



City of Santa Rosa

City Hall, Council
Chamber
100 Santa Rosa Avenue
Santa Rosa, CA 95404

CITY COUNCIL REGULAR MEETING AGENDA AND SUMMARY REPORT NOVEMBER 29, 2022

4:00 P.M. - REGULAR SESSION (HYBRID VIA IN-PERSON AND ZOOM)

PURSUANT TO GOVERNMENT CODE SECTION 54953(e) AND THE RECOMMENDATION OF THE HEALTH OFFICER OF THE COUNTY OF SONOMA, CITY COUNCIL MEMBERS WILL BE PARTICIPATING IN THIS MEETING EITHER VIA ZOOM WEBINAR OR IN-PERSON, SOCIALLY DISTANCED, IN THE COUNCIL CHAMBER AT 100 SANTA ROSA AVENUE.

**MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY ATTENDING IN-PERSON FROM COUNCIL CHAMBER AT 100 SANTA ROSA AVENUE (SOCIAL DISTANCING REQUIREMENTS WILL BE OBSERVED), VISITING [HTTPS://SRCITY-ORG.ZOOM.US/J/83488513627](https://srcity-org.zoom.us/j/83488513627),
OR BY**

DIALING 877-853-5257 AND ENTER WEBINAR ID: 834 8851 3627

**THE MEETING WILL ALSO BE LIVE STREAMED AT
[HTTPS://SANTA-ROSA.LEGISTAR.COM/CALENDAR](https://santa-rosa.legistar.com/calendar).**

CLICK ON THE "IN PROGRESS" LINK TO VIEW.

**THE MEETING CAN ALSO BE VIEWED ON COMCAST CHANNEL 28,
AT&T U-VERSE CHANNEL 99, AND AT
[HTTPS://WWW.YOUTUBE.COM/CITYOFSANTAROSA](https://www.youtube.com/cityofsantarosa)**

**Public Comment may be made live during the meeting via Zoom,
In-Person from Council Chamber, or submitted in advance by 5:00 pm,
the Monday before the City Council Meeting via e-mail at
cc-comment@srcity.org, or recorded voice message at 707-543-3005.**

PLEASE NOTE THAT ALL E-MAILS SENT TO THE CITY COUNCIL ARE CONSIDERED TO BE PUBLIC RECORDS AND SUBJECT TO DISCLOSURE UNDER THE CALIFORNIA PUBLIC RECORDS ACT.

DEADLINES AND ADDITIONAL INSTRUCTION FOR PUBLIC COMMENT ARE SET FORTH BELOW.

COUNCIL MAY RECESS DURING THE EVENING FOR BREAKS. PUBLIC HEARING MATTERS WILL BEGIN NO EARLIER THAN 5:00 P.M.

MATTERS ON THE AGENDA MAY BE TAKEN OUT OF ORDER.

PUBLIC COMMENTS:

Except for public hearing items, comments from the public will be allowed on all agenda items at the time each item is called. Comments on public hearing items may be made when the hearing is opened.

Live Public Comment: Members of the public can provide comment on an Agenda Item In-Person from Council Chamber by signing up with the Administrator in Council Chamber (in lieu of Speaker Card), by accessing the meeting through the Zoom link, or by dial-in at the time an Agenda Item is discussed during the City Council Meeting. Go to <https://srcity.org/virtualparticipation> for more information.

Advanced Public Comment:

E-mail Public Comment: To submit an e-mailed public comment to the City Council, please send to: cc-comment@srcity.org by 5:00 p.m., Monday, November 28. Identify in the subject line of your e-mail the Agenda Item Number on which you wish to comment, provide your name in the body of the e-mail and your comment.

Recorded Voice Message Public Comment: To submit a voice message public comment, please call 707-543-3005 by 5:00 p.m., Monday, November 28. State your name, the Agenda Item Number(s) on which you wish to

comment, and your comment. PLEASE DO NOT LEAVE YOUR PHONE NUMBER OR PERSONAL ADDRESS IN THE VOICE MESSAGE AS IT WILL BE PLAYED BACK LIVE DURING THE CITY COUNCIL MEETING.

E-mail public comments received by the deadline will be distributed to City Council members and uploaded to the agenda prior to the start of the City Council Meeting for public access. Recorded voice message public comments will be played during the meeting at the time the item is heard.

Non-Agenda Items are the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. The first public comment period on non-agenda items (Agenda Item 13) will begin no earlier than 5:00 p.m. and will be limited to twelve speakers selected randomly by the Mayor. Each speaker will be allowed three minutes. Speakers who do not have an opportunity to speak during this time will be allowed to make public comment under Agenda Item 17.

