



1. CALL TO ORDER AND ROLL CALL

2. SEATING OF NEW MEMBERS

2.1 ADMINISTRATION OF OATH OF OFFICE

2.2 ELECTION OF VICE CHAIR

3. STATEMENTS OF ABSTENTION BY BOARD MEMBERS

PUBLIC COMMENTS ON AGENDA ITEMS: Except for public hearing items, comments from the public will be allowed on all agenda items at the time each item is called. Comments on public hearing items may be made when the hearing is opened.

PUBLIC COMMENTS ON NON-AGENDA ITEMS: Comments from the public on non agenda items will be heard under Agenda Item 8.

4. MINUTES APPROVAL - January 17, 2013 & February 7, 2013

5. STAFF BRIEFINGS This time is reserved for staff to brief the Board on departmental issues of interest. No action will be taken on these matters except to possibly place a particular item on a future agenda for Board consideration.

5.1 PAY NEAR ME PROGRAM Staff will provide a briefing on the PayNearMe program, a cash transaction network that lets customers make payments for utility services in cash at over 7,100 7-Eleven stores. The Board may discuss this item and give direction to staff.

6. CONSENT ITEMS


6.1 CONTRACT AWARD - MEADOW LANE EFFLUENT STORAGE FACILITIES POND "B" REPAIR

RECOMMENDATION: Engineering Services recommends that the Board, by

motion, award a construction contract in the total amount of \$660,855.00 to the lowest responsive bidder, TerraCon Pipelines, Inc., of Healdsburg, CA, for Meadow Lane Effluent Storage Facilities Pond 'B' Repair and approve a construction contingency of 15 percent.

Staff Report 

Location Map 

Summary of Bids 

6.2 CONSTRUCTION CONTRACT CONTINGENCY INCREASE- MONTGOMERY DRIVE - TALBOT TO FARMERS AND JEAN DRIVE SEWER AND WATER IMPROVEMENTS PROJECT

RECOMMENDATION: Engineering Services recommends that the Board, by motion, authorize an increase in construction contingency in the amount of \$115,000 for a total contingency amount of \$449,497.90 for Montgomery Drive - Talbot to Farmers and Jean Drive Sewer and Water Improvements Project.

Staff Report 

6.3 CONTRACT AWARD - JANITORIAL SERVICES FOR UTILITIES AND SONOMA COUNTY WATER AGENCY FACILITIES

RECOMMENDATION: It is recommended by the Finance and Utilities Departments and Sonoma County Water Agency that the Board of Public Utilities, by motion, approve a two-year contract for janitorial services with up to three years of extension options for Utilities and Sonoma County Water Agency facilities to the lowest responsive and responsible bidder James Furuli Investment Co. Inc., DBA Environmental Dynamics, Petaluma, CA in the total amount of \$528,928.00 with a 5% contingency amount of \$26,446.40 for miscellaneous services. Funds for this operational expense have been allocated in the FY 2012-13 budget and will be allocated in subsequent years when approved by Council in various Utilities Department Key numbers; and Sonoma County Water Agency contributes funds for services for their facilities.

Staff Report 


Agreement 


Exhibit A 

Exhibit B 

Exhibit C 

7. REPORT ITEMS

7.1 SONOMA COUNTY WATER AGENCY 2013/14 WATER TRANSMISSION BUDGET AND WATER RATE INCREASE

BACKGROUND: Sonoma County Water Agency (SCWA) staff presented the 2013/14 Water Transmission System budget to the Water Advisory Committee (WAC) on February 4, 2013. Based on budget documents provided by SCWA, the proposed wholesale water rate for the City of Santa Rosa will increase 4.95% or from \$672.03 per acre foot to \$ 705.29 per acre foot. SCWA will present the 2013/14 Water Transmission System budget for the Board's consideration after which the Board may make a recommendation to the City Council with regard to its direction to the City's WAC representative to recommend or not recommend approval of the proposed 2013/14 SCWA Water Transmission System budget. On April 1, 2013 the WAC is scheduled to vote on whether or not to recommend approval of the proposed 2013/14 SCWA Water Transmission System budget and water rate increase request to the SCWA Board of Directors.

RECOMMENDATION: The Utilities Department recommends that the Board, by motion, consider the SCWA budget and water rate increase and make a recommendation to the City Council regarding Council's direction to its WAC representative regarding these items.

Staff Report 

Water Transmission System Budget 

8. PUBLIC COMMENTS ON NON-AGENDA MATTERS This is the time when any person may address the Board of Public Utilities on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Board. Each speaker is allowed three minutes. To address the Board you are requested to complete the blue Speaker's Card and give it to the Board Secretary.
9. REFERRALS
10. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION/ ACTION)
11. SUBCOMMITTEE REPORTS
12. BOARD MEMBER REPORTS
13. DIRECTORS REPORT
14. ADJOURNMENT OF MEETING



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