



Design Review and Preservation Board Regular Meeting Minutes - Draft

Thursday, June 4, 2026

4:30 PM

1. CALL TO ORDER AND ROLL CALL

Chair Jones-Carater called the meeting to order at 4:30 pm.

Present 6 - Chair Melanie Jones-Carter, Vice Chair Adam Sharron, Board Member Nathan Bisbee, Board Member Ingrid Anderson, Board Member Sher Ennis, and Board Member Drew Fagent

2. REMOTE PARTICIPATION UNDER THE BROWN ACT (Gov. Code § 54953.8)

None.

3. APPROVAL OF MINUTES

3.1 Draft Minutes - April 16, 2026.

Approved as submitted.

There were no public comments.

4. PUBLIC COMMENTS

Janice Karrman commented on non-agenda items.

5. BOARD BUSINESS

5.1 STATEMENT OF PURPOSE

Chair Jones-Carter read aloud the Statement of Purpose and a brief recap of the Brown Act meeting procedures.

5.2 BOARD MEMBER REPORTS

None.

5.3 OTHER (i.e. VICE CHAIR ELECTION, NEW MEMBER INTRODUCTION)

Chair Jones-Carter opened public comments.

Janice Karrman commented on the Vice-Chair nomination.

Chair Jones-Carter closed public comments.

A motion was made by Board Member Fagent, seconded by Board Member Ennis, to nominate Board Member Sharron to Vice-Chair. Board Member Sharron accepted the nomination.

The motion carried by the following vote:

Yes: 6 - Chair Jones-Carter, Vice Chair Sharron, Board Member Bisbee, Board Member Anderson, Board Member Ennis and Board Member Fagent

6. DEPARTMENT REPORTS

Staff-Liaison Monet Sheikhali reported.

There were no public comments.

7. STATEMENTS OF ABSTENTION OR RECUSAL BY BOARD MEMBERS

Board Member Drew Fagent stated he will recuse himself from Item 9.2 - Stonehouse Hotel.

8. CONSENT ITEM(S)

8.1 RESOLUTION - ADOPTION OF DESIGN REVIEW AND PRESERVATION BOARD RULES AND REGULATIONS

RECOMMENDATION: The Planning and Economic Development Department recommends that the Design Review and Preservation Board, by resolution, adopt the Design Review and Preservation Board Rules and Regulations.

There were no public comments on Item 8.1.

A motion was made by Vice-Chair Sharron and seconded by Board Member Ennis to waive reading of the text and adopt;

RESOLUTION NO. DRPB - RES - 2026-001 ENTITLED: RESOLUTION OF THE DESIGN REVIEW AND PRESERVATION BOARD OF THE CITY OF SANTA ROSA ADOPTING THE DESIGN REVIEW AND PRESERVATION BOARD RULES AND REGULATIONS

Yes: 6 - Chair Jones-Carter, Vice Chair Sharron, Board Member Bisbee, Board Member Anderson, Board Member Ennis and Board Member Fagent

9. SCHEDULED ITEM(S)

9.1 PRESENTATION - CITY ASSET NAMING AND RENAMING POLICY

PRESENTED BY: Luke Faser, Administrative Analyst - City Manager's Office

Administrative Analyst Luke Faser presented and answered questions from Members of the Board.

Chair Jones-Carter opened public comment on item 9.1.

Janice Karrman commented.

Chair Jones-Carter closed public comment.

9.2* PUBLIC HEARING - STONEHOUSE HOTEL

BACKGROUND: Design Review for the construction of a new 70-room hotel building with associated site improvements, including an outdoor pool, garden, courtyard spaces, parking, landscaping, and related improvements, located at 3331 and 3555 Highway 12. CEQA Exempt Project.

RECOMMENDATION: The Planning and Economic Development Department recommends that the Design Review and Preservation Board, by resolution, approve Major Design Review for construction of a new 70-room hotel building and associated site improvements, including outdoor pool, garden, courtyard spaces, parking, landscaping, and related improvements, located at 3331 and 3555 Highway 12.

PRESENTED BY: Suzanne Hartman, City Planner

Board Member Fagent exited the Chamber at 5:10 pm.

Ex Parte Disclosures: None.

Chair Jones-Carter read aloud the purview of the Design Review and Preservation Board on this item.

City Planner Suzanne Hartman presented.

Applicant's team presented.

Staff and the Applicant's team responded to Board Members inquiries.

Chair Jones-Carter opened the Public Hearing at 5:50 p.m.

Janice Karrman spoke in support of the project.

Duane De Witt spoke in support of the project.

Greg Hamblin spoke about the project.

Roy Teixeira spoke in opposition to the project.

Paul Desideri spoke about the project.

Chair Jones-Carter closed the Public Hearing at 6:04 p.m.

Staff and Applicant responded to Board Members inquiries.

Board Members provided comments and feedback.

Chair Jones-Carter adjourned the meeting at 6:29 p.m.

A motion was made by Vice Chair Sharron, seconded by Board Member Bisbee, to waive reading of the text and adopt as amended:

RESOLUTION NO. DRPB - RES - 2026-002 ENTITLED: RESOLUTION OF THE DESIGN REVIEW AND PRESERVATION BOARD OF THE CITY OF

SANTA ROSA GRANTING MAJOR DESIGN REVIEW APPROVAL FOR CONSTRUCTION OF A NEW 70-ROOM HOTEL BUILDING, AND ASSOCIATED SITE IMPROVEMENTS, LOCATED AT 3331 AND 3555 HIGHWAY 12, ASSESSOR'S PARCEL NOS. 181-120-033 & 181-120-034, FILE NO. PRJ25-001 (DR25-002).

The motion carried by the following vote:

Yes: 5 - Chair Jones-Carter, Vice Chair Sharron, Board Member Bisbee, Board Member Anderson and Board Member Ennis

Recused: 1 - Board Member Fagent

10. ADJOURNMENT

Chair Jones-Carter adjourned the meeting at 6:29 pm.