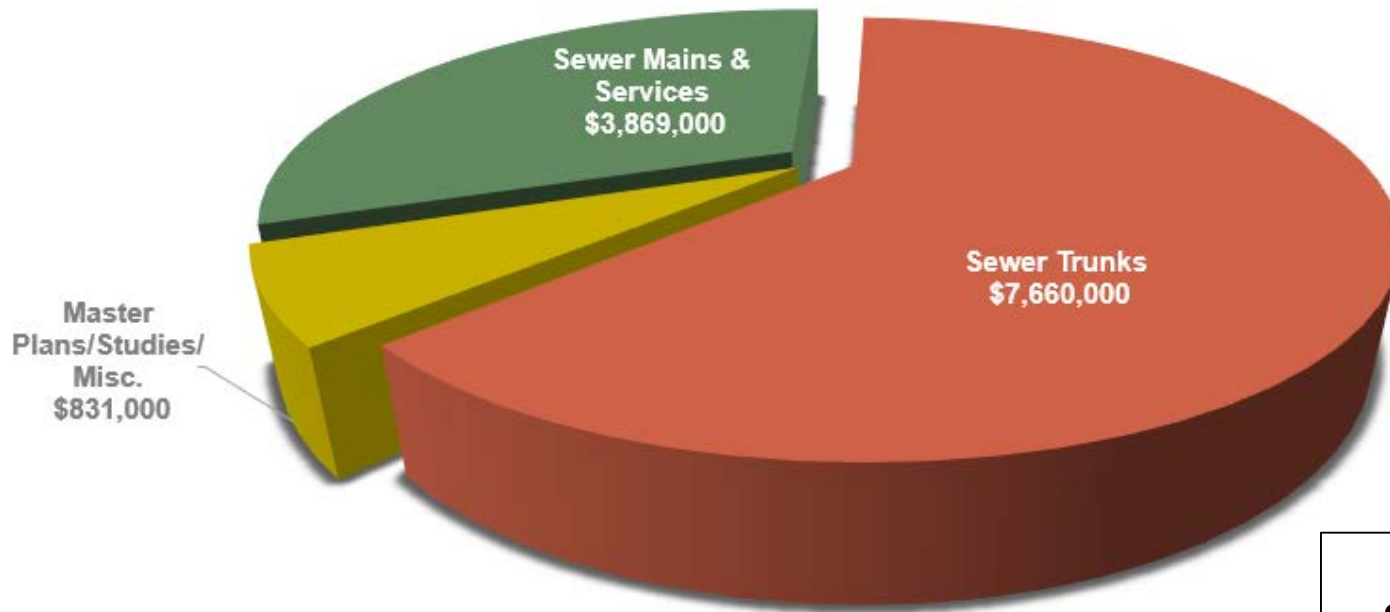
Proposed Water



Total
\$13,390,000

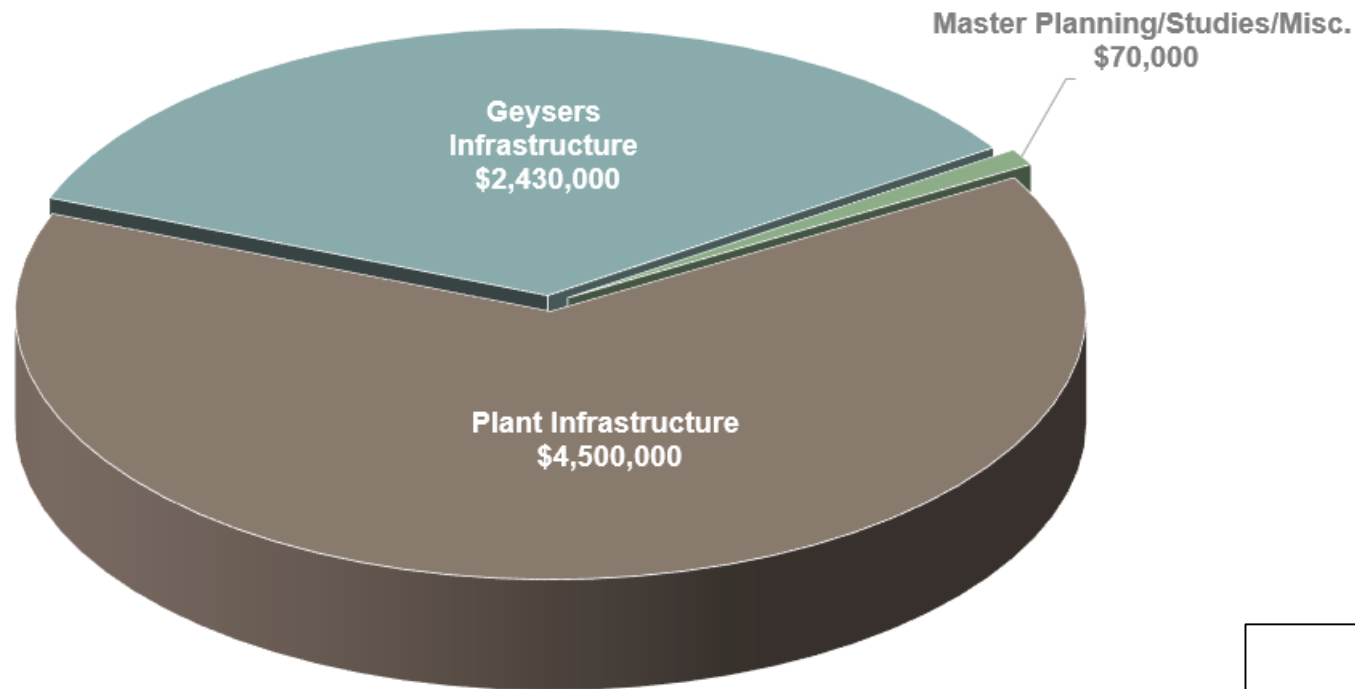


Santa Rosa Water 2020-21 CIP Proposed Wastewater



Total
\$12,360,000

Santa Rosa Water 2020-21 CIP Proposed Subregional



**Total
\$7,000,000**

Citywide Capital Improvement Program Existing Project Fund Balances

Tier 1 – FEMA Projects

Description	GF Balance	Status
Metal Beam Guardrail Repair	\$9,175	Complete
Coffey Park Debris Removal/Soil Remediation	\$3,129,647	In-Progress
Repair 3 Pedestrian Bridges	\$3,427	Complete
Fire Related Street Light Replacement	\$439,308	In-Process
Burned Asphalt Spot Repairs	\$141,307	Pending
Fountaingrove Streetlights Replacement	\$541,943	In-Process
Cross Creek Bridge Fence Repair	\$2,801	Design Phase
Fir Ridge Park Demo & Reconstruct	\$408,690	Design Phase
Nagasawa Park Demo & Reconstruct	\$268,830	Design Phase
Frances Nielsen Park Demo & Reconstruct	\$109,467	Design Phase

Tier 1 – FEMA Projects (cont.)

Description	GF Balance	Status
Rincon Ridge Park Demo & Reconstruct	\$143,388	Design Phase
Rincon Ridge Open Park Demo & Reconstruct	\$48,863	Design Phase
Park Hill Multi-Use Pathway Demo & Reconstruct	\$137,924	In-Process
Coffey Park Irrigation Reconstruction	\$499,400	In-Process
Fir Ridge Park Irrigation Reconstruction	\$76,115	Design Phase
Nagasawa Park Irrigation Reconstruction	\$140,374	Design Phase
Frances Nielsen Park Irrigation Reconstruction	\$131,877	Design Phase
Rincon Ridge Irrigation Reconstruction	\$80,131	Design Phase
