



City of Santa Rosa

Council Chamber
100 Santa Rosa Avenue

BOARD OF PUBLIC UTILITIES REGULAR MEETING AGENDA AND SUMMARY REPORT - FINAL JULY 20, 2023

**MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY
ATTENDING IN-PERSON FROM COUNCIL CHAMBER AT 100 SANTA
ROSA AVENUE OR VISITING
[HTTPS://SRCITY-ORG.ZOOM.US/J/85294101130](https://srcity-org.zoom.us/j/85294101130) LINK, OR BY DIALING
877-853-5257 AND ENTER WEBINAR ID: 852 9410 1130**

**THE MEETING WILL ALSO BE LIVE STREAMED AT
[HTTPS://SANTA-ROSA.LEGISTAR.COM/CALENDAR](https://santa-rosa.legistar.com/calendar).
CLICK ON THE "IN PROGRESS" LINK TO VIEW. THE MEETING CAN
ALSO BE VIEWED ON COMCAST CHANNEL 28 AND AT
[HTTPS://WWW.YOUTUBE.COM/CITYOFSANTAROSA](https://www.youtube.com/cityofsantarosa)**

**The public attending in person or accessing the meeting through the
Zoom link will be able to provide public comment on agenda items at the
time an agenda item is discussed during the Board of Public Utilities
Meeting. Public Comment may also be submitted via e-mail at
bpu-comment@srcity.org or recorded voice message at 707-543-4224.**

**Deadlines and additional instruction for public comment are set forth
below. If you have any questions regarding this meeting, please contact
Michelle Montoya at mmontoya@srcity.org**

1:30 PM - VIA IN-PERSON AND ZOOM

- 1. CALL TO ORDER AND ROLL CALL**
- 2. STATEMENTS OF ABSTENTION BY BOARD MEMBERS**
- 3. STUDY SESSION**

None.

4. MINUTES APPROVAL

4.1 June 15, 2023 - Regular Meeting Minutes - DRAFT

Attachments: [June 15, 2023 – Regular Meeting Minutes - DRAFT](#)

5. STAFF BRIEFINGS

5.1 RECYCLED WATER SUPPLY UPDATE

Staff will update the Board on recycled water supply issues. The Board may discuss this item and give direction to staff.

Attachments: [Presentation](#)

5.2 WATER SUPPLY UPDATE

Staff will update the Board on water supply issues. The Board may discuss this item and give direction to staff.

Attachments: [Presentation](#)

6. CONSENT ITEMS

None.

7. REPORT ITEMS

7.1 REPORT - ADDITIONAL CONTINGENCY - CONTRACT NO. C00327 TERRA LINDA AND BUENA VISTA SEWER AND WATER REPLACEMENT - PHASE I

BACKGROUND: The Terra Linda and Buena Vista Sewer and Water Replacement Phase I Project (Project) is part of a replacement and upgrade for neighborhood sewer and water distribution mains. During construction, the contractor encountered several unforeseen conditions that required multiple contract change orders (CCO). Additional contingency is requested to cover the cost of contract work already performed, pending contract change order work, and to replenish the authorized contingency balance to complete the remainder of Contract No. C00327.

RECOMMENDATION: It is recommended by the Transportation and Public Works Department and the Water Department that the Board of Public Utilities, by motion, pursuant to Council Policy No. 100-07, approve an administrative change order and approve a 5% contingency increase of \$88,857.05 (5%) for Contract No. 00327 Terra Linda and

Buena Vista Sewer and Water Replacement - Phase I, for a total contract amount of \$2,309,710.20.

Attachments: [Staff Report](#)
 [Exhibit 1 – Contract Change Order Summary](#)
 [Exhibit 2 – Location Map](#)
 [Exhibit 3 - Council Policy No. 100-07](#)
 [Presentation](#)

7.2 **REPORT - WATER SERVICE AGREEMENT BETWEEN SANTA ROSA WATER AND WRIGHT ELEMENTARY SCHOOL DISTRICT FOR ASSISTANCE REQUEST (AR) 6104 WRIGHT ELEMENTARY PROP 1 CONSOLIDATION PROJECT**

BACKGROUND: Wright Elementary School District (WESD) will be applying to the State Water Resources Control Board (Water Board) for funding for the AR 6104 Wright Elementary - Prop 1 Water Consolidation Project (Project) to connect to the City's water system. WESD operates a small public water system with contamination levels that exceed the State of California's maximum contaminant levels for copper and lead along with other contaminants and the Water Board recommends consolidation of the WESD water system with the Santa Rosa Water public water system. The Water Board requires prior approval from the governing board of the consolidating agency before it will fund the Project, which means the Board of Public Utilities (BPU) must authorize Santa Rosa Water to enter into a Water Service Agreement with WESD.

RECOMMENDATION: It is recommended by Santa Rosa Water that the Board of Public Utilities, by resolution, authorize the Director of Santa Rosa Water, or designee, to enter into a Water Service Agreement with Wright Elementary School District for the AR 6104 Wright Elementary - Prop 1 Consolidation Project.

Attachments: [Staff Report](#)
 [Attachment 1 - Water Service Agreement](#)
 [Attachment 2 - Location Map](#)
 [Resolution](#)
 [Presentation](#)
 [BPU Resolution No. 1324](#)

8. PUBLIC COMMENTS ON NON-AGENDA MATTERS

Live Public Comment: Members of the public can provide comment on an agenda item in-person from the Council Chamber, by accessing the meeting through the Zoom link, or by dial-in at the time an agenda item is discussed during the Board of Public Utilities Meeting. Go to <https://srcity.org/virtualparticipation> for more information.

Advance Public Comment:

E-mail Public Comment: To submit an e-mailed public comment to the Board of Public Utilities, please send to: bpu-comment@srcity.org by 5:00 p.m., Wednesday, July 19. Identify in the subject line of your e-mail the agenda item number(s) on which you wish to comment, provide your name in the body of the e-mail and your comment. These comments will be e-mailed to all Board Members, will be posted to the agenda documents on-line, and be made part of the archive packet.

Recorded Voice Message Public Comment: To submit a voice message public comment, please call 707-543-4224 by 5:00 p.m., Wednesday, July 19. State your name, the agenda item number(s) on which you wish to comment, and your comment. Recordings will be limited to 3 minutes. Recorded comments may be played at the time that the agenda item is discussed during the Board Meeting.

Recorded public comments on public hearing items may be played at the time when the hearing is opened.

9. REFERRALS

None.

10. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION)

11. SUBCOMMITTEE REPORTS

12. BOARD MEMBER REPORTS

13. DIRECTORS REPORTS

14. ADJOURNMENT OF MEETING

The Board of Public Utilities encourages public comments regarding the above items. If you are unable to attend this meeting, please feel free to call the Water Department at 543-4200 or forward written comments to the City of Santa Rosa, Water Department, 35 Stony Point Road, Santa Rosa, CA 95401. All comments will be forwarded to the Board at the meeting.

The City of Santa Rosa does not discriminate against individuals with disabilities in its employment, services, benefits, facilities, programs or activities. Requests for accommodations, auxiliary aids, or services necessary to participate in a City program, service, or activity, including printed information in alternate formats, are available by contacting the Secretary at (707) 543-3901 (TTY Relay at 711) or mmontoya@srcity.org. Requests should be submitted as far in advance as possible, but no later than two business days before the scheduled meeting. Meeting information can also be accessed via the internet at <http://srcity.org>.