

CITY OF SANTA ROSA  
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL

FROM: JEN SANTOS, DEPUTY DIRECTOR  
RECREATION AND PARKS DEPARTMENT

SUBJECT: AUTHORIZING SUBMITTAL OF A MATCHING GRANT  
APPLICATION TO THE SONOMA COUNTY AGRICULTURAL  
PRESERVATION AND OPEN SPACE DISTRICT FOR THE  
ACQUISITION OF REAL PROPERTY AT 1370 BURBANK  
AVENUE FOR ROSELAND CREEK COMMUNITY PARK

AGENDA ACTION: RESOLUTION

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RECOMMENDATION

It is recommended by the Recreation and Parks Department that the Council, by resolution: 1) approve a matching grant application to the Sonoma County Agricultural Preservation and Open Space District for the acquisition of real property at 1370 Burbank Avenue for Roseland Creek Community Park in the amount of \$1,105,000 and authorize the Director of Recreation and Parks (Director) to submit the application; 2) authorize the Director to accept the grant and execute a grant agreement and amendments thereto, and all other documents necessary for the completion of the project, if the City of Santa Rosa receives matching funds from the County of Sonoma, subject to approval as to form by City Attorney; and 3) authorize the Chief Financial Officer to increase appropriations by the approved grant award.

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EXECUTIVE SUMMARY

The approved resolution will authorize the Recreation and Parks Department to apply for the Sonoma County Agricultural Preservation and Open Space District's (District) Matching Grant Program (Program) and execute required documents to provide funding toward acquisition of land for Roseland Creek Community Park if the submitted grant application is selected for funding. The Project is consistent with Council Goal 4, "Maintain and Enhance Our City's Historical, Cultural and Recreational Assets" by providing public access for recreation at Roseland Creek Community Park.

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BACKGROUND

1. The Sonoma County Agricultural Preservation and Open Space District has approximately \$2.5 million for the 2016 Program Year Matching Grant Program. The Matching Grant Program was established in 1994 to provide funding opportunities within or near incorporated and other urbanized areas.
2. The Matching Grant Program is a competitive process and all eligible applications are evaluated using the following criteria: project need, benefits, design, funding, and readiness; as well as public support for the project, soundness of planning, demonstrable experience, quality of the application, and fiscal capacity.
3. Projects eligible for the Matching Grant Program include acquisition and/or development of real property for open space, agricultural, natural resource, or outdoor recreational use or a combination thereof.
4. The Matching Grant Program requires the Council to authorize, by resolution, the application for funds and appoint the Director of Recreation and Parks or similar designee to act as an agent to conduct all negotiations and execute all documents necessary to complete the project.
5. The City currently owns three of the four parcels that comprise the Roseland Creek Community Park located at 1027 McMinn, 1360 Burbank and 1400 Burbank Avenues.
6. Acquisition of the three currently owned Roseland Creek Community Park City parcels were funded in part by previous Matching Grant Agreements with the Sonoma County Agricultural Preservation and Open Space District's Matching Grant Fund.
7. The private property at 1370 Burbank Avenue, Santa Rosa, California, 95407 is located in the center of the Roseland Creek Community Park.
8. The reaches of Roseland Creek within Roseland Creek Community Park are primarily located on the property at 1370 Burbank Ave. and are generally identified in the Citywide Creek Master Plan for restoration and bike and pedestrian trails.
9. Staff estimate the costs to purchase the property at 1370 Burbank Avenue will be \$2,210,000, therefore, the City is seeking \$1,105,000 from the Matching Grant Program.

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10. The match for acquisition will be obtained from Sonoma County through the Roseland Annexation negotiation process.
11. Staff estimate the City contribution toward the total project to be \$111,834 from parkland dedication funds and in-kind services.

PRIOR CITY COUNCIL REVIEW

Not applicable.

ANALYSIS

1. The City of Santa Rosa meets the minimum eligibility requirements to submit an application under the Matching Grant Program.
2. Roseland Creek Community Park is a priority of the Recreation and Parks Department for funding through the 2016 Matching Grant Program year due to its location in the Roseland Annexation area and the need to have a complete park.
3. The property owners of 1370 Burbank Avenue, Santa Rosa, CA 95407 are willing sellers.
4. Acquisition of the real property at 1370 Burbank Avenue will allow the City to provide Roseland Creek Community Park as a contiguous park available as public space to be used and appreciated by all in our community.
5. Successful Program applicants will enter into a Matching Grant Agreement and a Conservation Easement with the District for distribution of funds.
6. Final acquisition price of the property is subject to future City Council approval.
7. All awarded Matching Grant Program projects must be completed within three years from the date the Sonoma County Agricultural Preservation and Open Space District Board accepts the project into the Program.

FISCAL IMPACT

Estimated total project amount is \$2,321,834. Estimated acquisition amount is \$2,210,000. Maximum grant can be 50% of the estimated value of the project; however, final award is determined by the Matching Grant Program and is subject to final

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acceptance by the Sonoma County Agricultural Preservation and Open Space District's Board of Directors.

The Program requires applicants to provide a matching contribution of one-to-one. The match recommended by staff for this application is a direct contribution cash match from the County of Sonoma and in-kind contribution from the City.

The City intends to match \$1,105,000 with a contribution from the County of Sonoma through the Roseland Annexation process.

Additionally, the City intends to contribute \$111,834 from parkland dedication funds and in-kind services.

Conditions for disbursement of funds toward acquisition projects include acceptance of the appraisal and finalization of the required Program documents (Matching Grant Agreement, Conservation Easement and Recreation Covenant – if applicable) before funding will be deposited in an escrow account.

Approval of this resolution authorizes the Chief Financial Officer to appropriate any awarded grant funds to the Roseland Creek Community Park capital project.

ENVIRONMENTAL IMPACT

This action is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guideline section 15316. An exemption will be filed with the Sonoma County Clerk.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable.

NOTIFICATION

Not applicable.

ATTACHMENTS

- Attachment 1 – Roseland Creek Community Park Location Map
- Attachment 2 – Roseland Creek Community Park Aerial View
- Resolution

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