Coffey Roadway Irrigation Reconstruction	\$315,839	Design Phase
Fountaingrove Roadway Irrigation Reconstruction	\$5,556,753	Design Phase

Tier 1 – FEMA Projects (cont.)

Description	GF Balance	Status
Fountaingrove Revegetation	\$266,073	Design Phase
City-Fire Recovery	\$3,250,685	Complete
Fire Damaged Street Tree Removal	\$178,120	Complete
Fire Damaged City Owned Tree Removal	\$400,162	Contract award pending
Fire Damaged Tree Removal Phase2	\$58,141	Design Phase
Stormwater Public Assistance Category C	\$20,009	Design Phase
Coffey Park Recovery	\$30,821	In-Process
FEMA Project Subtotal	\$16,389,270	
Tier 1 Total Investment	\$26,662,454	

Tier 1 – Project Underway/Complete

Description	GF Balance	Status/Defunding Impact
Howarth Park Path Construction	\$50,000	Existing facilities have been removed
Sidewalk Reconstruction at City Offices – Santa Rosa Avenue & D Street	\$120,000	Existing facilities have been removed
Fire Engine Replacement	\$495,268	Fund spent by year end
Portland Loo Installation	\$133,696	Loo has been ordered; underground and foundation work in progress.
Samuel Jones Hall Roof	\$813,467	Final reconciliation
Courthouse Square Bollards	\$427,661	Key public safety project. Costs if defunded.
Financial System Upgrade	\$62,276	Complete. Funds for ongoing system support.
Communications System Upgrade	\$100,000	Critical public safety
Traffic Signal Battery Backup Power	\$1,413,126	Project incomplete. Reimbursable
Project Underway/Complete Subtotal	\$3,615,494	

