



## **City of Santa Rosa**

Council Chamber  
100 Santa Rosa Avenue

### **BOARD OF PUBLIC UTILITIES REGULAR MEETING AGENDA AND SUMMARY REPORT OCTOBER 15, 2020**

**DUE TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20 WHICH SUSPEND CERTAIN REQUIREMENTS OF THE BROWN ACT, AND THE ORDER OF THE HEALTH OFFICER OF THE COUNTY OF SONOMA TO SHELTER IN PLACE TO MINIMIZE THE SPREAD OF COVID-19, THE BOARD MEMBERS WILL BE PARTICIPATING VIA ZOOM WEBINAR.**

**MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY VISITING [HTTPS://SRCITY-ORG.ZOOM.US/J/99264118489](https://srcity-org.zoom.us/j/99264118489) OR BY DIALING 1-877-853-5257, THEN ENTERING WEBINAR ID: 992 6411 8489**

**THE MEETING WILL ALSO BE LIVE STREAMED AT [HTTPS://SANTA-ROSA.LEGISTAR.COM/CALENDAR](https://santa-rosa.legistar.com/calendar). CLICK ON THE "IN PROGRESS" LINK TO VIEW. THE MEETING CAN ALSO BE VIEWED ON COMCAST CHANNEL 28 AND AT [HTTPS://WWW.YOUTUBE.COM/CITYOFSANTAROSA](https://www.youtube.com/cityofsantarosa)**

**The public accessing the meeting through the Zoom link will be able to provide public comment on agenda items at the time an Agenda Item is discussed during the Board of Public Utilities Meeting.**

**Public Comment may also be submitted via e-mail at [bpu-comment@srcity.org](mailto:bpu-comment@srcity.org) or recorded voice message at 707-543-4224.**

**Deadlines and additional instruction for public comment are set forth below. The City of Santa Rosa has postponed many non-essential meetings until further notice. We appreciate your patience and willingness to protect the health and wellness of our community. If you have any questions regarding this meeting, please contact Roberta Atha at [ratha@srcity.org](mailto:ratha@srcity.org).**

**1:30 PM (Virtual Meeting)**

**1. CALL TO ORDER AND ROLL CALL**

**2. STATEMENTS OF ABSTENTION BY BOARD MEMBERS**

**3. STUDY SESSION - NONE**

**4. MINUTES APPROVAL**

4.1 September 17, 2020 - Regular Meeting Minutes

**Attachments:** [September 17, 2020 - Regular Meeting Minutes](#)

4.2 October 6, 2020 - Special Meeting Minutes

**Attachments:** [October 6, 2020 - Special Meeting Minutes](#)

**5. STAFF BRIEFINGS**

5.1 2020-2021 CAPITAL IMPROVEMENT CONSTRUCTION PROJECT UPDATE

Staff will present a brief update on completed water, wastewater and regional construction projects in 2020, highlighting key projects in each sector. Staff will also provide a preview of construction projects to be initiated in 2021. The Board may discuss this item and give direction to staff.

**Attachments:** [Presentation](#)

**6. CONSENT ITEMS**

6.1 RESOLUTION - WAIVER OF COMPETITIVE PROCESS AND SOLE SOURCE AWARD FOR ULTRAVIOLET DISINFECTION SYSTEM PARTS

RECOMMENDATION: It is recommended by the Water and Finance Departments that the Board of Public Utilities, by resolution, authorize and award a sole source Blanket Purchase Order (BPO) for ultraviolet disinfection system parts to D. C. Frost Associates, Inc., Walnut Creek, California, in an amount not to exceed \$1,050,000.

**Attachments:** [Staff Report](#)  
[Attachment 1 Parts Price Request](#)  
[Resolution No. 1236](#)

**6.2** RESOLUTION - THIRD AMENDMENT - GENERAL SERVICES AGREEMENT F001601 PONCIA FERTILIZER, INC.

RECOMMENDATION: It is recommended by the Water and Finance Departments that the Board of Public Utilities, by resolution, approve the Third Amendment to General Service Agreement F001601 in the amount of \$1,225,679.60 for biosolids hauling services with Poncia Fertilizer, Inc., Cotati, California.

**Attachments:** [Staff Report](#)  
[Resolution No. 1237](#)  
[Exhibit A F001601 Third Amendment](#)

**7. REPORT ITEMS**

**7.1** REPORT - ADOPTION OF MITIGATED NEGATIVE DECLARATION, ADDENDUM, AND A MITIGATION MONITORING AND REPORTING PROGRAM, AND PROJECT APPROVAL FOR THE COBBLESTONE DRIVE ZONE R2-R4 WATER MAIN CONNECTION

BACKGROUND: This proposed resolution will adopt the Mitigated Negative Declaration (MND) and associated Addendum, adopt the Mitigation Monitoring and Reporting Program (MMRP), and approve the Project. The proposed resolution will direct City staff to file a Notice of Determination for the Project pursuant to the California Environmental Quality Act (CEQA) Guidelines.

