

CITY OF SANTA ROSA
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL
FROM: ALAN ALTON, ACTING CHIEF FINANCIAL OFFICER,
FINANCE DEPARTMENT
BRANDALYN TRAMEL, PURCHASING AGENT, FINANCE
DEPARTMENT
SUBJECT: APPROVAL OF GENERAL SERVICES AGREEMENT – TREE
CARE SERVICES

AGENDA ACTION: RESOLUTION

RECOMMENDATION

It is recommended by the Finance, Recreation and Parks, Parking, Transportation and Public Works, and Water Departments that the Council, by resolution, approve a one-year General Services Agreement, No. F001690, with four (4) one-year renewal options for tree care services to Arboricultural Specialties, Inc., Berkeley, CA, in an amount not to exceed \$600,000.

EXECUTIVE SUMMARY

This citywide contract will provide a fixed hourly price for tree services to include removal, pruning, stump grinding and arboriculture consulting services.

BACKGROUND

On March 6, 2018, Invitation for Bid (IFB) 18-39 for tree services was opened by the City of Santa Rosa Purchasing Agent. Tree care services will be used by the Recreation and Parks, Parking, City Transportation and Public Works and Water Departments.

Purchasing staff issued a Pending Procurement email citywide requesting that departments interested in tree care services respond with their needs. Various departments responded with current needs for tree care services and future unknown tree care services. The needs included full service tree maintenance or pruning, removal, stump grinding, and arboriculture consulting services. The amount of this contract is an estimate only. This contract is unencumbered. Each project will be quoted using the pricing in this contract and paid for by the department requesting the work.

PRIOR CITY COUNCIL REVIEW

Not Applicable.

ANALYSIS

Of the forty-three vendors notified of this solicitation, nine responses were received, and six were considered responsive and responsible to the bid requirements.

A tabulation of the responsive and responsible bids received is listed below:

Bidder	Tree Removal	Stump Grinding	Pruning	Arboriculture Consulting Services
Arboricultural Specialties, Inc.. Berkeley, CA	\$140	\$125	\$140	\$90
New Image Landscape Co. Fremont, CA	\$225	\$130	\$225	\$95
Chrisos Tree Trimming Bakersfield, CA	\$245	\$200	\$240	\$95
Mountain F. Enterprises, Inc. Lotus, CA	\$347.50	\$280	\$353	\$165
West Coast Arborists, Inc. Anaheim, CA	\$360	\$240	\$360	\$160
A&E Arborists Tree Care Yuba City, CA	\$375	\$250	\$375	\$250

FISCAL IMPACT

Funds for this service have been included in the approved Fiscal Year 2017-18 budget within various departments, and as a regular expenditure, will be included in subsequent years' budgets when presented to Council.

ENVIRONMENTAL IMPACT

This action is exempt from the California Environmental Quality Act (CEQA) because it is the maintenance of existing landscaping pursuant to CEQA Guideline 15301(h) and is not a project pursuant to CEQA Guideline 15378(b)(2) in that it is a continuing maintenance activity.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not Applicable.

NOTIFICATION

Not Applicable

ATTACHMENTS

- Resolution/Exhibit A - General Services Agreement

CONTACT

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