



SECOND AMENDMENT  
TO PROFESSIONAL SERVICES AGREEMENT  
FOR THE ADMINISTRATION OF THE HOUSING  
ACCESSIBILITY MODIFICATION PROGRAM  
WITH DISABILITY SERVICES AND LEGAL CENTER

Housing Authority Meeting  
June 21, 2021

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# Background

- Disability Services & Legal Center (DSLCL), the long-term service provider for the HAM Program, proposes to administer the Program by providing outreach services, identifying and income-qualifying grantees for the Program, reviewing applications, estimating and bidding the work, and overseeing construction.
- The average modification cost is \$3,000 - \$5,000 and work is completed only with landlord approval.
- Housing & Community Services has budgeted an additional \$20,000 in funds for the Program.

# Analysis

- DSLC was allocated \$15,000 to provide HAM Program services in Fiscal Year 2017/2018 and has spent \$28,144.25.
- As directed by the Housing Authority, DSLC increased and refocused its outreach for the Program and provided grants to four low-income disabled families. Completed work includes installation of grab bars, roll-in shower modifications and addition of a shower chair, and modifications to front steps and a front railing.
- Approval of the Second Amendment of Agreement will allow DSLC to continue to administer the Program on behalf of the Housing Authority to eligible households.

# Recommendation

- It is recommended by the Department of Housing & Community Services that the Housing Authority approve, by resolution, a Second Amendment to Professional Services Agreement with Disability Services and Legal Center (DSLCL) for the administration of the Housing Accessibility Modification Grant Program in the additional amount of Twenty Thousand Dollars (\$20,000) and authorize the Chief Financial Officer to pay all proper costs and claims from Key No. 340101.

- Questions?