



# City of Santa Rosa

City Hall, Council  
Chamber  
100 Santa Rosa Avenue  
Santa Rosa, CA 95404

## CITY COUNCIL REGULAR MEETING AGENDA AND SUMMARY REPORT JANUARY 30, 2024

**12:30 P.M. - CLOSED SESSION**

**2:00 P.M. - STUDY SESSION**

**4:00 P.M. - REGULAR SESSION**

**MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY ATTENDING IN-PERSON FROM COUNCIL CHAMBER AT 100 SANTA ROSA AVENUE (IT IS RECOMMENDED THAT SOCIAL DISTANCING BE OBSERVED).**

**THE PUBLIC CAN ALSO VIEW OR LISTEN TO THE MEETING LIVE AT:**

- 1. [HTTPS://SANTA-ROSA.LEGISTAR.COM/CALENDAR](https://santa-rosa.legistar.com/calendar). CLICK ON THE "IN PROGRESS" LINK TO VIEW;**
- 2. VIA ZOOM WEBINAR BY VISITING [HTTPS://SRCITY-ORG.ZOOM.US/J/89643446933](https://srcity-org.zoom.us/j/89643446933), OR BY DIALING 877-853-5257 AND ENTERING WEBINAR ID: 896 4344 6933;**
- 3. COMCAST CHANNEL 28, AT&T U-VERSE CHANNEL 99; AND**
- 4. VIA YOUTUBE AT [HTTPS://WWW.YOUTUBE.COM/CITYOFSANTAROSA](https://www.youtube.com/cityofsantarosa)**

**Public Comment may be made live during the meeting In-Person from Council Chamber or submitted in advance via email at [cc-comment@srcity.org](mailto:cc-comment@srcity.org) by 5:00 p.m. the Monday before the City Council Meeting.**

**IN THE EVENT A COUNCIL MEMBER PARTICIPATES REMOTELY BASED ON JUST CAUSE OR EMERGENCY CIRCUMSTANCES PURSUANT TO AB 2449, THE CITY WILL ALSO ALLOW FOR PUBLIC COMMENT THROUGH THE ZOOM LINK OR DIAL-IN NUMBER ABOVE.**

**PLEASE NOTE THAT ALL E-MAILS SENT TO THE CITY COUNCIL ARE CONSIDERED TO BE PUBLIC RECORDS AND SUBJECT TO DISCLOSURE UNDER THE CALIFORNIA PUBLIC RECORDS ACT.**

**DEADLINES AND ADDITIONAL INSTRUCTION FOR PUBLIC COMMENT ARE SET FORTH BELOW.**

**COUNCIL MAY RECESS DURING THE EVENING FOR BREAKS. PUBLIC HEARING MATTERS WILL BEGIN NO EARLIER THAN 5:00 P.M.**

**MATTERS ON THE AGENDA MAY BE TAKEN OUT OF ORDER.**

**PUBLIC COMMENTS:**

Except for public hearing items, comments from the public will be allowed on all agenda items at the time each item is called. Comments on public hearing items may be made when the hearing is opened.

Live Public Comment: Members of the public can provide comment on an Agenda Item In-Person from Council Chamber by completing a Speaker Card or signing up with the Administrator in Council Chamber.

Advanced Public Comment Via E-mail: To submit an e-mailed public comment to the City Council, please send to: [cc-comment@srcity.org](mailto:cc-comment@srcity.org) by 5:00 p.m., the Monday prior to the Council Meeting. Identify in the subject line of your e-mail the Agenda Item Number on which you wish to comment, and provide your name and comment in the body of the e-mail. E-mail public comments received by the deadline will be distributed to City Council members and uploaded to the agenda prior to the start of the City Council Meeting for public access.

Non-Agenda Items are the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. The first public comment period on non-agenda items (Agenda Item 14) will begin no earlier than 5:00 p.m. and will be limited to twelve speakers selected randomly by the Mayor. Each speaker will be allowed up to three minutes. Speakers who do not have an opportunity to

Speak during this time will be allowed to make public comment under Agenda Item 18.

**12:30 P.M.**

**1. CALL TO ORDER AND ROLL CALL**

**2. REMOTE PARTICIPATION UNDER AB 2449 (IF NEEDED)**

To consider and take action on any request from a Council Member to participate in a meeting remotely due to Just Cause or Emergency Circumstances pursuant to AB 2449 (Government Code Section 549539(f)).

