



# City of Santa Rosa

City Hall, Council  
Chamber  
100 Santa Rosa Avenue  
Santa Rosa, CA 95404

## CITY COUNCIL REGULAR MEETING AGENDA AND SUMMARY REPORT DECEMBER 5, 2023

**3:00 P.M. - CLOSED SESSION**

**4:00 P.M. - REGULAR SESSION**

**MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY ATTENDING IN-PERSON FROM COUNCIL CHAMBER AT 100 SANTA ROSA AVENUE (IT IS RECOMMENDED THAT SOCIAL DISTANCING BE OBSERVED).**

**THE PUBLIC CAN ALSO VIEW OR LISTEN TO THE MEETING LIVE AT:**

- 1. [HTTPS://SANTA-ROSA.LEGISTAR.COM/CALENDAR](https://santa-rosa.legistar.com/calendar). CLICK ON THE "IN PROGRESS" LINK TO VIEW;**
- 2. VIA ZOOM WEBINAR BY VISITING [HTTPS://SRCITY-ORG.ZOOM.US/J/86876779687](https://srcity-org.zoom.us/j/86876779687), OR BY DIALING 877-853-5257 AND ENTERING WEBINAR ID: 868 7677 9687;**
- 3. COMCAST CHANNEL 28, AT&T U-VERSE CHANNEL 99; AND**
- 4. VIA YOUTUBE AT [HTTPS://WWW.YOUTUBE.COM/CITYOFSANTAROSA](https://www.youtube.com/cityofsantarosa)**

**Public Comment may be made live during the meeting In-Person from Council Chamber or submitted in advance via email at [cc-comment@srcity.org](mailto:cc-comment@srcity.org) by 5:00 p.m. the Monday before the City Council Meeting.**

**IN THE EVENT A COUNCIL MEMBER PARTICIPATES REMOTELY BASED ON JUST CAUSE OR EMERGENCY CIRCUMSTANCES PURSUANT TO AB 2449, THE CITY WILL ALSO ALLOW FOR PUBLIC COMMENT THROUGH THE ZOOM LINK OR DIAL-IN NUMBER ABOVE.**

**PLEASE NOTE THAT ALL E-MAILS SENT TO THE CITY COUNCIL ARE CONSIDERED TO BE PUBLIC RECORDS AND SUBJECT TO DISCLOSURE UNDER THE CALIFORNIA PUBLIC RECORDS ACT.**

**DEADLINES AND ADDITIONAL INSTRUCTION FOR PUBLIC COMMENT ARE SET FORTH BELOW.**

**COUNCIL MAY RECESS DURING THE EVENING FOR BREAKS. PUBLIC HEARING MATTERS WILL BEGIN NO EARLIER THAN 5:00 P.M.**

**MATTERS ON THE AGENDA MAY BE TAKEN OUT OF ORDER.**

**PUBLIC COMMENTS:**

Except for public hearing items, comments from the public will be allowed on all agenda items at the time each item is called. Comments on public hearing items may be made when the hearing is opened.

Live Public Comment: Members of the public can provide comment on an Agenda Item In-Person from Council Chamber by completing a Speaker Card or signing up with the Administrator in Council Chamber.

Advanced Public Comment Via E-mail: To submit an e-mailed public comment to the City Council, please send to: [cc-comment@srcity.org](mailto:cc-comment@srcity.org) by 5:00 p.m., the Monday prior to the Council Meeting. Identify in the subject line of your e-mail the Agenda Item Number on which you wish to comment, and provide your name and comment in the body of the e-mail. E-mail public comments received by the deadline will be distributed to City Council members and uploaded to the agenda prior to the start of the City Council Meeting for public access.

Non-Agenda Items are the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. The first public comment period on non-agenda items (Agenda Item 13) will begin no earlier than 5:00 p.m. and will be limited to twelve speakers selected randomly by the Mayor. Each speaker will be allowed up to three minutes. Speakers who do not have an opportunity to speak during this time will be allowed to make public comment under Agenda

Item 17.

**3:00 P.M.**

**1. CALL TO ORDER AND ROLL CALL**

**2. ANNOUNCEMENT OF CLOSED SESSION ITEMS**

Following the announcement of Closed Session items and prior to recess into Closed Session, the public may speak up to three minutes on items to be addressed in Closed Session.