4:00 P.M. (HYBRID VIA IN-PERSON AND ZOOM)

1. CALL TO ORDER AND ROLL CALL

2. ANNOUNCEMENT OF CLOSED SESSION ITEMS - NONE.

Following the announcement of Closed Session items and prior to recess into Closed Session, the public may speak up to three minutes on items to be addressed in Closed Session.

3. STUDY SESSION - NONE.

Study Session items are items for in-depth discussion and possible direction to staff. No action will be taken.

4. ANNOUNCEMENT OF ROLL CALL (IF NEEDED)

5. REPORT, IF ANY, ON STUDY AND CLOSED SESSIONS - NONE.

6. PROCLAMATIONS/PRESENTATIONS

6.1 PROCLAMATION - RINCON VALLEY LITTLE LEAGUE CHAMPIONS

Attachments: [Proclamation](#)

6.2 PROCLAMATION - SANTA ROSA TACO TUESDAY RIDE

Attachments: [Proclamation](#)

7. STAFF BRIEFINGS -NONE.

This time is reserved for City staff to provide a five-minute briefing to the Council on departmental issues of interest. No action will be taken on these matters except to possibly place a particular item on a future agenda for Council consideration.

8. CITY MANAGER'S/CITY ATTORNEY'S REPORTS

9. STATEMENTS OF ABSTENTION BY COUNCIL MEMBERS

10. MAYOR'S/COUNCIL MEMBERS' REPORTS

10.1 MAYOR'S/COUNCIL MEMBERS' SUBCOMMITTEE AND LIAISON REPORTS (AND POSSIBLE COUNCIL DIRECTION TO BOARD REPRESENTATIVE ON PENDING ISSUES, IF NEEDED)

10.1.1 Council Subcommittee Reports

10.1.2 Sonoma County Transportation Authority/Regional Climate Protection Authority (SCTA/RCPA)

10.1.3 Sonoma County Water Agency (SCWA) - Water Advisory Committee

10.1.4 Association of Bay Area Governments (ABAG)

10.1.5 Sonoma County Agricultural Preservation and Open Space District Advisory Committee

10.1.6 Sonoma Clean Power Authority (SCPA)

10.1.7 Zero Waste Sonoma (formerly known as Sonoma County Waste Management Agency (SCWMA))

10.1.8 Groundwater Sustainability Agency (GSA)

10.1.9 Sonoma County Continuum of Care (CoC)

10.1.10 Renewal Enterprise District (RED)

10.1.11 Public Safety Subcommittee

10.1.12 Other

11. APPROVAL OF MINUTES

11.1 August 9, 2022, Regular Meeting.

Attachments: [Draft Minutes](#)

11.2 August 23, 2022, Regular Meeting.

Attachments: [Draft Minutes](#)

11.3 September 13, 2022, Regular Meeting.

Attachments: [Draft Minutes](#)

11.4 September 27, 2022, Regular Meeting.

Attachments: [Draft Minutes](#)

12. CONSENT ITEMS

12.1 RESOLUTION - APPROVING THE MEMORANDUM OF UNDERSTANDING WITH COUNTY OF SONOMA PROBATION DEPARTMENT FOR EXTENSION OF THE SANTA ROSA VIOLENCE PREVENTION PARTNERSHIP'S GUIDING PEOPLE SUCCESSFULLY PROGRAM AND AUTHORIZING THE CITY MANAGER TO APPROVE AND EXECUTE ANY AMENDMENTS THERETO

RECOMMENDATION: It is recommended by the Office of Community Engagement that the Council, by resolution: 1) approve the Memorandum of Understanding with the County of Sonoma Department of Probation for extension of the Santa Rosa Violence Prevention Partnership's Guiding People Successfully Program through June 30, 2025; 2) authorize the City Manager or designee to approve and execute any amendments thereto, subject to approval as to form by the City Attorney; 3) increase appropriations by \$125,000; and 4) approve a limited term 1.0 Community Outreach Specialist for the term of July 1,

2022 through June 30, 2025.

Attachments: [Staff Report](#)
[Resolution](#)
[Exhibit A - Memorandum of Understanding](#)

12.2 RESOLUTION - APPROVING THE APPROPRIATION OF FUNDS FROM SPECIAL TAX DISTRICT ZONE 11 (LANTANA) SERVICES ACCOUNT

RECOMMENDATION: It is recommended by Santa Rosa Water that the Council, by resolution, authorize the Chief Financial Officer to appropriate \$10,000 from the Zone 11 (Lantana) Special Tax District 2006-1 Services Account to the Lantana STD Storm Drainage General Ledger Account, to provide for maintenance of storm drain infrastructure.

