



# City of Santa Rosa

City Hall, Council  
Chamber  
100 Santa Rosa Avenue  
Santa Rosa, CA 95404

## CITY COUNCIL REGULAR MEETING AGENDA AND SUMMARY REPORT SEPTEMBER 1, 2020

**4:00 P.M. - REGULAR SESSION (VIDEO CONFERENCE)**

**DUE TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20 WHICH SUSPEND CERTAIN REQUIREMENTS OF THE BROWN ACT, AND THE ORDER OF THE HEALTH OFFICER OF THE COUNTY OF SONOMA TO SHELTER IN PLACE TO MINIMIZE THE SPREAD OF COVID-19, THE CITY COUNCIL MEMBERS WILL BE PARTICIPATING VIA ZOOM WEBINAR.**

**MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY VISITING [HTTPS://SRCITY-ORG.ZOOM.US/J/91775475227](https://srcity-org.zoom.us/j/91775475227) OR BY DIALING 877-853-5257 AND ENTER WEBINAR ID: 9177 5475 227**

**THE MEETING WILL BE LIVE STREAMED AT  
[HTTPS://SANTA-ROSA.LEGISTAR.COM/CALENDAR.](https://santa-rosa.legistar.com/calendar)**

**CLICK ON THE "IN PROGRESS" LINK TO VIEW.**

**THE MEETING CAN ALSO BE VIEWED ON COMCAST CHANNEL 28,  
AT&T U-VERSE CHANNEL 99, AND AT  
[HTTPS://WWW.YOUTUBE.COM/CITYOFSANTAROSA](https://www.youtube.com/cityofsantarosa)**

**Public Comment may be submitted by 5:00 pm, the Monday before the City Council Meeting via e-mail at [cc-comment@srcity.org](mailto:cc-comment@srcity.org), recorded voice message at 707-543-3005, and through the eComment feature at <https://santa-rosa.legistar.com>. E-mail public comments and eComments will be read into record (up to 3 minutes each) during the meeting. Recorded voice message public comments (up to 3 minutes each) will be played at the time that Agenda Item is discussed during the City Council Meeting.**

**DEADLINES AND ADDITIONAL INSTRUCTION FOR PUBLIC COMMENT  
ARE SET FORTH BELOW.**

**COUNCIL MAY RECESS DURING THE EVENING FOR BREAKS.**

**PUBLIC HEARING MATTERS WILL BEGIN NO EARLIER THAN 5:00 P.M.**

**MATTERS ON THE AGENDA MAY BE TAKEN OUT OF ORDER**

**PUBLIC COMMENTS:**

Live Public Comment: The public accessing the meeting through the Zoom link or dial-in will be able to provide public comment on agenda items at the time an Agenda Item is discussed during the City Council Meeting. Go to <https://srcity.org/virtualparticipation> for more information.

E-mail Public Comment: To submit an e-mailed public comment to the City Council, please send to: [cc-comment@srcity.org](mailto:cc-comment@srcity.org) by 5:00 p.m., Monday, August 31. Identify in the subject line of your e-mail the Agenda Item Number on which you wish to comment, provide your name in the body of the e-mail and your comment. Please limit your e-mail to approximately 400 words (which is a speaking rate of 133 words per minute).

Recorded Voice Message Public Comment: To submit a voice message public comment, please call 707-543-3005 by 5:00 p.m., Monday, August 31. State your name, the Agenda Item Number(s) on which you wish to comment, and your comment.

eComment: To submit an eComment, go to <https://santa-rosa.legistar.com> and click the eComment link near the agenda link. eComment period will close at 5:00 p.m., Monday August 31.

E-mail Public Comments, Recorded Voice Message Public Comments, and eComments will be read into the record (up to 3 minutes) at the time that Agenda Item is discussed during the City Council Meeting.

Recorded public comments on public hearing items may be played at the time when the hearing is opened.

Non-Agenda Items are the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. Comments from the public on non-agenda items, are regularly heard under both Agenda Items 12 (first ten speakers) and 16

(any additional speakers wishing to speak on non-agenda items).

For this meeting, e-mail and recorded public comments, and eComments on non-agenda items may only be heard under Agenda Item 16.

#### **4:00 P.M. (VIDEO CONFERENCE)**

##### **1. CALL TO ORDER AND ROLL CALL**

##### **2. ANNOUNCEMENT OF CLOSED SESSION ITEMS - NONE.**

Following the announcement of Closed Session items and prior to recess into Closed Session, the public may speak up to three minutes on items to be addressed in Closed Session.