Tier 1 - Regulatory Compliance

Description	GF Balance	Status/Defunding Impact
MSCN Stockpile Pad Replacement	\$31,816	Project complete as required by RWQCB
City Hall Fireline Repair	\$276,617	Designed. Required to comply with Fire Code
Garage 9 - Groundwater Monitoring	\$67,389	Annual contract for contaminant plume monitoring per RWQCB
Regulatory Compliance Subtotal	\$375,822	

Tier 1 - Donated/Dedicated Funds

Description	GF Balance	Status/Defunding Impact
Tennis Court Resurfacing	\$2,233	Donations from clubs, organization & citizens
Person Senior Center	\$48,506	Donations from private citizens for future capital improvements
Relocation of Fire Station 8	\$3,372,789	Roseland Annexation agreement from Roseland Fire District JPA
Roseland Pavement Maintenance	\$1,117,707	Roseland Annexation agreement
Roseland Annexation Storm Drain CCTV	\$312,139	Roseland Annexation agreement
Santa Rosa Creek Ecosystem Restoration Project	\$100,169	Funds from SCWA
Burn Area Street Reconditioning	\$1,328,325	Planning Phase. Direct payment from PG&E to resurface streets impacted by their recovery
Donated/Dedicated Funds Subtotal	\$6,281,868	

Tier 2 - Project In-Process

Description	GF Balance	Status/Defunding Impact
Reconstruct Fire Station No. 5	\$1,000,000	Due diligence required for property acquisition
LBHG Cap Replacement	\$104,806	Design contract awarded
Corporation Yard Security	\$130,871	Design complete; construction
Colgan Bellevue Park	\$336,940	Can use PDI funds
LED Street Light Replacement Program	\$566,598	Electrical Section actively performing
Tier 2 Total Investment	\$2,139,215	

Tier 3 – Accessibility Projects

Description	GF Balance	Status/Defunding Impact
Finley pool deck design	\$100,000	Design phase RFP to be released in May 2020. Would delay construction of splash pad project
Sonoma Ave Park & LBHG path repairs	\$350,000	Design in progress; constr. late 20-21
Miscellaneous park ADA repairs	\$200,000	Ability to respond to minor accessibility complaints through fiscal year
Courthouse Square Reunification	\$83,499	Response to ADA complaint on 4th Street
Howarth Park fishing pier access	\$75,000	Construction Fall 2020; fishing pier would remain closed
Rincon Valley Dog Park accessible pathways	\$150,000	Volunteers are anticipating these upgrades; design completed; construction Fall 2020.
Tier 3 Total Investment	\$958,499	

Tier 4 – Immediately Available

Description	GF Balance	Status/Defunding Impact
Chipper Program HMG116	\$131,250	Denied HMGP Application
Wildfire Early Detection HMG287	\$250,000	Denied HMGP Application
Storm Drain Master Pln HMG290	\$350,000	Denied HMGP Application
Dam Flood Inundation Mapping HMG286	\$50,000	Denied HMGP Application
PSB Backup Generator HMG275	\$46,903	Denied HMGP Application
Immediately Available Subtotal	\$828,153	

Tier 4 - No Current Activity

Description	GF Balance	Status/Defunding Impact
Reconstruct Fire Station No. 5	\$1,508,587	Set aside for design; 12-18 months away
Temp Fire Station 5	\$118,174	Project complete. Funds being held for additional site modifications.
Neighborhood Streets Initiative	\$10,262	No specific project. Complaint response
School Ped Safety Projects	\$20,300	No specific project. Complaint response
2-Way Radio Upgrades	\$106,100	Not immediately required
Pre Design Planning CIP	\$43,735	Support for Inter-department projects to off-set CPE overhead costs
Facilities Infrastructure	\$2,283,869	Projects have not yet been identified
Communications System Upgrade	\$370,167	Excess project funds
No Current Activity Subtotal	\$4,461,194	
Tier 4 Total Investment	\$5,289,347	

Questions / Comments

Concluding Comments

Status of General Fund Reserves

	Amount	Reserve Percentage
FYE 2019-20 Est. Unassigned Reserves	\$19.2M	11%
FY 2020-21 Use of Reserves	-18.1M	
FYE 2020-21 Est. Unassigned Reserves	\$1.1M	less than 1%
<i>Policy-Mandated Reserve Requirement</i>	<i>\$26.6M</i>	15%
Over/(Under) Council Policy	(\$25.5M)	

Closing the Gap in FY 2020-21

Immediate Actions

➤ Freeze \$5M in vacant positions

➤ Reduce FY 2020-21 budget

- Conference & Trainings
- Community Promotions

➤ Reduce existing funding of CIP

- Immediately available
- No current activity

Next 6-12 months

➤ Review FYE 2019-20 in Sept. 2020

- Revisit revenue forecasts

➤ Reassess Staffing levels

➤ Possible Sales Tax ballot measures