



City of Santa Rosa

City Hall, Council
Chamber
100 Santa Rosa Avenue
Santa Rosa, CA 95404

CITY COUNCIL REGULAR MEETING AGENDA AND SUMMARY REPORT MARCH 29, 2022

4:00 P.M. - REGULAR SESSION (HYBRID VIA IN-PERSON AND ZOOM)

PURSUANT TO GOVERNMENT CODE SECTION 54953(e) AND THE RECOMMENDATION OF THE HEALTH OFFICER OF THE COUNTY OF SONOMA, CITY COUNCIL MEMBERS WILL BE PARTICIPATING IN THIS MEETING EITHER VIA ZOOM WEBINAR OR IN-PERSON, SOCIALLY DISTANCED, IN THE COUNCIL CHAMBER AT 100 SANTA ROSA AVENUE.

MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY ATTENDING IN-PERSON FROM COUNCIL CHAMBER AT 100 SANTA ROSA AVENUE (MASK AND SOCIAL DISTANCING REQUIREMENTS WILL BE OBSERVED), VISITING

[HTTPS://SRCITY-ORG.ZOOM.US/J/86208178715](https://srcity-org.zoom.us/j/86208178715), OR BY DIALING 877-853-5257 AND ENTER WEBINAR ID: 862 0817 8715

THE MEETING WILL ALSO BE LIVE STREAMED AT [HTTPS://SANTA-ROSA.LEGISTAR.COM/CALENDAR](https://santa-rosa.legistar.com/calendar).

CLICK ON THE "IN PROGRESS" LINK TO VIEW.

THE MEETING CAN ALSO BE VIEWED ON COMCAST CHANNEL 28, AT&T U-VERSE CHANNEL 99, AND AT [HTTPS://WWW.YOUTUBE.COM/CITYOFSANTAROSA](https://www.youtube.com/cityofsantarosa)

Public Comment may be made live during the meeting via Zoom, In-Person from Council Chamber, or submitted in advance by 5:00 pm, the Monday before the City Council Meeting via e-mail at cc-comment@srcity.org, or recorded voice message at 707-543-3005.

PLEASE NOTE THAT ALL E-MAILS SENT TO THE CITY COUNCIL ARE CONSIDERED TO BE PUBLIC RECORDS AND SUBJECT TO DISCLOSURE UNDER THE CALIFORNIA PUBLIC RECORDS ACT.

DEADLINES AND ADDITIONAL INSTRUCTION FOR PUBLIC COMMENT ARE SET FORTH BELOW.

COUNCIL MAY RECESS DURING THE EVENING FOR BREAKS. PUBLIC HEARING MATTERS WILL BEGIN NO EARLIER THAN 5:00 P.M.

MATTERS ON THE AGENDA MAY BE TAKEN OUT OF ORDER.

PUBLIC COMMENTS:

Except for public hearing items, comments from the public will be allowed on all agenda items at the time each item is called. Comments on public hearing items may be made when the hearing is opened.

Live Public Comment: Members of the public can provide comment on an Agenda Item In-Person from Council Chamber by signing up with the Administrator in Council Chamber (in lieu of Speaker Card), by accessing the meeting through the Zoom link, or by dial-in at the time an Agenda Item is discussed during the City Council Meeting. Go to <https://srcity.org/virtualparticipation> for more information.

Advanced Public Comment:

E-mail Public Comment: To submit an e-mailed public comment to the City Council, please send to: cc-comment@srcity.org by 5:00 p.m., Monday, March 28. Identify in the subject line of your e-mail the Agenda Item Number on which you wish to comment, provide your name in the body of the e-mail and your comment. Please limit your e-mail to approximately 400 words (which is a speaking rate of 133 words per minute).

Recorded Voice Message Public Comment: To submit a voice message public comment, please call 707-543-3005 by 5:00 p.m., Monday, March 28.

