City of Santa Rosa
PLANNING & ECONOMIC DEVELOPMENT

MEMORANDUM

DATE: July 10, 2025

TO: Chair Weeks and Planning Commission Members

FROM: Jessica Jones, Deputy Director – Planning

SUBJECT: The Hook Dispensary, 817 Russell Avenue – Clerical Edit to Resolution

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On December 13, 2018, the Planning Commission unanimously adopted Resolution No. 11931 approving a Conditional Use Permit for The Hook Dispensary, a medical and adult use retail cannabis dispensary with delivery in an existing 1,350-square-foot tenant space, located at 817 Russell Avenue, Suite C.

As documented in the December 13, 2018 meeting video (https://santa-rosa.granicus.com/player/clip/1716?view_id=2&redirect=true), the Commission's motion to adopt included an amendment to condition of approval 14(B), which states: "Permitted hours of operation for cannabis retail sales and delivery service, as proposed in the application, shall be between 12 p.m. and 7 p.m. daily."

The meeting video (starting at 3:46:06) documents the Planning Commission's questions and discussion regarding the applicant's proposed hours of operation. The motion to approve included an amendment to the above noted condition to add language allowing future requested changes to the hours of operation to be considered by the Zoning Administrator, rather than returning to the Planning Commission.

While the motion, with the amendment, was made, seconded and voted on affirmatively by all Commissioners, the change was inadvertently left out of the resolution prior to being signed.

The current recommendation before the Commission is to adopt a revised resolution to correct a clerical error in condition of approval 14(B) as follows:

> "Permitted hours of operation for cannabis retail sales and delivery service, as proposed in the application, shall be between 12 p.m. and 7 p.m. daily. Any proposed change to the hours of operation shall be considered by the Zoning Administrator."

ATTACHMENTS:

Attachment 1:	Planning Commission Minutes, dated December 13, 2018
Resolution:	Corrected Resolution No. 11931
Exhibit A:	Correction Notice
Exhibit B:	Original Resolution No. 11931