

CITY OF SANTA ROSA
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL
FROM: SHAWN SOSA, ADMINISTRATIVE ANALYST
TRANSPORTATION AND PUBLIC WORKS – TRANSIT DIVISION
SUBJECT: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA
ROSA AUTHORIZING A REQUEST FOR \$371,499 IN LOW
CARBON TRANSIT OPERATIONS PROGRAM (LCTOP) FUNDS
FOR FY 2019-20; AUTHORIZING THE DIRECTOR OF
TRANSPORTATION AND PUBLIC WORKS TO SIGN THE
CERTIFICATIONS AND ASSURANCES; AND AUTHORIZING
THE MAYOR TO SIGN THE AUTHORIZED AGENT FORM

AGENDA ACTION: RESOLUTION

RECOMMENDATION

It is recommended by the Transportation and Public Works Department that the Council, by resolution: 1) authorize the Director of Transportation and Public Works or designee to request \$371,499 in Low Carbon Transit Operations Program funds to assist in operating the improved service on CityBus Routes 1 and 2; 2) authorize the Director of Transportation and Public Works or designee to execute the certifications and assurances documents; 3) authorize the Mayor to execute the authorized agent form; and 4) authorize the Chief Financial Officer to increase appropriations in revenue and expenditures by the approved grant award.

EXECUTIVE SUMMARY

These Low Carbon Transit Operations Program (LCTOP) funds will assist Santa Rosa CityBus in operating improved service on high-ridership corridors served by Route 1 and Route 2, which connect to service on Route 15, which serves a newly-designated Disadvantaged Community (DAC).

BACKGROUND

1. The Cap and Trade Low Carbon Transit Operations Program (LCTOP) is one of several programs that are part of the Transit, Affordable Housing, and Sustainable Communities Program established by the California Legislature in 2014 by Senate Bill 862 (SB 862). The LCTOP was created to provide operating

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and capital assistance for transit agencies to reduce greenhouse gas emissions and improve mobility, with a priority on serving disadvantaged communities.

2. The LCTOP is a two-part program in which funds are allocated to transit operators based on (1) amount of revenue generated by the operator's transit system and (2) population of the transit operator's service area.
3. The City of Santa Rosa will receive FY 2019-20 funds in the estimated amount of \$33,000 based on the revenue allocation method and \$338,499 based on the population allocation method, for a total of \$371,499.

PRIOR CITY COUNCIL REVIEW

On March 14, 2017, the City Council approved resolution RES-2017-038 authorizing the filing of the application for FY 17-18 LCTOP funds totaling \$93,257 and RES-2017-039 authorizing the execution of the certifications and assurances and authorized agent form.

On March 20, 2018, the City Council approved resolution RES-2018-040 authorizing the filing of the application for FY 17-18 LCTOP funds totaling \$252,853 and the execution of the certifications and assurances and authorized agent form.

On March 12, 2019, the City Council approved resolution RES-2019-019 authorizing the filing of the application for FY 18-19 LCTOP funds totaling \$383,271 and the execution of the certifications and assurances and authorized agent form.

ANALYSIS

1. Transit staff has prepared the request for funds in the amount of \$371,499 from the LCTOP program for FY 19/20 to assist in the operating of the improved service on Routes 1 and 2 in the CityBus system.
2. To submit the request for funds the California Department of Transportation requires that the City pass a resolution, authorizing the application for funding from the LCTOP program, and authorizing the execution of the certifications and assurances and authorized agent forms.

FISCAL IMPACT

Approval of this action does not have a fiscal impact on the General Fund.

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ENVIRONMENTAL IMPACT

This action is exempt from the California Environmental Quality Act (CEQA) because it is not a project which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, pursuant to CEQA Guideline section 15378.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable

NOTIFICATION

Not applicable

ATTACHMENTS

- Resolution / Exhibit A - Certifications and Assurances
- Exhibit B - Authorized Agent Form

CONTACT

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