

RESOLUTION NO. RES-2017-228

RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING MASTER PROFESSIONAL SERVICES AGREEMENTS; DELEGATION OF AUTHORITY TO APPROVE AND EXECUTE PROJECT WORK ORDERS ISSUED UNDER THE AGREEMENTS

WHEREAS, the scope and ongoing nature of the City's work requires that staff continue to use consultant services; and

WHEREAS, establishing Master Professional Services Agreements (MPSA) streamlines the consultant process and allows Project Work Orders for specific scopes of work; and

WHEREAS, between November 2011 and October 2016, various Council actions approved MPSAs and authorized issuance of Project Works Orders under MPSAs with cumulative not-to-exceed sums for each fiscal year (Resolution Nos. 28002, 28091, 28129, 28271, 28287, 28500, 28533, 28618, 28647, 28867); and

WHEREAS, staff annually solicits Statements of Qualifications from consultants; and

WHEREAS, consultant Statements of Qualifications received in 2017 were reviewed and consultants were selected by a Review Board in accordance with City Council Policy 600-01.

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Santa Rosa approves the Master Professional Services Agreements in substantially the same form as Exhibit B hereto with the consultants listed in Exhibit hereto and authorizes the City Manager or designee to execute the agreements.

BE IT FURTHER RESOLVED that the Council authorizes the issuance of Project Work Orders with the consultants listed in Exhibit A which, when combined with Project Work Orders under Master Professional Services Agreements executed in 2011, 2012, 2013, 2014, 2015, and 2016 do not exceed the cumulative sum of \$15 million for FY 2017-18.

BE IT FURTHER RESOLVED that the Council authorizes the City Manager to approve and execute Project Work Orders issued under the MPSA's with the consultants in Exhibit A in the amount of \$500,000 or less, and further authorizes the Directors of Transportation and Public Works, Planning and Economic Development and Santa Rosa Water to approve and execute Project Work Orders in the amount of \$250,000 or less.

BE IT FURTHER RESOLVED that the Directors of Transportation and Public Works, Planning and Economic Development, and Santa Rosa Water are authorized to delegate authority to approve and execute Project Work Orders to management staff when the amounts of the Project Work Orders are within the Directors' approval authority for Purchase Requisitions.

BE IT FURTHER RESOLVED that the Directors of Transportation and Public Works, Planning and Economic Development, and Santa Rosa Water are authorized to approve and

execute assignment agreements for Master Professional Services Agreements with the Consultants listed in Exhibit A, subject to approval as to form by the City Attorney.

BE IT FURTHER RESOLVED that the Directors of Transportation and Public Works, Planning and Economic Development, and Santa Rosa Water are authorized to terminate Master Professional Services Agreements.

BE IT FURTHER RESOLVED that the Finance Director is authorized to pay all proper claims for performance of work from the IFAS Keys designated under each project work order.

IN COUNCIL DULY PASSED AND ADOPTED this 5th day of December, 2017.

AYES: (7) Mayor Coursey, Vice Mayor Rogers, Council Members Combs, Olivares, Sawyer, Schwedhelm, Tibbetts

NOES: (0)

ABSENT: (0)

ABSTAIN: (0)

ATTEST: _____ APPROVED: _____
Deputy City Clerk Mayor

APPROVED AS TO FORM:

City Attorney

Exhibit A – 2017 Potential New Consultants with Services Provided
Exhibit B – MPSA template