RECOMMENDATION: It is recommended by the Transportation and Public Works Department and the Water Department that the Board of Public Utilities, by resolution: 1) adopt the Mitigated Negative Declaration and associated Addendum for the Cobblestone Drive Zone R2-R4 Water Main Connection Project (Project); 2) approve the Project; 3) adopt the Mitigation Monitoring and Reporting Program for the Project; and, 4) direct staff to file a Notice of Determination.

**Attachments:** [Staff Report](#)  
[Attachment 1 Alternative 1](#)  
[Attachment 2 Alternative 2](#)  
[Attachment 3 Project Additions](#)  
[Attachment 4 Initial Study MND Addendum](#)  
[Resolution No. 1238](#)  
[Presentation](#)

**7.2** REPORT - RECOMMENDATION TO AUTHORIZE ISSUANCE OF WASTEWATER REVENUE BONDS, SERIES 2020A AND WASTEWATER REVENUE REFUNDING BONDS, SERIES 2020B (FEDERALLY TAXABLE)

BACKGROUND: The Water Department proposes to upgrade its ultraviolet (UV) disinfection system at the Laguna Wastewater Treatment Plant along with other capital improvements (UV Disinfection and Diversion Project) and recommends the issuance of wastewater revenue bonds to raise funds for the UV Disinfection and Diversion Project. Additionally, the City previously issued its City of Santa Rosa Wastewater Revenue Bonds, Series 2012A (the “2012A Bonds”) for the purpose of financing certain improvements to the City’s wastewater system. Staff has determined that the remaining outstanding 2012 Bonds can be refunded and generate savings for the benefit of the ratepayers and therefore staff is also recommending that the 2012A Bonds be refinanced at this time.

RECOMMENDATION: It is recommended by the Finance Department and the Water Department that the Board of Public Utilities, by resolution, recommend that the City Council authorize the issuance of Wastewater Revenue Bonds, Series 2020A (the “2020A Bonds”) to fund capital improvements projects of the wastewater system and Wastewater Revenue Refunding Bonds, Series 2020B to redeem certain outstanding wastewater revenue bonds for debt service savings (Federally Taxable) (the “2020B Bonds”; collectively with the 2020A Bonds, the “2020 Bonds”) and all related actions necessary to carry out the issuance.

**Attachments:** [Staff Report](#)  
[Attachment 1 Preliminary Official Statement](#)  
[Attachment 2 21st Supplemental Indenture of Trust](#)  
[Attachment 3 Draft Escrow Agreement](#)  
[Attachment 4 Bond Purchase Agreement](#)  
[Resolution No. 1239](#)  
[Presentation](#)

## 8. PUBLIC COMMENTS ON NON-AGENDA MATTERS

Public Comment may be submitted via e-mail or recorded voice message.

Live Public Comment: The public accessing the meeting through the Zoom link or dial-in will be able to provide public comment on agenda items at the time an Agenda Item is discussed during the Board of Public Utilities Meeting. Go to <https://srcity.org/virtualparticipation> for more information.

E-mail Public Comment: To submit an e-mailed public comment to the Board of Public Utilities, please send to: [bpu-comment@srcity.org](mailto:bpu-comment@srcity.org) by 5:00 p.m., Wednesday, October 14. Identify in the subject line of your e-mail the Agenda Item Number on which you wish to comment, provide your name in the body of the e-mail and your comment. These comments will be e-mailed to all Board Members, will be posted to the agenda documents on-line, and be made part of the archive packet.

Recorded Voice Message Public Comment: To submit a voice message public comment, please call 707-543-4224 by 5:00 p.m., Wednesday, October 14. State your name, the Agenda Item Number(s) on which you wish to comment, and your comment. Recordings will be limited to 3 minutes. Recorded comments may be played at the time that the Agenda Item is discussed during the Board Meeting.

Recorded public comments on public hearing items may be played at the time when the hearing is opened.

## 9. REFERRALS

## 10. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION)

**11. SUBCOMMITTEE REPORTS**

**12. BOARD MEMBER REPORTS**

**13. DIRECTORS REPORTS**

**14. ANNOUNCEMENT OF CLOSED SESSION ITEM(S) AND ADJOURNMENT TO CLOSED SESSION**

CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9: One case, related to claims filed by TerraCon in connection with Contract C02081 - Post Ct and Simpson PI Sewer Replacements

**15. ADJOURN TO OPEN SESSION AND ANNOUNCEMENT OF CLOSED SESSION ACTION, IF ANY**

**16. ADJOURNMENT OF MEETING**

The Board of Public Utilities encourages public comments regarding the above items. If you are unable to attend this meeting, please feel free to call the Water Department at 543-4200 or forward written comments to the City of Santa Rosa, Water Department, 35 Stony Point Road, Santa Rosa, CA 95401. All comments will be forwarded to the Board at the meeting.

*The City of Santa Rosa does not discriminate against individuals with disabilities in its employment, services, benefits, facilities, programs or activities. Requests for accommodations, auxiliary aids, or services necessary to participate in a City program, service, or activity, including printed information in alternate formats, are available by contacting the Secretary at (707) 543-4266 (TTY Relay at 711) or [ratha@srcity.org](mailto:ratha@srcity.org). Requests should be submitted as far in advance as possible, but no later than two business days before the scheduled meeting. Meeting information can also be accessed via the internet at <http://srcity.org>.*