State your name, the Agenda Item Number(s) on which you wish to comment, and your comment. PLEASE DO NOT LEAVE YOUR PHONE NUMBER OR PERSONAL ADDRESS IN THE VOICE MESSAGE AS IT WILL BE PLAYED BACK LIVE DURING THE CITY COUNCIL MEETING.

E-mail public comments received by the deadline will be distributed to City Council members and uploaded to the agenda prior to the start of the City Council Meeting for public access. Recorded voice message public comments will be played during the meeting at the time the item is heard.

Non-Agenda Items are the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. The first public comment period on non-agenda items (Agenda Item 13) will begin no earlier than 5:00 p.m. and will be limited to twelve speakers selected randomly by the Mayor. Each speaker will be allowed three minutes. Speakers who do not have an opportunity to speak during this time will be allowed to make public comment under Agenda Item 17.

4:00 P.M. (HYBRID VIA IN-PERSON AND ZOOM)

1. CALL TO ORDER AND ROLL CALL

2. ANNOUNCEMENT OF CLOSED SESSION ITEMS - NONE.

Following the announcement of Closed Session items and prior to recess into Closed Session, the public may speak up to three minutes on items to be addressed in Closed Session.

3. STUDY SESSION - NONE.

4. ANNOUNCEMENT OF ROLL CALL (IF NEEDED)

5. REPORT, IF ANY, ON STUDY AND CLOSED SESSIONS

6. PROCLAMATIONS/PRESENTATIONS - NONE.

7. STAFF BRIEFINGS

This time is reserved for City staff to provide a five-minute briefing to the Council on departmental issues of interest. No action will be taken on these

matters except to possibly place a particular item on a future agenda for Council consideration.

7.1 COVID-19 RESPONSE UPDATE

This will be a standing item on the agenda. No action will be taken except for possible direction to staff.

8. CITY MANAGER'S/CITY ATTORNEY'S REPORTS

9. STATEMENTS OF ABSTENTION BY COUNCIL MEMBERS

10. MAYOR'S/COUNCIL MEMBERS' REPORTS

10.1 MAYOR'S/COUNCIL MEMBERS' SUBCOMMITTEE AND LIAISON REPORTS (AND POSSIBLE COUNCIL DIRECTION TO BOARD REPRESENTATIVE ON PENDING ISSUES, IF NEEDED)

10.1.1 Council Subcommittee Reports

10.1.2 Sonoma County Transportation Authority/Regional Climate Protection Authority (SCTA/RCPA)

10.1.3 Sonoma County Water Agency (SCWA) - Water Advisory Committee

10.1.4 Association of Bay Area Governments (ABAG)

10.1.5 Sonoma County Agricultural Preservation and Open Space District Advisory Committee

10.1.6 Sonoma Clean Power Authority (SCPA)

10.1.7 Zero Waste Sonoma (formerly known as Sonoma County Waste Management Agency (SCWMA))

10.1.8 Groundwater Sustainability Agency (GSA)

10.1.9 Sonoma County Continuum of Care (CoC)

10.1.10 Renewal Enterprise District (RED)

10.1.11 Public Safety Subcommittee

10.1.12 Other

11. APPROVAL OF MINUTES

11.1 February 15, 2022, Regular Meeting.

Attachments: [Draft Minutes](#)
[Draft Minutes - Corrected \(Uploaded 3-29-2022\)](#)

12. CONSENT ITEMS

12.1 RESOLUTION - BLANKET PURCHASE ORDER 160811 SECOND AMENDMENT TO IPS GROUP, INC FOR SINGLE SPACE PARKING METER SERVICES AND SUPPLIES

RECOMMENDATION: It is recommended by the Finance Department that the Council, by resolution, approve a second amendment to Blanket Purchase Order 160811 for 3G communications upgrade to 4G with IPS Group, Inc., San Diego, California, with an increase in the amount of \$150,000, for a total amount not to exceed \$1,410,000.

