

CITY OF SANTA ROSA  
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL  
FROM: DONTÉ WATSON, DIRECTOR  
RECREATION AND PARKS DEPARTMENT  
SUBJECT: SEVENTH AMENDMENT TO DAVID J. POWERS &  
ASSOCIATES, INC., SAN JOSE, CALIFORNIA, AGREEMENT  
F001375 TO PROVIDE ENVIRONMENTAL SERVICES FOR THE  
ROSELAND CREEK COMMUNITY PARK AND MASTER PLAN

AGENDA ACTION: RESOLUTION

---

RECOMMENDATION

It is recommended by the Recreation and Parks Department that the Council, by resolution, approve the Seventh Amendment to Professional Services Agreement Number F001375 with David J. Powers & Associates, Inc. to provide continued and expanded scope of services to include environmental permitting related to the Final Environmental Impact Report for the Roseland Creek Community Park Master Plan and increase compensation in an amount not to exceed \$118,854 increasing the total not-to-exceed amount not to exceed \$365,224.

---

EXECUTIVE SUMMARY

Recent adoption of the Final Environmental Impact Report (FEIR) for the Roseland Creek Community Park by City Council on September 24, 2024 required more effort than originally anticipated and additional funds in the amount of \$53,400 are needed for the completion of the work performed by DJP related to the FEIR. Additionally, staff recommend adding scope to the DJP Agreement F001375 to include the required environmental permitting process necessary to begin construction of the Roseland Creek Community Park trail in the amount not to exceed \$65,454. The proposed Seventh Amendment to the Professional Services Agreement with David J. Powers and Associates, Inc. (DJP) will increase the funds and scope necessary for the completion of the Final Environmental Impact Report (FEIR) response to comments and will provide environmental permitting related to constructing the park trail from McMinn Avenue to Burbank Avenue, including a street crossing to Roseland Creek Elementary School.

BACKGROUND

Roseland Creek Community Park is approximately 19.54 acres of mostly undeveloped land in the southwest portion of the City of Santa Rosa.

SEVENTH AMENDMENT TO DAVID J POWERS & ASSOCIATES, INC., SAN JOSE,  
CALIFORNIA, AGREEMENT F001375 TO PROVIDE ENVIRONMENTAL SERVICES  
FOR THE ROSELAND CREEK COMMUNITY PARK AND MASTER PLAN  
PAGE 2 OF 3

The city has been working with the community for the last 15 years to develop a Master Plan and associated environmental studies and declaration for the Roseland Creek Community Park Master Plan. Council approved an agreement with DJP in 2017 to provide environmental review services for the Roseland Creek Community Park Master Plan after a competitive bidding process in 2016.

For the last seven years, DJP has diligently provided environmental review services, successfully providing environmental documents necessary to complete a Mitigated Negative Declaration for the Roseland Creek Community Park Master Plan approved by Council on September 28, 2021.

When the city sought to provide a higher level of environmental review known as an Environmental Impact Report (EIR) for the Roseland Creek Community Park Master Plan, then DJP provided those additional services resulting in an FEIR adopted by City Council on September 24, 2024.

#### PRIOR CITY COUNCIL REVIEW

On February 28, 2017, the City Council by Resolution No RES-2017-030, approved the Professional Services Agreement with David J. Powers and Associates for environmental review and declaration services for Roseland Creek Community Park.

#### ANALYSIS

As part of DJP's performance of providing environmental services necessary for the adoption of the FEIR for the Roseland Creek Community Park Master Plan, more effort than originally anticipated was needed resulting in the need to add compensation to Agreement F001375 in the amount of \$53,400.

The next step in the process is to construct the park trail that will provide pedestrian connection in the park between McMinn and Burbank Avenues and across Burbank to Roseland Creek Elementary School. Prior to any construction work, environmental permitting is needed and given DJP's thorough and detailed understanding of the project's environmental compliance processes staff has requested a scope of services as the "Environmental Permitting Phase" of the project for an amount not to exceed \$65,454.

Time is of the essence with the project to construct the trail as a safer route to school which requires not only environmental permits, but also completion of the conservation easements and agreements with the Sonoma County Agricultural Preservation and Open Space District. There are many details to finalize before the trail and crossing can begin and the sooner we can move forward, the sooner the trail can be constructed. The goal is to move forward with the construction of the trail as soon as possible to provide students with a safer crossing from Roseland Creek Community Park to the Roseland Creek Elementary school.

SEVENTH AMENDMENT TO DAVID J POWERS & ASSOCIATES, INC., SAN JOSE,  
CALIFORNIA, AGREEMENT F001375 TO PROVIDE ENVIRONMENTAL SERVICES  
FOR THE ROSELAND CREEK COMMUNITY PARK AND MASTER PLAN  
PAGE 3 OF 3

Therefore, staff is recommending approval of the seventh amendment to DJP Agreement to include both the additional funds necessary to compensate DJP for the extra work performed related to the completion of the FEIR and to include the environmental permitting necessary for the city to construct the park trail and crossing at Roseland Creek Community Park.

At the request of staff, DJP has also included optional tasks that may be necessary as part of the environmental permitting processes to keep the processes moving forward without delay. This allows staff to quickly approve DJP to utilize optional tasks if it becomes necessary.

### FISCAL IMPACT

Approval of this action does not have a fiscal impact on the General Fund. Funds have been appropriated in the Capital Improvement Program budget and are derived from park development fees from the southwest zone. Compensation to the consultant is not to exceed \$118,854 for this recommended seventh amendment for a total not-to-exceed agreement amount since 2017 of \$365,224. The total compensation for this agreement requires City Council approval.

### ENVIRONMENTAL IMPACT

Pursuant to CEQA Guidelines Section 15378, the proposed action is not a “project” subject to the California Environmental Quality Act (CEQA) because it does not have a potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment. In the alternative, the proposed action is exempt from CEQA pursuant to CEQA Guidelines Section 15061(b)(3) because it can be seen with certainty that there is no possibility that the project may have a significant effect on the environment.

### BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable.

### NOTIFICATION

Not applicable.

### ATTACHMENTS

- Resolution/Exhibit A (Seventh Amendment to Professional Services Agreement F001375)

### PRESENTER

Jen Santos, Parks Deputy Director, Recreation and Parks Department