- 2.1** CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION  
**(THIS ITEM HAS BEEN CONTINUED TO THE DECEMBER 12, 2023  
REGULAR MEETING.)**  
(Paragraph (1) of subdivision (d) of Government Code Section 54956.9)

Name of Case: Bay Cities Paving & Grading, Inc. v. City of Santa Rosa  
Sonoma County Superior Court Case No. SCV-265333

- 2.2** CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION  
  
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of  
Government Code Section 54956.9: one potential case

- 2.3** CONFERENCE WITH REAL PROPERTY NEGOTIATOR  
(Government Code Section 54956.8)

Property: a portion of 1215 Sebastopol Rd, Santa Rosa, CA APN  
125-091-036

Agency Negotiator: Jill Scott, Real Property Negotiator

Negotiating Parties: Skikos Properties, LLC

Under Negotiations: Price and terms for lease

**RECESS CLOSED SESSION(S) AND RECONVENE TO OPEN SESSION IN THE  
COUNCIL CHAMBER AND VIA ZOOM.**

**4:00 P.M.**

**3. STUDY SESSION - NONE.**

Study Session items are items for in-depth discussion and possible direction to staff. No action will be taken.

**4. ANNOUNCEMENT OF ROLL CALL (IF NEEDED)**

**5. REPORT, IF ANY, ON STUDY AND CLOSED SESSIONS**

**6. PROCLAMATIONS/PRESENTATIONS**

**6.1 PROCLAMATION - EDDIE CURIEL RETIREMENT**

**Attachments:** [Proclamation](#)

**7. STAFF BRIEFINGS**

This time is reserved for City staff to provide a five-minute briefing to the Council on departmental issues of interest. No action will be taken on these matters except to possibly place a particular item on a future agenda for Council consideration.

**7.1 COMMUNITY EMPOWERMENT PLAN UPDATE**

This will be a standing item on the agenda. No action will be taken except for possible direction to staff.

**8. CITY MANAGER'S/CITY ATTORNEY'S REPORTS**

**9. STATEMENTS OF ABSTENTION BY COUNCIL MEMBERS**

**10. MAYOR'S/COUNCIL MEMBERS' REPORTS**

**10.1 MAYOR'S/COUNCIL MEMBERS' SUBCOMMITTEE AND LIAISON REPORTS (AND POSSIBLE COUNCIL DIRECTION TO BOARD REPRESENTATIVE ON PENDING ISSUES, IF NEEDED)**

**10.1.1 Council Subcommittee Reports**

**10.1.2 Sonoma County Transportation Authority/Regional Climate Protection Authority (SCTA/RCPA)**

**10.1.3 Sonoma County Water Agency (SCWA) - Water Advisory Committee**

**10.1.4 Association of Bay Area Governments (ABAG)**

**10.1.5 Sonoma County Agricultural Preservation and Open Space District Advisory Committee**

**10.1.6 Sonoma Clean Power Authority (SCPA)**

**10.1.7 Zero Waste Sonoma (formerly known as Sonoma County Waste Management Agency (SCWMA))**

**10.1.8 Groundwater Sustainability Agency (GSA)**

**10.1.9 Sonoma County Continuum of Care (CoC)**

**10.1.10 Renewal Enterprise District (RED)**

**10.1.11 Public Safety Subcommittee**

**10.1.12 Other**

**11. APPROVAL OF MINUTES - NONE.**

**12. CONSENT ITEMS**

- 12.1** RESOLUTION - RATIFICATION OF PURCHASE ORDER 170391 FOR 8 FORD F 350 TRUCK CAB AND CHASSIS TO 72 HOUR LLC, DBA NATIONAL AUTO FLEET GROUP UNDER SOURCEWELL COOPERATIVE CONTRACT NUMBER 091521-NAF

RECOMMENDATION: It is recommended by the Transportation and Public Works Department that the Council, by resolution, ratify the issuance of Purchase Order 170391 utilizing cooperative purchasing through Sourcewell Cooperative Contract Number 091521-NAF for the purchase of eight (8) 2023 Ford F-350 Super Duty Cab and Chassis to 72 Hour LLC, dba National Auto Fleet Group, Watsonville, California for a total amount not to exceed \$432,967.73, as replacement vehicles for existing fleet vehicles used in various maintenance departments. No City General Fund money is included in this project.

**Attachments:** [Staff Report](#)  
[Resolution](#)  
[Exhibit A - Vendor Quote](#)

### 13. PUBLIC COMMENT ON NON-AGENDA MATTERS

This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. This public comment period will begin no earlier than 5:00 p.m. and will be limited to twelve speakers selected randomly by the Mayor. Each speaker will be allowed up to three minutes. Speakers who do not have an opportunity to speak during this time will be allowed to make public comment under Agenda Item 17.