**3. ANNOUNCEMENT OF CLOSED SESSION ITEMS**

Following the announcement of Closed Session items and prior to recess into Closed Session, the public may speak up to three minutes on items to be addressed in Closed Session.

**3.1 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9: one potential case.

Potential litigation by Meadowgreen #2 Homeowners Association related to creek bank erosion on the HOA's parcel adjacent to 6512 Meadowgreen Place.

**3.2 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code Section 54956.9: one potential case

**3.3 CONFERENCE WITH LABOR NEGOTIATORS**

(Government Code Section 54957.6)

Agency Designated Representatives: Maraskeshia Smith, City Manager; Alan Alton, Chief Financial Officer; Dominique Blanquie, Human Resources Director, Siara Goyer, Employee Relations Manager, and Burke Dunphy of Sloan Sakai Yeung & Wong LLP. Employee Organizations: Santa Rosa Firefighters Association Local 1401, Firefighting (Employee Unit 2); Operating Engineers Local 3,

Maintenance, Mechanics and Utility System Operators (Employee Units 3, 13 and 16); Teamsters Local Union 856, Support Services, Professional and Technical (Employee Units 4, 6, and 7); Santa Rosa Police Officers Association, (Employee Unit 5); Service Employees International Union Local 1021, Transit and Police Civilian Technical Unit (Employee Units 8 and 14); Santa Rosa Police Management Association, Police Safety Management (Employee Unit 9); Executive Management (Employee Unit 10); Middle Management and Confidential (Employee Units 11 and 12); Santa Rosa City Attorneys' Association, Attorneys (Employee Unit 17); Santa Rosa Management Association, Miscellaneous Mid-Management (Employee Unit 18).

**RECESS CLOSED SESSION(S) AND RECONVENE TO OPEN SESSION IN THE COUNCIL CHAMBER AND VIA ZOOM.**

**2:00 P.M.**

**4. STUDY SESSION**

Study Session items are items for in-depth discussion and possible direction to staff. No action will be taken.

**4.1 DRAFT DEVELOPMENT RELATED COST OF SERVICE FEE STUDY**

This study session will provide information on a Cost of Service Fee Study associated with development related functions provided by the Planning and Economic Development, Transportation and Public Works and Fire Departments. The draft fee study focuses on identifying the direct and indirect costs associated with providing the full range of planning, permit processing, plan review and inspection services associated with private land development. During the study session, staff will present information regarding potential amendments and additions to the existing service fee schedules and identify options for cost recovery strategies.

**Attachments:** [Staff Report](#)  
[Attachment 1 - Draft Development Related Cost of Service](#)  
[Attachment 2 - Stakeholder Outreach and Comparison Sur](#)  
[Presentation](#)

**4.2 VIOLENCE PREVENTION PARTNERSHIP IMPLEMENTATION PLAN**

This study session will provide information on the Santa Rosa Violence Prevention Partnership's Implementation Plan. The Year 1 Implementation Plan includes strategies aimed at building a Crisis Response and Hospital Based Intervention Program and a Safe Campus Intervention Program, as well as relaunching the Clean Slate Tattoo Removal Program and workforce development programs and increasing opportunities for parent and community education and youth engagement. No action will be taken except for possible direction to staff.

**Attachments:**    [Staff Report](#)  
                                  [Attachment 1 - Implementation Plan](#)  
                                  [Presentation](#)

**4:00 P.M.**

**5. ANNOUNCEMENT OF ROLL CALL (IF NEEDED)**

**6. REPORT, IF ANY, ON STUDY AND CLOSED SESSIONS**

**7. PROCLAMATIONS/PRESENTATIONS - NONE.**

**8. STAFF BRIEFINGS - NONE.**

This time is reserved for City staff to provide a five-minute briefing to the Council on departmental issues of interest. No action will be taken on these matters except to possibly place a particular item on a future agenda for Council consideration.