##### **3. STUDY SESSION - NONE.**

Study Session items are items for in-depth discussion and possible direction to staff. No action will be taken.

##### **4. REPORT, IF ANY, ON STUDY AND CLOSED SESSIONS**

##### **5. PROCLAMATIONS/PRESENTATIONS**

###### **5.1 PROCLAMATION - NATIONAL PREPAREDNESS MONTH**

**Attachments:** [Proclamation](#)

##### **6. STAFF BRIEFINGS**

This time is reserved for City staff to provide a five-minute briefing to the Council on departmental issues of interest. No action will be taken on these matters except to possibly place a particular item on a future agenda for Council consideration.

###### **6.1 STATUS OF STATE AND LOCAL EVICTION PROTECTIONS**

Staff will provide a brief update on the status of state and local eviction protections. No action will be taken except for possible direction to staff.

###### **6.2 COVID-19 RESPONSE UPDATE**

This will be a standing item on the agenda. No action will be taken except for possible direction to staff.

**6.3 COMMUNITY EMPOWERMENT PLAN UPDATE**

This will be a standing item on the agenda. No action will be taken except for possible direction to staff.

**7. CITY MANAGER'S/CITY ATTORNEY'S REPORTS**

**8. STATEMENTS OF ABSTENTION BY COUNCIL MEMBERS**

**9. MAYOR'S/COUNCIL MEMBERS' REPORTS**

**9.1 MAYOR'S/COUNCIL MEMBERS' SUBCOMMITTEE AND LIAISON REPORTS (AND POSSIBLE COUNCIL DIRECTION TO BOARD REPRESENTATIVE ON PENDING ISSUES, IF NEEDED)**

**9.1.1 Council Subcommittee Reports**

**9.1.2 Sonoma County Transportation Authority/Regional Climate Protection Authority (SCTA/RCPA)**

**9.1.3 Sonoma County Water Agency (SCWA) - Water Advisory Committee**

**9.1.4 Association of Bay Area Governments (ABAG)**

**9.1.5 Sonoma County Agricultural Preservation and Open Space District Advisory Committee**

**9.1.6 Sonoma Clean Power Authority (SCPA)**

**9.1.7 Zero Waste Sonoma (formerly known as Sonoma County Waste Management Agency (SCWMA))**

**9.1.8 Groundwater Sustainability Agency (GSA)**

**9.1.9 Home Sonoma County (HSC)**

**9.1.10 Renewal Enterprise District (RED)**

**9.1.11 Public Safety Subcommittee**

**9.1.12 Other**

## 10. APPROVAL OF MINUTES

- 10.1 April 28, 2020, Regular Meeting Minutes.

**Attachments:** [Draft Minutes](#)

## 11. CONSENT ITEMS

- 11.1 MOTION - APPROVAL OF THE 2020 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT APPLICATION

RECOMMENDATION: It is recommended by the Police Department that the Council, by motion, approve the application for the Edward Byrne Justice Assistance Grant, an annual allocation program, that was made available for public comment for a period of 30 days and authorize submission of the required Certifications and Assurances by the Mayor.

**Attachments:** [Staff Report](#)  
[Attachment 1-Certs and Assurances](#)  
[Attachment 2 - Application packet](#)  
[Presentation](#)

- 11.2 RESOLUTION - AMENDMENT TO THE CITY CLASSIFICATION AND SALARY PLAN REESTABLISHING THE CLASSIFICATION OF CHIEF FINANCIAL OFFICER AND RECLASSIFICATION OF THE VACANT ASSISTANT CITY MANAGER/CHIEF FINANCIAL OFFICER POSITION TO CHIEF FINANCIAL OFFICER

RECOMMENDATION: It is recommended by the Human Resources Department that the Council, by resolution, amend the City Classification and Salary Plan to reestablish the classification of Chief Financial Officer with a salary range of \$159,972 - \$199,889 annually, in Unit 10 - Executive Management and authorize the reclassification of the vacant Assistant City Manager/Chief Financial Officer to Chief Financial Officer.

**Attachments:** [Staff Report](#)  
[Resolution](#)  
[Presentation](#)

- 11.3 RESOLUTION - AUTHORIZATION OF MATCHING GRANT

APPLICATION FOR FEDERAL TRANSIT ADMINISTRATION SECTION  
5307 FUNDS UNDER LIFELINE TRANSPORTATION PROGRAM  
CYCLE 6

RECOMMENDATION: It is recommended by the Transportation and Public Works Department that the Council, by resolution; 1) authorize submittal of a matching grant application to the Metropolitan Transportation Commission Lifeline Transportation Program for Federal Transit Administration Section 5307 funds in the amount of \$203,782 for the proposed "Lifeline Route Operation Funds" project; 2) authorize matching funds from the City of \$203,782; and 3) direct Transit Division staff to forward a copy of this resolution, and such other information as may be required, to Metropolitan Transportation Commission, the Sonoma County Transportation Authority, and such other agencies as may be appropriate.