### 14. REPORT ITEMS

#### 14.1 REPORT - BAY AREA HOUSING FINANCE AUTHORITY (BAHFA) AND 2024 REGIONAL AFFORDABLE HOUSING BOND

**BACKGROUND:** This report item will provide an overview of the Bay Area Housing Finance Authority (BAHFA) and its preparation of a \$10-20 billion Regional General Obligation Affordable Housing Bond for the November 2024 election. Should the regional housing bond pass, the City of Santa Rosa (City) will potentially receive an appropriation ranging between \$121 million - \$242 million, to be allocated by the City Council (Council). To accept any bond proceeds, an Expenditure Plan that complies with regulations established by BAHFA, to include minimum investment targets and a plan for the flexible funding portion, must be adopted by Council no later than 2025.

**RECOMMENDATION:** It is recommended by the Housing and Community Services Department that the Council: 1) receive information about the Bay Area Housing Finance Authority and the 2024 Regional Affordable Housing Bond; and 2) by motion, direct staff to conduct outreach and develop an Expenditure Plan outlining the use of bond proceeds, returning to the City Council at a later date for adoption.

**Attachments:** [Staff Report](#)  
[Presentation](#)  
[Late Correspondence \(Uploaded 12-05-2023\)](#)

#### 14.2 REPORT - INTRODUCTION OF ORDINANCE ADDING CHAPTER 9-30 TO THE SANTA ROSA CITY CODE PERTAINING TO HAZARDOUS VEGETATION AND FUELS MANAGEMENT

**BACKGROUND:** On August 25, 2020, the Council of the City of Santa Rosa approved the CWPP, Local Hazard Mitigation Plan Wildfire Annex, by resolution. Objectives of the CWPP includes the need to improve enforcement of defensible space standards, treating vegetation to reduce wildfire risk and improving evacuation routes. These objectives can reduce the risk of loss and damage from wildfire. The greatest responsibility for the protection of improvements in the community rests not with the City but with the individual property-owner through the development of adequate defensible space and reducing hazardous fuels.

**RECOMMENDATION:** It is recommended by the Fire Department that Council introduce an Ordinance adding Chapter 9-30 to the Santa Rosa City Code pertaining to Hazardous Vegetation and Fuels Management that would require property owners to maintain defensible space throughout the entire Wildland Urban Interface Fire Area, remove dead trees, hazardous vegetation and limit certain mulch under specific conditions.

**Attachments:** [Staff Report](#)  
[Ordinance](#)  
[Presentation](#)

**14.3** REPORT - ACCEPTANCE OF FY 2022-23 MEASURE O ANNUAL REPORT, OVERSIGHT BOARD NAME CHANGE AND AMENDMENT TO THE IMPLEMENTATION PLAN

**BACKGROUND:** Ordinance 3680 added Chapter 3-26 to the Santa Rosa City Code establishing a special transaction and use tax. The special tax measure, known as Measure O, increased sales tax by a quarter percent to fund specific Police, Fire, and Gang Prevention/Intervention programs, as set forth in the Ordinance. The Ordinance also established a seven-member Citizen Oversight Committee, with members appointed by the City Council, to annually review expenditures and appropriations of the tax revenues to ensure that all such revenues are spent, or appropriated, for the purposes and uses set forth in the Ordinance. Each year, an Annual Report is prepared by City staff, reviewed by the Citizen Oversight Committee,

and presented to the City Council reporting on expenditures and activities during the past fiscal year. On November 8, 2022, voters approved Measure H to extend the special tax revenue until March 31, 2045. This year, staff and the Measure O Citizen Oversight Committee also recommend that Council take action to change the name of the Measure O Citizen Oversight Committee without changing the Committee's duties and amend the format of the Implementation Plan for all programs to be an annual plan rather than a multi-year plan. The Committee proposed to amend the name to the Public Safety and Prevention Tax Citizen's Oversight Committee (formerly Measure O COC), or "PSAP COC." The City Council must approve the name change.

RECOMMENDATION: It is recommended by the Finance, Fire, and Police departments, the Violence Prevention Partnership Program, and the Measure O Citizens Oversight Committee that the Council: 1) by motion, accept the Measure O Annual Report for FY 2022-23 and change the name of the "Measure O Citizen Oversight Committee" to the "Public Safety and Prevention Tax Citizen's Oversight Committee"; and 2) by resolution, amend the format of the Implementation Plan for all programs to be an annual plan rather than a multi-year plan.

**Attachments:** [Staff Report](#)  
[Attachment 1 - FY 2022-23 Annual Report](#)  
[Resolution](#)  
[Exhibit A - Implementation Plan Update](#)  
[Presentation](#)

## 15. PUBLIC HEARINGS

Public Hearing matters will begin no earlier than 5:00 p.m. or as soon thereafter as the matters are reached on the agenda.