Attachments: [Staff Report](#)
[Attachment 1 - Final Acceptance](#)
[Resolution](#)

12.3 RESOLUTION - MAKING REQUIRED MONTHLY FINDINGS AND AUTHORIZING THE CONTINUED USE OF TELECONFERENCING FOR PUBLIC MEETINGS OF THE CITY COUNCIL AND ALL THE CITY'S BOARDS, COMMISSIONS, AND COMMITTEES PURSUANT TO ASSEMBLY BILL 361

RECOMMENDATION: It is recommended by the City Attorney that the Council, by resolution, make required monthly findings and authorize the continued use of teleconferencing for public meetings of the City Council and all the City's boards, commissions, and committees pursuant to Assembly Bill 361.

Attachments: [Resolution](#)

12.4 ORDINANCE ADOPTION - SECOND READING -ORDINANCE OF THE COUNCIL OF THE CITY OF SANTA ROSA AMENDING TITLE 10, AND ADDING CHAPTER 10-22 TO THE SANTA ROSA CITY CODE REGARDING THE DISPOSITION OF UNCLAIMED LOST PROPERTY

RECOMMENDATION: This ordinance, introduced at the November 1, 2022, Regular Meeting by a 6-0-1 vote (Sawyer absent), adds Chapter

10-22 Lost Property to the Santa Rosa City Code for the disposition of unclaimed lost property.

Attachments: [Ordinance](#)
[Ordinance Redline \(Revised 11/21/2022\)](#)
[Ordinance Final \(Revised 11/21/2022\)](#)

13. PUBLIC COMMENT ON NON-AGENDA MATTERS

This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. This public comment period will begin no earlier than 5:00 p.m. and will be limited to twelve speakers selected randomly by the Mayor. Each speaker will be allowed three minutes. Speakers who do not have an opportunity to speak during this time will be allowed to make public comment under Agenda Item 17.

Voice message public comments received for non-agenda items may be played under Agenda Item 13 or at Item 17. Recorded public comments are limited to 3 minutes to mirror in-person meeting protocols.

14. REPORT ITEMS

14.1 REPORT - COOPERATIVE FUNDING AGREEMENT WITH SONOMA COUNTY TRANSPORTATION AUTHORITY AND ASSOCIATED FUNDING PLAN AND PROJECT MANAGEMENT FOR PHASE 3 OF THE HEARN AVENUE IMPROVEMENTS PROJECT

BACKGROUND: The City desires to complete Phase 3 of the Hearn Avenue Improvements Project and believes entering into a cooperative funding agreement with the Sonoma County Transportation Authority (SCTA) is a positive step to finally delivering this critical multimodal infrastructure project. The partnership described in the proposed cooperative funding agreement includes a series of actions required by the City Council to establish a final funding plan and retain \$5,000,000 granted to SCTA through the Senate Bill Local Partnership Program before those funds lapse at the end of Fiscal Year 2022-23. The proposed funding plan includes moving \$3,400,000 in State Transportation Improvement Funds from the US 101 Bicycle and Pedestrian Overcrossing Project (Elliot/Edwards Avenues) to the Hearn

Avenue Improvements Project, appropriating \$8,600,000 from the unassigned General Fund reserves and committing to appropriate \$3,714,279 in SB1-LSR (FY23-24) funds with the Fiscal Year 2023-24 budget.

The proposed Agreement also provides for SCTA to assume Project management. SCTA, in turn, intends to enter into a cooperative agreement with Caltrans for advertising and award of bids and construction administration.

RECOMMENDATION: It is recommended by the City Manager's Office and Transportation and Public Works Department, that the Council, by Resolution, delegate authority to the City Manager to negotiate and execute a Cooperative Funding Agreement with the Sonoma County Transportation Authority, to include moving \$3,400,000 in State Transportation Improvement Funds (STIP) from the US 101 Bicycle and Pedestrian Overcrossing Project to the Hearn Avenue Improvements Project, appropriating \$8,600,000 from the unassigned General Fund reserves and committing to appropriate \$3,714,279 in SB1-LSR (FY23-24) funds with the Fiscal Year 2023-24 budget to complete Phase 3 of the Hearn Avenue Improvements project. The Agreement will also provide for Sonoma County Transportation Authority to assume management of the Project.

Attachments: [Staff Report](#)
[Attachment 1 - DRAFT SCTA Agreement](#)
[Resolution](#)
[Presentation \(Uploaded 11-29-2022\)](#)

14.2 REPORT - ENERGY AUDIT AND MICROGRID STUDY

BACKGROUND: The Transportation and Public Works Department has been delegated the responsibility of maintaining the City's buildings and public structures and to reduce greenhouse gas emissions. To improve the Department's ability to properly deploy staff resources, develop a long-term maintenance program, and assist City Council with Climate Action goals, staff is recommending that Council, by motion, direct the Transportation and Public Works Department to pursue an option for funding solar at Municipal Service Center North (MSCN) recommended

by AECOM.