**Attachments:** [Staff Report](#)  
[Resolution](#)  
[Exhibit A](#)  
[Presentation](#)

**11.4** RESOLUTION - SPEED LIMITS ON HOPPER AVENUE, PARSONS DRIVE, AND SEBASTOPOL ROAD

RECOMMENDATION: It is recommended by the Transportation and Public Works Department that Council, by resolution, establish a speed limit of 35 miles per hour on Hopper Avenue from Cleveland Avenue to Coffey Lane, establish a speed limit of 25 miles per hour on Parsons Drive from Hidden Valley Drive to Montecito Avenue, and establish a speed limit of 30 miles per hour on Sebastopol Road from Dutton Avenue to Olive Street.

**Attachments:** [Staff Report](#)  
[Attachment 1 - Maps](#)  
[Resolution](#)  
[Presentation](#)

**11.5** RESOLUTION - APPROVAL OF A BLANKET PURCHASE ORDER AND RELATED PARTICIPATING AGREEMENT FOR OFFICE SUPPLIES UNDER SOURCEWELL COOPERATIVE CONTRACT

**RECOMMENDATION:** It is recommended by the Finance Department that the Council, by resolution, approve the City's utilization of cooperative purchasing through Sourcewell Contract #012320-SCC for the purchase of office supplies from Staples Contract & Commercial, LLC, Framingham, Massachusetts, by approving: 1) issuance of a blanket purchase order in a total amount not to exceed \$1,600,000 for a term of one year, renewable annually for a total period not to extend beyond April 6, 2024; and 2) the related Sourcewell Participating Agreement with Staples Contract & Commercial, LLC under the Sourcewell Supplies Program.

**Attachments:** [Staff Report](#)  
[Resolution](#)  
[Exhibit A](#)  
[Presentation](#)

- 11.6** ORDINANCE ADOPTION SECOND READING - ORDINANCE OF THE COUNCIL OF THE CITY OF SANTA ROSA PREZONING THE PROPERTIES LOCATED AT 3111 AND 3119 SANTA ROSA AVENUE INTO THE CG (GENERAL COMMERCIAL) ZONING DISTRICT, AND THE PROPERTIES LOCATED AT 3110, 3114 AND 3122 INTO THE R-3-18 (MULTI-FAMILY RESIDENTIAL) ZONING DISTRICT; FILE NO. ANX19-001

**RECOMMENDATION:** This ordinance, introduced at the August 25, 2020 Regular Meeting by a (5-0-2) vote (Vice Mayor Fleming and Council Member Tibbetts absent), to prezone for annexation the properties located at 3111 and 3119 Santa Rosa Avenue into the CG (General Commercial) zoning district, and the properties located at 3110, 3114 and 3122 into the R-3-18 (Multi-family Residential) zoning district.

**Attachments:** [Ordinance](#)

- 11.7** ORDINANCE ADOPTION SECOND READING - ORDINANCE OF THE COUNCIL OF THE CITY OF SANTA ROSA AMENDING TITLE 20 OF THE SANTA ROSA CITY CODE RECLASSIFYING (REZONING) TWO PROPERTIES LOCATED AT 3991 AND 3995 SEBASTOPOL ROAD TO THE R-1-6 (SINGLE-FAMILY RESIDENTIAL) ZONING DISTRICT;

FILE NUMBER PRJ18-018

RECOMMENDATION: This ordinance, introduced at the August 25, 2020, Regular Meeting by a (5-0-2) vote (Vice Mayor Fleming and Council Member Tibbetts absent), is to rezone the properties located at 3991 and 3995 Sebastopol Road into the R-1-6 (Single-family Residential) zoning district for General Plan consistency.

**Attachments:** [Ordinance](#)

## 12. PUBLIC COMMENT ON NON-AGENDA MATTERS

This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. This public comment period will begin no earlier than 5:00 p.m. and is normally limited to ten speakers selected randomly by the Mayor. For this meeting, e-mail and recorded public comments, and eComments received for non-agenda items may be played under Agenda Item 16. E-mail and recorded public comments, and eComments are limited to 3 minutes to mirror regular meeting protocols.

