



Homeless Services Request for Proposals FY 2022/2023

City Council
November 9, 2021

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City Manager's Office

Study Session Purpose

Review draft Homeless Services Request for Proposals (RFP) and seek Council direction on RFP prior to its issuance tentatively scheduled for November 12, 2021

RFP Purpose

Seek proposals from qualified and experienced organizations to provide homeless services and for operation of the City-owned Samuel L. Jones Hall Homeless Shelter (SJH) for the upcoming Fiscal Year 2022/2023

RFP Purpose

- Increased investment in homeless services – shift to competitive process
- 2004 – Catholic Charities selected as operator for SJH
- Annually – Community Development Block Grant (CDBG) funding

RFP Term

- Capacity to implement program by July 1, 2022
- Initial term – FY 22/23
- Up to 5 years – FY 22/23 to FY 26/27
- Conditional basis subject to funding and performance

RFP Scope

Homeless Services

- Day Services
- Street Outreach/Encampment Resolution
- Emergency Shelter
- Housing Support
- Community-based Solutions – Community Homeless Assistance Program (CHAP)
- Other innovative approaches

RFP Scope

SJH Operator

- Low barrier
- Housing Focused
- Basic services + case management
- Experience operating shelter of similar size and scope

General Requirements

- Non-profit status
- Experience providing similar services
- Fidelity to Housing First
- Alignment with CoC – HMIS, Coordinated Entry, Shelter Standards
- Client/Community Engagement
- Partnership
- Reporting

Proposed Schedule

RFP Issued	November 12, 2021
Pre-Submission Conference	November 19, 2021
RFP Due	December 13, 2021
Convene Evaluation Committee by	December 30, 2021
Rec. to City Council	January 25, 2022
Contract Drafting	Spring 2022
Contracts to Council - FY 22/23	June 2022
Contracts Awarded – FY 22/23	July 2022

Criteria

	Max. Points
Organizational Capacity	20
Best Practices	20
Financial Reasonability	20
Wrap-around Services	10
Data/Reporting	10
Strategic Goals	10
Client Engagement/Feedback	5
Other	5
Total	100
Bonus	10

Recommendation

It is recommended by the City Manager's Office that the Council hold a study session to review a draft of the Homeless Services Request for Proposals (RFP) for Fiscal Year 2022/2023 and provide direction on the RFP prior to its issuance tentatively scheduled for November 12, 2021.