A Business Plan was developed that investigates different financing mechanisms for implementation of the decarbonization plan including Energy Savings Performance Contract (ESPC), Power Purchase Agreement (PPA) and Energy Service Agreement (ESA). For each of these mechanisms, the business plan studies life cycle cost analysis, return on investment, operations and maintenance forecasting, as well as risk analysis.

RECOMMENDATION: It is recommended by the Department of Transportation and Public Works that the Council, by motion, direct the Transportation and Public Works Department to pursue solar and Microgrid options for the Municipal Service Center North complex.

Attachments: [Staff Report](#)
[Attachment 1 - Energy Audit and Microgrid feasibility study](#)
[Attachment 2 - Business plan analysis](#)
[Presentation](#)

15. PUBLIC HEARINGS

Public Hearing matters will begin no earlier than 5:00 p.m. or as soon thereafter as the matters are reached on the agenda.

15.1 PUBLIC HEARING - AMENDMENT TO CHAPTER 6-66 OF THE SANTA ROSA CITY CODE - INTRODUCING A MOBILEHOME RENT CONTROL ORDINANCE

BACKGROUND: City of Santa Rosa mobilehome park residents (“Residents”) requested a reduction in the maximum allowable annual rent increase. City staff (“Staff”) has reviewed the local and statewide mobilehome rent control landscape and has convened ad hoc meetings between Residents and mobilehome park owners (“Owners”). Accordingly, Staff recommends that the Council reduce the maximum annual allowed rent increase from 100% of CPI with a 6% cap to 75% of CPI with a 5% cap and allow Owners to raise rents by 10% upon in-place transfers. In-place transfers occur when a mobilehome owner sells their home to another person. Currently, the City Code does not allow in-place transfer increases in half of the parks and limits such

increases in the other half.

RECOMMENDATION: It is recommended by the Housing and Community Services Department and the City Attorney's Office that the Council introduce an ordinance amending Chapter 6-66 of the Santa Rosa City Code to: (1) reduce the allowable annual rent increases from 100% of CPI with a 6% cap to 75% of CPI with a 5% cap; (2) allow for a 10% increase in space rent following an In-Place Transfer; and (3) make other minor amendments to conform to changes in State law.

Attachments: [Staff Report](#)
[Attachment 1 - Ordinance Redline](#)
[Attachment 2 - Mobilehome Park Average Rents Ordinance](#)
[Presentation](#)
[Public Hearing Notice](#)
[Late Correspondence \(Uploaded 11-29-2022\)](#)

16. WRITTEN COMMUNICATIONS - NONE.

17. PUBLIC COMMENTS ON NON-AGENDA MATTERS

This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council and not able to speak under Agenda Item 13. Each speaker will be allowed three minutes.

18. ANNOUNCEMENT OF CONTINUED CLOSED SESSION ITEMS, RECESS TO CLOSED SESSION IN THE MAYOR'S CONFERENCE ROOM, RECONVENE TO OPEN SESSION, AND ANNOUNCEMENTS [IF NEEDED]

19. ADJOURNMENT OF MEETING

20. UPCOMING MEETINGS

This schedule is tentative and subject to change pending final publication and posting of the City Council Meeting Agenda.

20.1 UPCOMING MEETINGS LIST

Attachments: [Upcoming Meetings List](#)

City Council

NOVEMBER 29, 2022

***Did not appear on the preliminary agenda.**

****Quasi-judicial or adjudicative action.**

The Open Government Ordinance (ORD-2020-018) was adopted by City Council in December 2020. This ordinance, adds Chapter 1-10 to the City Code to codify the City of Santa Rosa's commitment to embrace a culture of open government to ensure public trust, engage the community, and establish a system of transparency, public participation, and collaboration. To view a full version of the Open Government Ordinance go to <http://srcity.org/OpenGovOrdinance>. To request a paper copy of the Open Government Ordinance contact the City Clerk's Office at 707-543-3015 (TTY Relay at 711) or cityclerk@srcity.org.

The City of Santa Rosa does not discriminate against individuals with disabilities in its employment, services, benefits, facilities, programs, or activities. Requests for accommodations, auxiliary aids, or services necessary to participate in a City program, service, or activity, including printed information in alternate formats, are available by contacting the City Clerk's Office at 707-543-3015 (TTY Relay at 711) or cityclerk@srcity.org. If the request is received at least 7 business days prior to the City Council meeting, the copy shall be provided no later than two (2) business days prior to the City Council meeting. Meeting information can also be accessed via the internet at <http://srcity.org>

Any writings or documents provided to a majority of the City Council prior to this meeting regarding any item on this agenda, excluding closed session items, are available for public review in the City Clerk's Office, Room 10, City Hall, 100 Santa Rosa Ave, during normal business hours.