



# City of Santa Rosa

Virtual Meeting - See Agenda  
for Participation Information

## **CULTURAL HERITAGE BOARD REGULAR MEETING AGENDA AND SUMMARY REPORT - FINAL-REVISED SEPTEMBER 7, 2022**

**PURSUANT TO GOVERNMENT CODE SECTION 54953(e) AND THE  
RECOMMENDATION OF THE HEALTH OFFICER OF THE COUNTY OF  
SONOMA, CULTURAL HERITAGE BOARD MEMBERS WILL BE  
PARTICIPATING IN THIS MEETING VIA ZOOM WEBINAR.**

**MEMBERS OF THE PUBLIC CAN PARTICIPATE VIRTUALLY AT  
[WWW.ZOOM.US/JOIN](http://WWW.ZOOM.US/JOIN) OR BY TOLL FREE TELEPHONE (877) 853-5257;  
USING MEETING ID: 840 4119 4790.**

**PUBLIC ACCESSING THE MEETING THROUGH ZOOM CAN PROVIDE  
COMMENTS DURING THE PUBLIC COMMENT PERIODS. ADDITIONAL  
INFORMATION RELATED TO MEETING PARTICIPATION IS AVAILABLE  
AT [HTTPS://SRCITY.ORG/CULTURALHERITAGEBOARD](https://SRCITY.ORG/CULTURALHERITAGEBOARD)**

**THE MEETING WILL BE LIVE-STREAMED AT  
[HTTPS://SANTA-ROSA.LEGISTAR.COM/CALENDAR](https://SANTA-ROSA.LEGISTAR.COM/CALENDAR). CLICK ON THE "IN  
PROGRESS" LINK TO VIEW. THE MEETING CAN ALSO BE VIEWED ON  
COMCAST CHANNEL 28 AND AT  
[HTTPS://WWW.YOUTUBE.COM/CITYOFSANTAROSA](https://WWW.YOUTUBE.COM/CITYOFSANTAROSA)**

**4:30 P.M. - REGULAR SESSION (VIRTUAL MEETING)**

### **1. CALL TO ORDER AND ROLL CALL**

### **2. PUBLIC COMMENTS**

This is the time when any person may address matters not listed on this agenda, but which are within the subject matter of the jurisdiction. The public may comment on agenda items when the item is called. Each speaker is allowed three minutes.

### **3. STATEMENTS OF PURPOSE**

Cultural Heritage Board: Principal duties of the Board include undertaking and updating historic inventories or surveys, recommending designation of

Landmarks and Preservation Districts, reviewing proposed alterations to historic buildings, and promoting public awareness of preservation issues. If you are in a historic district or would like more information regarding historic districts, please see the Processing Review Procedures for Owners of Historic Properties.

Design Review Board: Zoning Code Chapter 20-52.030 F. Project Review. The review authority shall consider the location, design, site plan configuration, and the overall effect of the proposed project upon surrounding properties and the City in general. Review shall be conducted by comparing the proposed project to the General Plan, any applicable specific plan, applicable Zoning Code standards and requirements, consistency of the project within the City's Design Guidelines, architectural criteria for special areas, and other applicable City requirements (e.g., City policy statements and development plans).

#### **4. STATEMENTS OF ABSTENTION BY BOARD MEMBERS**

**NOTICE IS HEREBY GIVEN that the Cultural Heritage Board of the City of Santa Rosa will hold a Special Joint Meeting with the Design Review Board on Thursday, September 7, 2022, virtually via Zoom at or after 4:30 p.m. The purpose of this meeting is to hold a Joint Concept Review to provide feedback and comments on the following project:**

#### **5. SCHEDULED ITEM(S)**

- 5.1** CLARK'S CORNER - JOINT CONCEPT REVIEW (CHB/DRB) - 120 5TH ST - FILE NOS. PRJ22-016 (LMA22-013 & DR22-032)

BACKGROUND: Concept Review for Clark's Corner, a proposal to construct four additional stories of housing, comprised of studio, one- and two-bedroom units, 35 dwelling units in all, above the existing Tocchini Building. The request for the Cultural Heritage and Design Review Boards to provide comments and direction for a concept review item is exempt from the California Environmental Quality Act (CEQA) because there is no possibility that the action will have any effect on the environment (CEQA Guidelines Sections 15061(b)(3) and 15378).