- 15.1** PUBLIC HEARING - PETITION TO EXPAND THE DOWNTOWN RESIDENTIAL PERMIT PARKING ZONE TO INCLUDE THE 300 BLOCK OF LINCOLN STREET SITUATED BETWEEN WASHINGTON STREET AND MORGAN STREET

BACKGROUND: Santa Rosa City Code 11-44.050 establishes that neighborhoods impacted by non-resident parking may submit a petition



to the City Council to have their area added to the Residential Permit Parking Program (“Program”). Residents of the 300 block of Lincoln Street have submitted a petition to be included in the Program. The Program was established to provide on-street parking relief in the form of time limited parking in neighborhoods being impacted by a high volume of non-resident parkers who are attracted to that area, such as Santa Rosa Junior College, the Fairgrounds, Memorial Hospital, and the periphery of downtown Santa Rosa. Residential units within the designated permit area are eligible for permits which exempt them from the posted on-street time limits.

RECOMMENDATION: It is recommended by the Finance Department that the Council, by resolution, approve the petition to expand the Downtown Residential Permit Parking Zone to include the 300 block of Lincoln Street between Washington Street and Morgan Street.

**Attachments:**    [Staff Report](#)  
                              [Resolution](#)  
                              [Exhibit A - Agreement](#)  
                              [Public Hearing Notice](#)  
                              [Presentation](#)

**15.2**            PUBLIC HEARING - ADOPTION OF REVISED ANIMAL SERVICES FEES

BACKGROUND: Sonoma County Animal Services (SCAS) is proposing several fee increases to help recover some of the costs of services delivered to residents in the jurisdictions served.

RECOMMENDATION: It is recommended by the City Manager’s Office and Sonoma County Animal Services that the Council, by resolution, approve and adopt the Sonoma County Animal Services revised fees effective as of December 6, 2023.

**Attachments:** [Staff Report](#)  
[Attachment 1 - Fee Study Report](#)  
[Resolution](#)  
[Exhibit A](#)  
[Presentation](#)  
[Public Hearing Notice](#)

**16. WRITTEN COMMUNICATIONS - NONE.**

**17. PUBLIC COMMENTS ON NON-AGENDA MATTERS**

This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council and not able to speak under Agenda Item 13. Each speaker will be allowed up to three minutes.

**18. ANNOUNCEMENT OF CONTINUED CLOSED SESSION ITEMS, RECESS TO CLOSED SESSION IN THE MAYOR'S CONFERENCE ROOM, RECONVENE TO OPEN SESSION, AND ANNOUNCEMENTS [IF NEEDED]**

**19. ADJOURNMENT OF MEETING**

**20. UPCOMING MEETINGS**

This schedule is tentative and subject to change pending final publication and posting of the City Council Meeting Agenda.

**20.1 UPCOMING MEETINGS LIST**

**Attachments:** [Upcoming Meetings List](#)

**\*Did not appear on the preliminary agenda.**

**\*\*Quasi-judicial or adjudicative action, ex-parte communication disclosure is required.**

The Open Government Ordinance (ORD-2020-018) was adopted by City Council in December 2020. This ordinance, adds Chapter 1-10 to the City Code to codify the City of Santa Rosa's commitment to embrace a culture of open government to ensure public trust, engage the community, and establish a system of transparency, public participation, and collaboration. To view a full version of the Open Government Ordinance go to <http://srcity.org/OpenGovOrdinance>. To request a paper copy of the Open Government Ordinance contact the City Clerk's Office at 707-543-3015 (TTY Relay at 711) or [cityclerk@srcity.org](mailto:cityclerk@srcity.org).

## City Council

DECEMBER 5, 2023

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The City of Santa Rosa does not discriminate against individuals with disabilities in its employment, services, benefits, facilities, programs, or activities. Requests for accommodations, auxiliary aids, or services necessary to participate in a City program, service, or activity, including printed information in alternate formats, are available by contacting the City Clerk's Office at 707-543-3015 (TTY Relay at 711) or [cityclerk@srcity.org](mailto:cityclerk@srcity.org). If the request is received at least 7 business days prior to the City Council meeting, the copy shall be provided no later than two (2) business days prior to the City Council meeting. Meeting information can also be accessed via the internet at <http://srcity.org>

*Any writings or documents provided to a majority of the City Council prior to this meeting regarding any item on this agenda, excluding closed session items, are available for public review in the City Clerk's Office, Room 10, City Hall, 100 Santa Rosa Ave, during normal business hours.*