



City of Santa Rosa

Communications &
Intergovernmental
Relations Office
637 First Street
Santa Rosa, CA 95404

**COMMUNITY ADVISORY BOARD
SPECIAL MEETING NOTICE AND AGENDA
OCTOBER 30, 2024
SPECIAL MEETING**

6:00 P.M.

NOTICE IS HEREBY GIVEN that the Community Advisory Board will conduct a Special Meeting on Wednesday, October 30, 2024, at 6:00 P.M.

MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY ATTENDING IN-PERSON AT THE COMMUNICATIONS & INTERGOVERNMENTAL AFFAIRS OFFICE AT 637 FIRST STREET, SANTA ROSA.(IT IS RECOMMENDED THAT SOCIAL DISTANCING BE OBSERVED).

MEMBERS OF THE PUBLIC CAN ALSO VIEW OR LISTEN TO THE MEETING LIVE AT:

- VIA ZOOM BY VISITING
[HTTPS://SRCITY-ORG.ZOOM.US/J/85724523316](https://srcity-org.zoom.us/j/85724523316)**
- BY PHONE BY DIALING 877-853-5257 AND ENTERING WEBINAR ID:
857-2452-3316**

Public Comment may be made live during the meeting In-Person from the Communications & Intergovernmental Affairs Office at 637 First Street, Santa Rosa or submitted in advance via email at svbrown@srcity.org by 12:00 p.m., on or before October 29, 2024. Identify in the subject line of your email the Agenda Item Number on which you wish to comment. Email public comments will be provided to all CAB members prior to the meeting.

IN THE EVENT A BOARD MEMBER PARTICIPATES REMOTELY BASED ON JUST CAUSE OR EMERGENCY CIRCUMSTANCES PURSUANT TO AB 2449, THE CITY WILL ALSO ALLOW FOR PUBLIC COMMENT THROUGH THE ZOOM LINK OR DIAL-IN NUMBER ABOVE.

1. CALL TO ORDER

2. REMOTE PARTICIPATION UNDER AB 2449 (IF NEEDED)

To consider and take action on any request from a Board Member to participate in a meeting remotely due to Just Cause or Emergency Circumstances pursuant to AB 2449 (Government Code Section 54953(f)).

3. ROLL CALL

4. PUBLIC COMMENTS

This is the time when any person may address matters not listed on this agenda, but which are within the subject matter of the jurisdiction. The public may comment on agenda items when the item is called. Each speaker is allowed up to three minutes.

5. APPROVAL OF MINUTES

5.1 Draft Minutes - September 18, 2024

Attachments: [Draft Minutes - September 18, 2024](#)

6. SCHEDULED ITEMS

6.1 COMMUNITY IMPROVEMENT GRANTS REVIEW

Staff will review information regarding the Community Improvement Grant eligibility criteria, application process, deadlines, and report requirements.

Provided for information.

Attachments: [Presentation](#)
[Attachment 1 - CIG 2023 Video](#)
[Attachment 2 - Reports](#)

6.2 MOTION - COMMUNITY ADVISORY BOARD GRANTS

The Community Advisory Board (CAB) reviews and approves the 2024 Community Improvement Grant Applications. The Board shall award grants to the applicants whose projects best meet the criteria. Grant Applications for Quarter 3 closed on September 27, 2024. The CAB received 10 applications eligible for funding, totaling \$25,000.

RECOMMENDATION: It is recommended by the Communications and Intergovernmental Relations Department that the Community Advisory Board, by motion, determine the dispersing of Community Advisory Board Q3 2024 Grants.

Attachments: [Attachment 1 - CIG Grant Applications Q3 2024](#)
[Attachment 2 - CIG Applications Summary Q3 2024](#)

6.3 REPORT - CAB WORK PLAN REVIEW AND APPROVAL

BACKGROUND: In June 2024, the Community Engagement Manager, City Council, and the Community Advisory Board (CAB) began working to develop an annual work plan for the CAB. City council members met with their respective CAB appointees to increase communication and collaboration between councilmember and their CAB appointees and to discuss the creation of an annual workplan for the CAB. The work plan presented here is the result of those collaborative meetings.

RECOMMENDATION: It is recommended by the Communications and Intergovernmental Relations Department that the Community Advisory Board, by motion, approve their Annual Work Plan for year 2025, and make a recommendation to City Council, by motion, to approve it.

Attachments: [Presentation](#)

7. CAB ANNOUNCEMENTS AND ISSUES OF CONCERN TO CITY RESIDENTS

CAB Members may share community news, upcoming community events that may be of interest to the CAB and issues of concern for residents.

8. STAFF UPDATES

This time is reserved for City staff to provide a briefing on issues of interest.

No action will be taken on these matters except to possibly place a particular item on a future agenda for consideration.

9. FUTURE AGENDA ITEMS

This schedule is tentative and subject to change pending final publication and posting of the Meeting Agenda. This time is reserved for discussion whether to place matters on a future agenda for further discussion.

10. ADJOURNMENT

The City of Santa Rosa does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings are available by calling (707) 543-4321 one week prior to the meeting. (TTY Relay at 711).

Any writings or documents provided to a majority of this meeting body prior to this meeting regarding any item on this agenda are available for public review in the City Clerk's Office, Room 10, City Hall, 100 Santa Rosa Ave, during normal business hours.