PROJECT PLANNER: Susie Murray

**Attachments:** [Concept Cover Page](#)  
[Attachment 1 - Disclosure Statement](#)  
[Attachment 2 - Neighborhood Context Map](#)  
[Attachment 3 - Design Narrative](#)  
[Attachment 4 - Conceptual Plan Set](#)  
[Attachment 5 - Historic Evaluation](#)  
[Attachment 6 - Renderings & Existing Site Photos](#)  
[Attachment 7 - Public Correspondence](#)  
[Presentation](#)  
[Applicant Presentation](#)

**ADJOURN SPECIAL JOINT MEETING OF THE CULTURAL HERITAGE BOARD AND THE DESIGN REVIEW BOARD AND RECONVENE TO THE CULTURAL HERITAGE BOARD SCHEDULED ITEMS.**

**5.2 CONCEPT REVIEW - ROOF REPLACEMENT AT THE LUTHER BURBANK GARDENS - 204 SANTA ROSA AVE**

BACKGROUND: The project involves replacing the existing asphalt shingle roof material on the Main House and the Carriage House at Luther Burbank Home and Gardens. The proposal is to use a similar asphalt shingle material. Additionally, select gutters and downspout will be repaired and replaced where necessary. On the Main House, a section of existing roofing connecting the porch roof will not be replaced to restore the break between the main house as evident during the historical period. All work to both structures will proceed according to recommendations of the City's Historic Architectural consultants, Treanor and Associates. The request for the Cultural Heritage Board to provide comments and direction for a concept review item is exempt from the California Environmental Quality Act (CEQA) because there is no possibility that the action will have any effect on the environment (CEQA Guidelines Sections 15061(b)(3) and 15378).

PRESENTED BY: Scott Wilkinson, Santa Rosa Recreation & Parks

**Attachments:** [Concept Cover Page](#)  
[Attachment 1 - Historic Memo](#)  
[Attachment 2 - Existing & Proposed Elevations](#)  
[Attachment 3 - Staff Presentation](#)  
[Presentation](#)

## 6. APPROVAL OF MINUTES

March 2, 2022 - Draft Minutes

**Attachments:** [March 2, 2022 - Draft Minutes](#)

May 18, 2022 - Draft Minutes

**Attachments:** [May 18, 2022 - Draft Minutes](#)

June 1, 2022 - Draft Minutes

**Attachments:** [June 1, 2022 - Draft Minutes](#)

## 7. BOARD BUSINESS

### 7.1 BOARD MEMBER REPORTS

### 7.2 OTHER (i.e. VICE CHAIR ELECTION, NEW MEMBER INTRODUCTION)

None.

## 8. DEPARTMENT REPORTS

## 9. CONSENT ITEM(S)

None.

## 10. ADJOURNMENT

\*Ex parte communication disclosure required.

*In compliance with Zoning Code Section 20-62, the decision of the Cultural Heritage Board is final unless an appeal is filed on a City Appeal Form (<https://srcity.org/DocumentCenter/Index/173>) and associated fees, as noted on the City's Fee Schedule (<https://srcity.org/DocumentCenter/View/16129/Planning--Economic-Development-Department-Fee-Schedule?bidId=>), are paid within 10 calendar days of the action. The time limit will extend to the following business day where the last day falls on a day that the City is not open for business.*

**Cultural Heritage Board**

**- FINAL-REVISED**

**SEPTEMBER 7, 2022**

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The City of Santa Rosa does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings are available by calling the Recording Secretary at (707) 543-3190 (TTY Relay at 711). Requests should be submitted as far in advance as possible, but no later than two business days before the scheduled meeting.

*Any writings or documents provided to the Cultural Heritage Board prior to this meeting regarding any item on this agenda are available for public review at <https://santa-rosa.legistar.com/Calendar.aspx> or in person at the Planning and Economic Development Department, Room 3, City Hall, 100 Santa Rosa Ave, during normal business hours.*