**9. CITY MANAGER'S/CITY ATTORNEY'S REPORTS**

**10. STATEMENTS OF ABSTENTION BY COUNCIL MEMBERS**

**11. MAYOR'S/COUNCIL MEMBERS' REPORTS**

**11.1 MAYOR'S/COUNCIL MEMBERS' SUBCOMMITTEE AND LIAISON  
REPORTS (AND POSSIBLE COUNCIL DIRECTION TO BOARD  
REPRESENTATIVE ON PENDING ISSUES, IF NEEDED)**

**11.1.1 Council Subcommittee Reports**

**11.1.2 Sonoma County Transportation Authority/Regional Climate Protection Authority (SCTA/RCPA)**

**11.1.3 Sonoma County Water Agency (SCWA) - Water Advisory Committee**

**11.1.4 Association of Bay Area Governments (ABAG)**

**11.1.5 Sonoma County Agricultural Preservation and Open Space District Advisory Committee**

**11.1.6 Sonoma Clean Power Authority (SCPA)**

**11.1.7 Zero Waste Sonoma (formerly known as Sonoma County Waste Management Agency (SCWMA))**

**11.1.8 Groundwater Sustainability Agency (GSA)**

**11.1.9 Sonoma County Homeless Coalition**

**11.1.10 Renewal Enterprise District (RED)**

**11.1.11 Public Safety Subcommittee**

**11.1.12 Other**

**11.2 COUNCIL LIAISON REGIONAL POSITIONS**

**11.2.1 Mayor's Appointments to County, Regional and State Positions**

Mayor N. Rogers will announce and request Council approval of appointment(s) to county, regional and state bodies on which the City is represented per City Charter section 15.

**12. APPROVAL OF MINUTES**

**12.1 January 9, 2024 Regular Meeting Minutes.**

**Attachments:** [Draft Minutes](#)

**13. CONSENT ITEMS**

**13.1 RESOLUTION - APPROVAL OF A LEASE AGREEMENT BETWEEN**

SKIKOS PROPERTIES, LLC AND THE CITY OF SANTA ROSA FOR A  
TEMPORARY POLICE SUBSTATION

RECOMMENDATION: It is recommended by the Police Department and Real Estate Services that the Council, by resolution, approve a lease agreement between Skikos Properties, LLC and the City of Santa Rosa, for an office suite located at 1215 Sebastopol Road (A.P.N.125-091-036) for temporarily locating a police substation, and authorize the City Manager to execute the Lease and any extensions or amendments thereunder.

**Attachments:**    [Staff Report](#)  
                              [Resolution](#)  
                              [Exhibit A](#)

**13.2**    RESOLUTION - APPROVAL AND ISSUANCE OF A PURCHASE  
ORDER FOR ONE WEST-MARK 3-AXLE POTABLE WATER TANK  
TRUCK UTILIZING THE PRICING FROM THE SOURCEWELL  
COOPERATIVE AGREEMENT NUMBER 060920-CER WITH  
CERTIFIED STAINLESS SERVICE, INC. DBA WEST-MARK

RECOMMENDATION: It is recommended by the Transportation and Public Works and Finance Departments that the Council, by resolution, approve the issuance of a Purchase Order for the purchase of one (1) West-Mark 3-Axle Potable Water Tank Truck utilizing the pricing from the Sourcewell Cooperative Agreement Number 060920-CER with Certified Stainless Service, Inc. dba West-Mark, Ceres, California, for a total amount not to exceed \$243,149.02.

**Attachments:**    [Staff Report](#)  
                              [Resolution](#)  
                              [Exhibit A - West-Mark Quote](#)

**13.3**    RESOLUTION - APPROVAL OF PROFESSIONAL SERVICES  
AGREEMENT WITH BURKE, WILLIAMS, & SORENSEN, LLP FOR  
LEGAL REPRESENTATION AND AMENDMENT TO THE FISCAL  
YEAR 2023-24 ADOPTED BUDGET WITHIN GENERAL FUND

RECOMMENDATION: It is recommended by the City Attorney that the Council, by resolution, 1) approve a Professional Services Agreement

with Burke, Williams, Sorensen, LLP for legal representation in the matter of Bay Cities Paving & Grading, Inc. v. City of Santa Rosa, Sonoma County Superior Court Case No. SCV-265333, in an amount not to exceed \$725,000, with a retroactive effective date of October 25, 2023; and 2) authorize the Chief Financial Officer to amend the fiscal year 2023-24 General Fund operating budget, increasing expenditure appropriations by \$725,000 from unassigned General Fund reserves.

