



City of Santa Rosa

Virtual Meeting - See Agenda
for Participation Information

BOARD OF PUBLIC UTILITIES REGULAR MEETING AGENDA AND SUMMARY REPORT JULY 1, 2021

DUE TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20 WHICH SUSPEND CERTAIN REQUIREMENTS OF THE BROWN ACT, AND THE ORDER OF THE HEALTH OFFICER OF THE COUNTY OF SONOMA TO SHELTER IN PLACE TO MINIMIZE THE SPREAD OF COVID-19, THE BOARD MEMBERS WILL BE PARTICIPATING VIA ZOOM WEBINAR.

MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY VISITING [HTTPS://SRCITY-ORG.ZOOM.US/J/92792463070](https://srcity-org.zoom.us/j/92792463070) OR BY DIALING 1-877-853-5257, THEN ENTERING WEBINAR ID: 927 9246 3070

THE MEETING WILL ALSO BE LIVE STREAMED AT [HTTPS://SANTA-ROSA.LEGISTAR.COM/CALENDAR](https://santa-rosa.legistar.com/calendar). CLICK ON THE "IN PROGRESS" LINK TO VIEW. THE MEETING CAN ALSO BE VIEWED ON COMCAST CHANNEL 28 AND AT [HTTPS://WWW.YOUTUBE.COM/CITYOFSANTAROSA](https://www.youtube.com/cityofsantarosa)
The public accessing the meeting through the Zoom link will be able to provide public comment on agenda items at the time an Agenda Item is discussed during the Board of Public Utilities Meeting.

Public Comment may also be submitted via e-mail at bpu-comment@srcity.org or recorded voice message at 707-543-4224.

Deadlines and additional instruction for public comment are set forth below. The City of Santa Rosa has postponed many non-essential meetings until further notice. We appreciate your patience and willingness to protect the health and wellness of our community. If you have any questions regarding this meeting, please contact Roberta Atha at ratha@srcity.org.

1:30 PM (Virtual Meeting)

1. CALL TO ORDER AND ROLL CALL
2. STATEMENTS OF ABSTENTION BY BOARD MEMBERS
3. STUDY SESSION
4. MINUTES APPROVAL

2.1 June 17, 2021 - Regular Meeting Minutes.

Attachments: [June 17, 2021 - Regular Meeting Minutes](#)

5. STAFF BRIEFINGS

5.1 SANTA ROSA PLAIN GROUNDWATER SUSTAINABILITY AGENCY UPDATE

The Sustainable Groundwater Management Act (SGMA) required some groundwater basins, including the Santa Rosa Plain basin, to form Groundwater Sustainability Agencies (GSAs) to sustainably manage the groundwater basin. SGMA also requires GSAs to develop and submit a Groundwater Sustainability Plan (GSP) by January 2022. The City of Santa Rosa is a member of the Santa Rosa Plain GSA. Staff will provide the Board an update on the current activities of the Santa Rosa Plain GSA, including the development of the GSP. The Board may discuss this item and give direction to staff.

Attachments: [Presentation \(added 6/30/21\)](#)

5.2 WATER SUPPLY UPDATE

Staff will update the Board on water supply issues. The Board may discuss this item and give direction to staff.

Attachments: [Presentation \(added 6/30/21\)](#)

6. CONSENT ITEMS

6.1 RESOLUTION - RECOMMENDED CHANGES TO THE COMMERCIAL, INDUSTRIAL, AND INSTITUTIONAL SEWER CAP CALCULATION FOR THE SEWER CAP IN EFFECT FROM JULY 1, 2021 THROUGH JUNE 30, 2022

RECOMMENDATION: It is recommended by Santa Rosa Water and Finance Department staff that the Board of Public Utilities, by resolution, keep the current sewer caps for Commercial, Industrial, and Institutional customers, which were based on pre COVID-19 Pandemic restrictions, for the period from July 1, 2021 through June 30, 2022.

Attachments: [Staff Report](#)
[BPU Resolution No. 1261](#)

7. REPORT ITEMS

7.1 REPORT - APPROVAL OF TOWN OF WINDSOR MASTER SERVICES AGREEMENT WITH CITY OF SANTA ROSA FOR ON CALL STORM WATER AND WASTEWATER ENVIRONMENTAL SERVICES

BACKGROUND: On January 19, 2012, the City of Santa Rosa (City) entered into the "Agreement Between Town of Windsor and City of Santa Rosa for Industrial Waste Program Services" to perform on-call storm water and wastewater monitoring services for the Town of Windsor (Town). Since 2012, Santa Rosa Environmental Compliance staff have worked with Town staff to maintain the Town's Industrial Waste Program, including monitoring of qualifying industrial and commercial facilities, performing inspections and sampling as required. As part of the services, City staff performed plan checks related to source control, evaluated new business for inclusion in the program, investigated sanitary sewer overflows and unusual conditions in the sewer collection system, identified cases of non-compliant findings and issued Corrective Action Notices, completed critical source storm water inspections for the Town's storm water program and provided technical support to Town staff in monthly coordination meetings. This new agreement will allow the City and the Town to continue the actions in the previous agreements with a not-to-exceed amount of expenses capped at \$50,000 per year for three years with an option to extend the contract for an additional year for a maximum of two additional years.

RECOMMENDATION: It is recommended by Santa Rosa Water that the Board of Public Utilities, by motion, approve and authorize the Chair of

the Board to sign a 3-year Town of Windsor Master Services Agreement, with two (2) one-year extension options, with the City of Santa Rosa for On-Call Storm Water and Wastewater Environmental Services.

Attachments: [Staff Report](#)
[Attachment 1 Town of Windsor MPSA](#)
[Presentation \(added 6/30/21\)](#)

8. PUBLIC COMMENTS ON NON-AGENDA MATTERS

9. REFERRALS

10. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION)

11. SUBCOMMITTEE REPORTS

12. BOARD MEMBER REPORTS

13. DIRECTORS REPORTS

14. ADJOURNMENT OF MEETING

The Board of Public Utilities encourages public comments regarding the above items. If you are unable to attend this meeting, please feel free to call the Water Department at 543-4200 or forward written comments to the City of Santa Rosa, Water Department, 35 Stony Point Road, Santa Rosa, CA 95401. All comments will be forwarded to the Board at the meeting.

The City of Santa Rosa does not discriminate against individuals with disabilities in its employment, services, benefits, facilities, programs or activities. Requests for accommodations, auxiliary aids, or services necessary to participate in a City program, service, or activity, including printed information in alternate formats, are available by contacting the Secretary at (707) 543-4266 (TTY Relay at 711) or ratha@srcity.org. Requests should be submitted as far in advance as possible, but no later than two business days before the scheduled meeting. Meeting information can also be accessed via the internet at <http://srcity.org>.