

CITY OF SANTA ROSA  
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL  
FROM: ZAC BRAND, FLEET SERVICES SUPERINTENDENT,  
TRANSPORTATION AND PUBLIC WORKS  
BRANDALYN TRAMEL, PURCHASING AGENT, FINANCE  
DEPARTMENT  
SUBJECT: AUTHOR JENNIFER MYLES, SENIOR BUYER, FINANCE  
APPROVAL OF TWO PURCHASE ORDERS TO ALTEC  
INDUSTRIES, INC FOR THE PURCHASE OF THREE ALTEC  
HYBRID AERIAL TRUCKS UNDER A SOURCEWELL  
COOPERATIVE AGREEMENT

AGENDA ACTION: RESOLUTION

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RECOMMENDATION

It is recommended by the Transportation and Public Works and Finance Departments that the Council, by resolution, approve two (2) purchase orders with Altec Industries, Inc., Creedmoor, North Carolina, for the purchase of 1) Two - Altec AT41M Hybrid Non-Insulated Aerial Trucks in the amount of \$429,515.35, and 2) One - AT40G Hybrid Insulated Aerial Truck in the amount of \$173,522.54, for a total amount not to exceed \$603,037.89, for use by the Transportation and Public Works Field Services Electrical crew, through a Sourcewell Cooperative Agreement, Contract #012418-ALT. This purchase will replace existing equipment used in Transportation and Public Works Electrical Division and support the City of Santa Rosa Climate Action Plan.

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EXECUTIVE SUMMARY

Purchasing has received two purchase requisitions from the Transportation and Public Work (TPW) Department for the purchase three Altec Hybrid Aerial Trucks under Sourcewell Cooperative Contract #012418-ALT. These vehicles will be used by the Transportation and Public Work Field Services Electrical crew.

BACKGROUND

Under the City's guidelines for replacement of fleet vehicles, the Transportation and Public Works Department (TPW) Fleet Maintenance Division selects a vehicle for replacement when it has reached the end of its cost-effective life cycle. These vehicles have met the replacement criteria using a 15 point replacement program, an industry

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standard to predict when best to sell a vehicle. Repair costs, age, and mileage are considered in the point calculation performed by our Faster Fleet software system. All three current City vehicles have surpassed their useful life and are scheduled for replacement.

The purchase of the two Altec AT41M Hybrid Non-Insulated Aerial Trucks will replace City vehicles #21601 and 21602, which are 2006 models.

The purchase of one AT40G Hybrid Insulated Aerial Truck will replace City vehicle #21806, which is a 2008 model.

PRIOR CITY COUNCIL REVIEW

Not applicable

ANALYSIS

The replacement equipment selected includes a hybrid feature, where the aerial device will operate on battery power in lieu of power provided by the diesel engine. Operating the aerial device on battery power will significantly reduce the amount of engine idle time and diesel fuel consumed, which reduces GHG output and supports the Climate Action Plan.

Santa Rosa city Code Section 3-08.160 allows for cooperative purchases when advantageous to the City. Based on the pricing the City obtains under the Sourcewell solicitations and the specialized nature of the Equipment for purchase, Transportation and Public Works and Purchasing staff consider it advantageous to the city to use the cooperative purchase. Upon approval by Council, individual purchase orders using the city's standard Purchase Order documents will be issued to the vendor for equipment and amount as identified above. Purchase Orders will reference the Sourcewell Contract and Quotes provided by Altech Industries, Inc. as identified herein. The total cost includes tax, DMV document prep fees, tire recycle fees, warranty, and delivery. A multiple truck purchase discount of (\$1,953.43) was applied to the initial cost for the two AT41M units being purchased.

The City may also qualify for a \$19,008 discount, per vehicle, through the State of California Hybrid and Zero-Emission Truck and Bus Voucher Incentive Project (HVIP). Once Altec Industries has received the Purchase Orders, they will apply with the State of California for this incentive discount. The Manufacture must apply on behalf of the entity for this program. If funds are available, the City will be notified, and an adjustment will be applied for this discount to the Purchase Orders. Discount is pending receipt of Purchase Order, filing, and confirmation of availability of funding by the State.

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Sourcewell Cooperative purchasing is “Procurement conducted by, or on behalf of, one or more Public Procurement Units” as defined by the American Bar Association Model Procurement Code for State and Local Governments.

Sourcewell, formerly National Joint Powers Alliance, was created by state law as a service cooperative to provide programs and services to members in education and government. Sourcewell was established with the statutory purpose to assist members in meeting specific needs which are more efficiently delivered cooperatively than by an entity individually. Sourcewell serves over 50,000 member agencies nationally. All contracts are subject to periodic business reviews throughout the term of the contract to ensure compliance.

Sourcewell is authorized to establish competitively awarded cooperative purchasing contracts on behalf of itself and its member agencies. Sourcewell follows the competitive contracting law process to solicit, evaluate and award cooperative purchasing contracts for goods and services. Sourcewell exclusive contracts are offered to its members with one nationally leveraged volume purchasing discounts that agencies may not obtained through a single competitive process. Agency members obtain volume discount pricing, and additional cost savings by eliminating the need for a competitive process.

Upon approval by Council, a Purchase Order will be issued for the equipment and amount as identified above. The Purchase Order will reference the Sourcewell Contracts and Quote provided by Altec Industries.

#### FISCAL IMPACT

Funds for this operational expense have been allocated in the FY 2020/21 budget under the Transportation and Public Works Department - E & R Replacement - Key 300106-5584. Approval of this action does not have a fiscal impact on the General Fund.

#### ENVIRONMENTAL IMPACT

This project is exempt from the California Environmental Quality Act (CEQA) in that it qualifies for a Class 1 exemption, Existing Facilities, pursuant to CEQA Guidelines Section 15301. Specifically, the proposed action would result in the purchase of replacement vehicles, allowing the continued operation of existing public facilities involving negligible or no expansion of use.

#### BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable

#### NOTIFICATION

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Not applicable

ATTACHMENTS

- Attachment 1 - Vendor Quotes
- Attachment 2 - Altec Hybrid Solution
- Resolution

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