

# DRAFT

**SANTA ROSA DESIGN REVIEW BOARD/CULTURAL HERITAGE BOARD  
SPECIAL JOINT MEETING MINUTES  
CITY HALL, 100 SANTA ROSA AVENUE  
APRIL 19, 2018**

## **5 P.M. (CITY COUNCIL CHAMBERS)**

1. **CALL TO ORDER AND ROLL CALL** - Chair Burch called the meeting to order at 5:00 p.m.

Design Review Board Members Present: Chair Michael Burch, Vice Chair Warren Hedgpeth, Board Members Scott Kincaid, Sabre Briere, Kevin Zucco (arrived 5:04)

Absent: Board Members Drew Weigl, Joel Grogan

Cultural Heritage Board Members Present: Chair Stacey De Shazo, Vice Chair Margie Purser, Board Members Laura Fennel, John McHugh, Ann Galantine, Mark DeBacker

Absent: Board Member John Murphey

2. **BOARD BUSINESS** – Statement of Purpose
  - Chair Burch read the Design Review Board Statement of Purpose
  - Chair De Shazo read the Cultural Heritage Board Statement of Purpose
3. **PUBLIC COMMENT** - None
4. **STATEMENTS OF ABSTENSION BY BOARD MEMBERS** – None (Board Member Zucco arrived.)

## **5. SCHEDULED ITEMS**

### **5.1 CONCEPT DESIGN REVIEW – CARITAS VILLAGE - 437 & 465 A ST; 516, 520, 600, 608 & 612 MORGAN ST – FILE NO. PRJ18-019**

BACKGROUND: Demolish the existing buildings on the project site. Construct a 41,290-square-foot, three-story building, at the southeast corner of A and Sixth Streets, which will comprise of a 23,206-square-foot emergency housing shelter for up to 52 families, a 6,071-square-foot daycare center, 2,300-square-feet of transitional housing, and 9,713-square-feet of ancillary service/medical facilities. Construct a 69,100-square-foot, four-story building with 91 residential apartment units along project site frontage of Morgan Street and the southeast corner of Morgan and Seventh Streets. Construct a 47,000-square-foot, four-story building with 48 residential apartment units along the project site frontage of A Street and the southwest corner of A and Seventh Streets.

- Presented by Senior Planner Kristinae Toomians
- Applicant Team gave a presentation.
  
- Chair Burch opened public comment
- Willard Richards spoke regarding the project.
- Joe Lowenthal spoke regarding the project.
- Allen Thomas, 306 Boyce Street spoke regarding the project.
- Denise Hill, St. Rose Historic District, spoke regarding the project.
- Matthew Reed spoke regarding the project.

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- Doreen VanLewin spoke regarding the project.
- Chair Burch closed public comment
  
- Chair Burch asked applicant team to address public comments and answer questions.
- The Boards asked questions of staff and applicant team, and gave feedback.

**6. BOARD MEMBER REPORTS – None.**

**7. DEPARTMENT REPORT – None.**

**8. ADJOURNMENT OF MEETING – Chair Burch adjourned the meeting at 7:20 p.m.**

PREPARED BY:

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Karen Arents, Recording Secretary

ATTEST:

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Bill Rose, Executive Secretary

APPROVED:

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Michael Burch, Chair – Design Review Board

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Stacey De Shazo, Chair – Cultural Heritage Board