## 13. REPORT ITEMS

### 13.1 REPORT - EXTENSION OF RESILIENT CITY (RC) COMBINING DISTRICT

BACKGROUND: The proposed Zoning Code text amendment would extend Section 20-28.100, Resilient City (-RC) combining district for a period of three years, until October 9, 2023.

RECOMMENDATION: It is recommended by the Planning and Economic Development Department that the City Council introduce an ordinance to amend City Code, Section 20-28.100, to extend the Resilient City (-RC) combining district for a period of three years, until October 9, 2023.

**Attachments:** [Staff Report](#)  
[Attachment 1](#)  
[Ordinance](#)  
[Presentation](#)



## 14. PUBLIC HEARINGS

Public Hearing matters will begin no earlier than 5:00 p.m. or as soon thereafter as the matters are reached on the agenda.

### 14.1 PUBLIC HEARING - PLACEMENT OF ANNUAL STORM WATER ENTERPRISE CHARGES ON THE SONOMA COUNTY PROPERTY TAX ROLL - MANNER OF COLLECTION

BACKGROUND: The City of Santa Rosa is required under the federal Clean Water Act to obtain and comply with a National Pollutant Discharge Elimination System (NPDES) and Waste Discharge Requirements for Discharges from the Municipal Separate Storm Sewer Systems (Storm Water Permit). To comply with permit requirements and to control and reduce flooding, property damage, erosion, and storm water quality degradation in the City, the Council, in 1996, added Title 16 to the City Code, which created a Storm Water Enterprise and Utility ("Storm Water Enterprise") as an agency of the City. Under Title 16, the City Council is authorized to prescribe and collect charges (special assessments) for the services and facilities of the enterprise. The Council's intention to collect the Storm Water Enterprise charges on the Sonoma County Property Tax Roll was stated in Resolution 22880, adopted in 1996, which levied the annual charges. The amount of the annual charges of the Storm Water Enterprise for fiscal year 2020-21 were adopted by the Santa Rosa City Council on June 24, 2020. This action only considers the manner which the annual charge will be collected and not the amount of the fee.

RECOMMENDATION: It is recommended by the Water Department that the Council, by resolution, adopt by 2/3 vote the Storm Water Enterprise Charge Report and approve placement of the Storm Water Enterprise charges on the Sonoma County Property Tax Roll to be collected by the Sonoma County Auditor-Controller-Treasurer-Tax Collector at the same time and in the same manner as Sonoma County property taxes are collected, unless those charges do not meet the county minimum of \$10 and/or parcel owner contact information is known to be incorrect.

**Attachments:** [Staff Report](#)  
[Attachment 1 - Additional Attachment LINK](#)  
[Resolution](#)  
[Presentation](#)

## 15. WRITTEN COMMUNICATIONS

- 15.1 NOTICE OF FINAL MAP - ROUND BARN VILLAGE SUBDIVISION -  
Provided for information.

**Attachments:** [Notice of Submittal of Final Map](#)  
[Location Map](#)

## 16. PUBLIC COMMENTS ON NON-AGENDA MATTERS

This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. E-mail and recorded public comments, and eComments are limited to 3 minutes to mirror normal meeting protocols.

## 17. ANNOUNCEMENT OF CONTINUED CLOSED SESSION ITEMS, RECESS TO CLOSED SESSION IN THE MAYOR'S CONFERENCE ROOM, RECONVENE TO OPEN SESSION, AND ANNOUNCEMENTS [IF NEEDED]

## 18. ADJOURNMENT OF MEETING

## 19. UPCOMING MEETINGS

This schedule is tentative and subject to change pending final publication and posting of the City Council Meeting Agenda.

- 19.1 UPCOMING MEETINGS LIST

**Attachments:** [Upcoming Meetings List](#)

**\*Did not appear on the preliminary agenda.**

**\*\*Quasi-judicial or adjudicative action.**

The City of Santa Rosa does not discriminate against individuals with disabilities in its employment, services, benefits, facilities, programs, or activities. Requests for accommodations, auxiliary aids, or services necessary to participate in a City program, service, or activity, including printed information in alternate formats, are available by contacting the City Clerk's Office at 707-543-3015 (TTY Relay at 711) or [cityclerk@srcity.org](mailto:cityclerk@srcity.org). Requests should be submitted as far in advance as possible, but no later than two business days before the scheduled meeting.

Meeting information can also be accessed via the internet at <http://srcity.org>

**City Council**

**SEPTEMBER 1, 2020**

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*Any writings or documents provided to a majority of the City Council prior to this meeting regarding any item on this agenda, excluding closed session items, are available for public review in the City Clerk's Office, Room 10, City Hall, 100 Santa Rosa Ave, during normal business hours.*