Attachments: [Staff Report](#)
[Resolution](#)
[Exhibit A - IPS Sales Quote](#)
[Presentation](#)

12.2 RESOLUTION - PROFESSIONAL SERVICES AGREEMENT WITH TERRIS BARNES WALTERS BOIGON HEATH LESTER, INC., FOR PUBLIC SAFETY SPECIAL TAX OUTREACH

RECOMMENDATION: It is recommended by the Finance Department that the Council, by resolution, approve a Professional Services Agreement with Terris Barnes Walters Boigon Heath Lester, Inc., San Francisco, CA, to provide informational outreach relative to developing a November 2022 ballot measure to renew the City's Public Safety Special Tax (known as Measure O), in an amount not to exceed \$200,000.

Attachments: [Staff Report](#)
[Resolution](#)
[Exhibit A – Professional Services Agreement](#)
[Presentation \(Uploaded 3-29-2022\)](#)

12.3 RESOLUTION - AMENDMENT TO HOMELESS SERVICES CENTER GRANT AGREEMENT - WARMING CENTER

RECOMMENDATION: It is recommended by the Housing and Community Services Department that the Council, by resolution: 1) approve a First Amendment to Grant Agreement for Public Service Providers Program Funds Catholic Charities of the Diocese of Santa Rosa CFDA #14.218, increasing the contract by \$45,000 for a total amount of \$247,000, for the activation of a Warming Center at the Homeless Services Center in response to extreme weather conditions; and 2) appropriate \$45,000 from the Homeless Fund reserves necessary to fund the amendment.

Attachments: [Staff Report](#)
[Resolution](#)
[Exhibit A](#)
[Presentation](#)

12.4 RESOLUTION - FIRST AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT NUMBER F002238 WITH AECOM TECHNICAL SERVICES, INC.

RECOMMENDATION: It is recommended by the Transportation & Public Works Department and Santa Rosa Water that the Council, by resolution: 1) approve the First Amendment to the Professional Services Agreement Number F002238 with AECOM Technical Services, Inc. of Los Angeles, California, increasing compensation in the amount of \$93,225.00, for a total contract amount to \$347,315.00 for the purpose of providing professional technical services to evaluate Solar Photovoltaic Systems at identified City facilities; and 2) appropriate \$35,157.00 from the General Fund unassigned reserves.

Attachments: [Staff Report](#)
[Resolution](#)
[Exhibit A - First Amendment to PSA F002238](#)
[Presentation](#)

12.5 RESOLUTION - PROMOTIONAL FARE-FREE DAYS ON TRANSIT

RECOMMENDATION: It is recommended by the Transportation and Public Works Department that the Council, by resolution, authorize the City Manager or designee to approve up to six fare-free service days per year on Santa Rosa CityBus to support community events and promote transit ridership recovery in coordination with county-wide transit operators.

Attachments: [Staff Report](#)
[Resolution](#)
[Presentation](#)

12.6 RESOLUTION - ACKNOWLEDGING RECEIPT OF A REPORT MADE BY THE SANTA ROSA FIRE CHIEF REGARDING COMPLIANCE WITH SECTIONS 13146.2 AND 13146.3 OF THE CALIFORNIA HEALTH AND SAFETY CODE FOR CALENDAR YEAR 2021

RECOMMENDATION: It is recommended by the Fire Department that the Council, by resolution, acknowledge receipt of a report for 2021 made by the Santa Rosa Fire Chief regarding the inspection of certain occupancies required to receive annual inspections pursuant to Sections 13146.2 and 13146.3 of the California Health and Safety Code.

