

CITY OF SANTA ROSA  
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL  
FROM: JEREMY GUNDY, DEPUTY DIRECTOR – FIELD SERVICES  
TRANSPORTATION AND PUBLIC WORKS DEPARTMENT  
SUBJECT: BID AWARD AND ISSUANCE OF A PURCHASE ORDER FOR  
THE PURCHASE OF THREE MID-SIZE TRUCKS

AGENDA ACTION: MOTION

---

RECOMMENDATION

The Transportation and Public Works and Finance Departments recommend that the Council, by motion, approve the issuance of a Purchase Order for the purchase of three new mid-size trucks from Winner Chevrolet, Inc. of Colfax, California, in a total not to exceed amount of \$121,482.75 and authorize the Purchasing Agent to execute the Purchase Order. This item has no impact on current fiscal year budget.

---

EXECUTIVE SUMMARY

The Transportation and Public Works Department (TPW) submitted Purchase Request R169903 for the purchase of three new mid-size trucks for Fire Prevention in the Santa Rosa Fire Department.

GOAL

This item relates to Council Goal #5 core service, providing required replacement vehicles for various end users, consolidating standard specifications into a single solicitation.

BACKGROUND/PRIOR COUNCIL REVIEW

Transportation and Public Works Fleet Division utilizes the 15-Point Vehicle Replacement System recommended as a best practice by the American Public Works Association. The 15-point system identifies the best time to replace a vehicle based on utilization, maintenance cost, and age. Existing assets 13719 and 13820 were identified for replacement in Fiscal Year (FY) 2025-2026. Existing asset 13900 is not sufficient for Department requirements and requires replacement with appropriate equipment.

BID AWARD AND ISSUANCE OF A PURCHASE ORDER FOR THE PURCHASE OF  
THREE MID-SIZE TRUCKS  
PAGE 2 OF 3

Asset Number	Description	LTD Maint. Cost
13719	2017 Chevrolet Colorado	\$38,546
13820	2018 GMC Canyon	\$26,222
13900	2019 Ford Ranger	\$9,873

ANALYSIS

The Purchasing Division of the Finance Department issued Invitation for Bids (IFB) 25-96 for this purchase on December 31, 2025.

- On January 15, 2026, IFB 25-96 was opened by the Senior Buyer.
- Of the twenty prospective bidders, eight (8) responses were received, and two (2) were deemed responsive.
- Winner Chevrolet, Inc. of Sacramento, California was identified as the lowest responsive bidder.

FISCAL IMPACT

This item has no impact on FY 2025-2026 budget and current budgets within Equipment Replacement Fund 1715 will meet the requirement for appropriations as previously approved by Council.

ENVIRONMENTAL IMPACT

Pursuant to CEQA Guidelines Section 15378, the recommended action is not a “project” subject to the California Environmental Quality Act (CEQA) because it does not have a potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment. In the alternative, the recommended action is exempt from CEQA pursuant to CEQA Guidelines section 15061(b)(3) because it can be seen with certainty that there is no possibility that the recommended action may have a significant effect on the environment.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable.

NOTIFICATION

Not applicable.

ATTACHMENTS

None.

BID AWARD AND ISSUANCE OF A PURCHASE ORDER FOR THE PURCHASE OF  
THREE MID-SIZE TRUCKS  
PAGE 3 OF 3

PRESENTER(S)

Zac Brand, Fleet Superintendent, Transportation and Public Works  
Jennifer Myles, Purchasing Agent, Finance