

RESOLUTION NO. RES-2017-007

A RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA AMENDING THE FISCAL YEAR 2016-2017 BUDGET AND AMENDING THE CLASSIFICATION AND SALARY PLAN

WHEREAS, on June 15, 2016, the City Council adopted a budget for the Fiscal Year 2016-17; and

WHEREAS, since the adoption of the 2016-17 budget, City staff has developed a list of necessary revenue, expenditure, and staffing amendments to the FY 2016-17 budget and the Classification and Salary Plan; and

WHEREAS, staff is proposing that General Fund revenue budgets be increased by \$1,135,197 and expenditure appropriations be increased by \$2,235,747 including a draw-down of unassigned reserves by \$1,100,550, as set forth in Exhibit A of this Resolution; and

WHEREAS, staff is proposing to amend the Classification and Salary Plan consistent with the proposed budgetary amendments as set forth in Exhibit A of this Resolution; and

WHEREAS, the Personnel Officer, on behalf of the City Manager, insures the orderly and consistent administration of the City Council's adopted Classification and Salary Plan; and

WHEREAS, the Personnel Officer recommends that various classifications be abolished, created or modified, and that salary ranges be assigned; and

WHEREAS, where appropriate, meet and confer requirements of the Meyers-Milias-Brown Act regarding salary and unit assignment matters occurred with affected employee groups.

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Santa Rosa hereby approves amendments to the City's budget for Fiscal Year 2016-17, by adjusting certain revenue and expenditure estimates as set forth in Exhibit A of this Resolution, which are by reference incorporated herein.

BE IT FURTHER RESOLVED that the Council amends the City classification and salary plan for permanent budgeted positions as follows:

- 1) Create the classification of Payroll Specialist with an annual salary range of \$51,969 - \$54,562 - \$57,222 - \$60,091 - \$63,025 in Unit 7 – Technical; reclassify two full time equivalent (2.0 FTE) Accounting Assistant positions in the Payroll and Benefits Division of the Finance Department to the new classification.
- 2) Create the classification of Economic Development Manager with an annual salary range of \$105,064 - \$131,362 in Unit 18 – Mid-Management; reclassify one vacant full time (1.0 FTE) Economic Development & Housing Manager position in the Planning and Economic Development Department to the new classification.

- 3) Reclassify one full time equivalent (1.0 FTE) vacant Storekeeper position to one full time equivalent (1.0) Stores Specialist.
- 4) Create the classification of Department Information Technology Supervisor with an annual salary range of \$83,968 - \$102,080 in Unit 6 – Professional; reclassify one vacant full time (1.0 FTE) Senior Programmer Analyst position in the Water Department to the new classification.
- 5) Create the classification of Water Reuse Engineer with an annual salary range of \$94,904 - \$121,909 in Unit 18 – Mid-Management; reclassify one vacant full time equivalent (1.0 FTE) Supervising Engineer position in the Water Department to the new classification.

IN COUNCIL DULY PASSED this 24th day of January, 2017.

AYES: (7) Mayor Coursey, Vice Mayor Tibbetts, Council Members Combs, Olivares, Rogers, Sawyer, Schwedhelm

NOES: (0)

ABSTAIN: (0)

ABSENT: (0)

ATTEST: \_\_\_\_\_ APPROVED: \_\_\_\_\_  
City Clerk Mayor

APPROVED AS TO FORM:

\_\_\_\_\_  
Interim City Attorney