**Attachments:** [Staff Report](#)  
[Resolution](#)  
[Exhibit A - Professional Services Agreement](#)

- 13.4** ORDINANCE ADOPTION SECOND READING - ORDINANCE OF THE COUNCIL OF THE CITY OF SANTA ROSA TO INCREASE THE MAYOR'S MONTHLY SALARY FROM \$2,200 TO \$2,220, RETROACTIVE TO DECEMBER 14, 2022, TO COMPLY WITH THE CITY CHARTER AND CORRECT A CLERICAL ERROR IN ORDINANCE NO. ORD-2022-018

RECOMMENDATION: This ordinance, introduced at the January 9, 2024, Regular Meeting by a 6-0-1 vote (Council Member Chris Rogers absent), increases the Mayor's monthly salary from \$2,200 to \$2,220, retroactively to December 14, 2022, to correct an inadvertent clerical error in Ordinance No. ORD-2022-018, adopted on December 13, 2022, which set the Mayor's salary below the amount required by the City Charter.

**Attachments:** [Ordinance](#)

#### **14. PUBLIC COMMENT ON NON-AGENDA MATTERS**

This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. This public comment period will begin no earlier than 5:00 p.m. and will be limited to twelve speakers selected randomly by the Mayor. Each speaker will be allowed up to three minutes. Speakers who do not have an opportunity to speak during this time will be allowed to make public comment under Agenda Item 18.

LATE CORRESPONDENCE



**Attachments:** [Late Correspondence \(Uploaded 01-31-2024\)](#)

## 15. REPORT ITEMS

### 15.1 REPORT - 2024 FEDERAL LEGISLATIVE PLATFORM

BACKGROUND: Since 2018, the City has been actively working with our contracted federal lobbyist team in Washington, D.C., MMO Partners, to engage our federal representatives and federal government agencies on our City's policy, recovery and resiliency needs. In 2021, the City Council adopted a federal legislative platform for the first time.

RECOMMENDATION: It is recommended by the Communications and Intergovernmental Relations Office that the Council, by resolution, adopt the City's 2024 Federal Legislative Platform.

**Attachments:** [Staff Report](#)  
[Resolution](#)  
[Exhibit A - City of Santa Rosa 2024 Federal Legislative Platform Presentation](#)

### 15.2 REPORT - 2024 STATE LEGISLATIVE PLATFORM

BACKGROUND: To prepare for these legislative and advocacy activities, City staff has worked with various City departments and identified state legislative priorities in the proposed 2024 state legislative platform for consideration by the City Council. The priorities focus efforts in the following core areas: Wildfire Prevention and Recovery, Hazard Mitigation and Resiliency; Administration, Human Resources and Risk Management; Governmental Transparency and Public Access; Economic Development; Environment, Climate Change and Sustainability; Water Quality and Water Supply; Land Use-Planning and Housing; Homelessness; Recreation and Parks; Public Safety and Police, Fire and Emergency Services; Transportation; Public Works and Utilities; and Public Health.

RECOMMENDATION: It is recommended by the Communications and Intergovernmental Relations Office that the Council, by resolution, adopt the City's 2024 State Legislative Platform.

**Attachments:** [Staff Report](#)  
[Resolution](#)  
[Exhibit A - City of Santa Rosa 2024 State Legislative Platform Presentation](#)

**15.3** REPORT - ANNUAL REPORT OF THE COMMUNITY WILDFIRE PROTECTION PLAN, A WILDFIRE ANNEX TO THE LOCAL HAZARD MITIGATION PLAN

BACKGROUND: The Disaster Mitigation Act of 2000 requires that State and local governments develop and adopt a LHMP to be eligible to receive federal grants pertaining to disaster preparedness.

This is the third of five annual CWPP reports being provided to council. An updated CWPP will be developed following the completion of the fifth year.

RECOMMENDATION: It is recommended by the Fire Department that the Council, by motion, accept the third annual report for the Community Wildfire Protection Plan, a Wildfire Annex to the Local Hazard Mitigation Plan in compliance with the Healthy Forests Restoration Act.

**Attachments:** [Staff Report](#)  
[Attachment 1 - 2023 Annual Report](#)  
[Attachment 2 - Community Wildfire Protection Plan Presentation](#)

**16. PUBLIC HEARINGS**

Public Hearing matters will begin no earlier than 5:00 p.m. or as soon thereafter as the matters are reached on the agenda.

**16.1** PUBLIC HEARING - TEFRA PUBLIC HEARING AND ISSUANCE OF BONDS BY THE CALIFORNIA MUNICIPAL FINANCE AUTHORITY IN AN AMOUNT NOT TO EXCEED \$20 MILLION FOR ORCHARD COMMONS - 811 BOYD STREET

BACKGROUND: The issuance of tax exempt, private activity bonds must be approved by the jurisdiction the project is located following a public hearing. Santa Rosa Boyd, LP ("Borrower") has selected the

California Municipal Finance Authority (“CMFA”), a joint-powers authority of which the City is a member, to be the issuer of multifamily housing revenue bonds for Orchard Commons, formerly known as Boyd Street Family Apartments, 46 rental units, located at 811 Boyd Street (“Project”), in an amount not to exceed \$20 million, and has requested that the City Council conduct a public hearing in accordance with the Tax Equity and Fiscal Responsibility Act of 1983 (“TEFRA”). A public hearing is required to provide a reasonable opportunity for interested individuals to express their views, orally or in writing, on the proposed issue of bonds and the location and nature of the proposed project to be financed. All financial obligations of the bond issuance are the responsibility of the Borrower. The project was completed on January 10, 2023. The Borrower is now seeking to convert from construction financing to permanent financing and needs access to the bond proceeds. A public hearing for this item was held on January 14, 2020, due to COVID-19 related delays, the project was unable to close on the bond financing within one year of City Council approval required pursuant to tax code Section 147(f).

RECOMMENDATION: It is recommended by the Housing and Community Services Department that the Council: 1) conduct a public hearing under the requirements of the Tax Equity and Fiscal Responsibility Act of 1983 and the Internal Revenue Code of 1986, as amended; and 2) by resolution, approve the issuance of tax exempt multifamily housing revenue bonds by the California Municipal Finance Authority in an amount not to exceed \$20 million to finance Orchard Commons, 811 Boyd Street.

**Attachments:** [Staff Report](#)  
[Attachment 1 - Locational Graphic](#)  
[Attachment 2 - Request from Danco Communities for the T](#)  
[Resolution](#)  
[Public Hearing Notice](#)  
[Presentation](#)

## 17. WRITTEN COMMUNICATIONS

- 17.1 NOTICE OF FINAL MAP - The Arbors Subdivision - Provided for information.

**Attachments:** [Notice of Submittal](#)  
[Location Map](#)

## 18. PUBLIC COMMENTS ON NON-AGENDA MATTERS

This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council and not able to speak under Agenda Item 14. Each speaker will be allowed up to three minutes.

## 19. ANNOUNCEMENT OF CONTINUED CLOSED SESSION ITEMS, RECESS TO CLOSED SESSION IN THE MAYOR'S CONFERENCE ROOM, RECONVENE TO OPEN SESSION, AND ANNOUNCEMENTS [IF NEEDED]

## 20. ADJOURNMENT OF MEETING

## 21. UPCOMING MEETINGS

This schedule is tentative and subject to change pending final publication and posting of the City Council Meeting Agenda.

### 21.1 UPCOMING MEETINGS LIST

**Attachments:** [Upcoming Meetings List](#)

**\*Did not appear on the preliminary agenda.**

**\*\*Quasi-judicial or adjudicative action, ex-parte communication disclosure is required.**

The Open Government Ordinance (ORD-2020-018) was adopted by City Council in December 2020. This ordinance, adds Chapter 1-10 to the City Code to codify the City of Santa Rosa's commitment to embrace a culture of open government to ensure public trust, engage the community, and establish a system of transparency, public participation, and collaboration. To view a full version of the Open Government Ordinance go to <http://srcity.org/OpenGovOrdinance>. To request a paper copy of the Open Government Ordinance contact the City Clerk's Office at 707-543-3015 (TTY Relay at 711) or [cityclerk@srcity.org](mailto:cityclerk@srcity.org).

The City of Santa Rosa does not discriminate against individuals with disabilities in its employment, services, benefits, facilities, programs, or activities. Requests for accommodations, auxiliary aids, or services necessary to participate in a City program, service, or activity, including printed information in alternate formats, are available by contacting the City Clerk's Office at 707-543-3015 (TTY Relay at 711) or [cityclerk@srcity.org](mailto:cityclerk@srcity.org). If the request is received at least 7 business days prior to the City Council meeting, the copy shall be provided no later than two (2) business days prior to the City Council meeting. Meeting information can also be accessed via the internet at <http://srcity.org>

*Any writings or documents provided to a majority of the City Council prior to this meeting regarding any item on this agenda, excluding closed session items, are available for public review in the City Clerk's Office, Room 10, City Hall, 100 Santa Rosa Ave, during normal business hours.*