Attachments: [Staff Report](#)
[Resolution](#)
[Presentation](#)

12.7 RESOLUTION - MAKING REQUIRED MONTHLY FINDINGS AND AUTHORIZING THE CONTINUED USE OF TELECONFERENCING FOR PUBLIC MEETINGS OF THE CITY COUNCIL AND ALL THE CITY'S BOARDS, COMMISSIONS, AND COMMITTEES, PURSUANT TO ASSEMBLY BILL 361

RECOMMENDATION: It is recommended by the City Attorney that the

Council, by resolution, make required monthly findings and authorize the continued use of teleconferencing for public meetings of the City Council and all of the City's boards, commissions and committees pursuant to Assembly Bill 361.

Attachments: [Resolution](#)

12.8 RESOLUTION - EXTENSION OF PROCLAMATION OF LOCAL HOMELESS EMERGENCY

RECOMMENDATION: It is recommended by the Housing and Community Services Department that the Council, by resolution, approve an extension of Resolution No. 28839 which formally proclaimed a local homeless emergency within Santa Rosa.

Attachments: [Staff Report](#)
[Resolution](#)
[Presentation](#)

12.9 RESOLUTION - EXTENSION OF PROCLAMATION OF EXISTENCE OF A LOCAL EMERGENCY RELATING TO THE THREAT TO COMMUNITY HEALTH POSED BY COVID-19

RECOMMENDATION: It is recommended by the City Attorney's Office that the Council, by resolution, declare that the proclamation of a state of local emergency within the City of Santa Rosa has been and remains in full force and effect without interruption.

Attachments: [Resolution](#)

12.10 RESOLUTION - APPROVAL OF AMENDMENT NO. 1 TO CITY MANAGER'S EMPLOYMENT AGREEMENT AND INTRODUCE AN ORDINANCE TO INCREASE THE COMPENSATION OF THE CITY MANAGER BY PROVIDING, EFFECTIVE APRIL 10, 2022, A 2.5% COST OF LIVING SALARY ADJUSTMENT AND \$500 ANNUALLY FOR WELLNESS

RECOMMENDATION: It is recommended by the Human Resources Department that the Council: 1) by resolution, approve Amendment No. 1 to the Employment Agreement of the City Manager; and 2) introduce an ordinance to increase the compensation of the City Manager by providing, effective April 10, 2022, a 2.5% Cost of Living Salary

Adjustment and \$500 annually for wellness.

Attachments: [Staff Report](#)
[Resolution](#)
[Exhibit A - Amendment No. 1 to Employment Agreement](#)
[Ordinance](#)
[Presentation](#)

- 12.11** ORDINANCE ADOPTION - ORDINANCE OF THE COUNCIL OF THE CITY OF SANTA ROSA INCREASING THE COMPENSATION OF THE CITY ATTORNEY TO PROVIDE (1) A 3% COST OF LIVING SALARY ADJUSTMENT EFFECTIVE NOVEMBER 7, 2021, (2) A 2.5% COST OF LIVING SALARY ADJUSTMENT EFFECTIVE APRIL 10, 2022, (3) ONE-TIME NON-PENSIONABLE LUMP SUM PAYMENT OF \$5,000, AND (4) \$500 ANNUALLY FOR WELLNESS

RECOMMENDATION: This ordinance, introduced at the March 15, 2022, Regular Meeting by a 7-0-0 vote, will provide a one-time non-pensionable lump sum payment of \$5,000 and effective November 7, 2021, provide a 3% cost of living salary adjustment and \$500 annually for wellness. In addition, effective April 10, 2022, it will provide a 2.5% cost of living salary adjustment.

Attachments: [Ordinance](#)

13. PUBLIC COMMENT ON NON-AGENDA MATTERS

This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. This public comment period will begin no earlier than 5:00 p.m. and will be limited to twelve speakers selected randomly by the Mayor. Each speaker will be allowed three minutes. Speakers who do not have an opportunity to speak during this time will be allowed to make public comment under Agenda Item 17.

Voice message public comments received for non-agenda items may be played under Agenda Item 13 or at Item 17. Recorded public comments are limited to 3 minutes to mirror in-person meeting protocols.

Attachments: [Late Correspondence \(Uploaded 3-29-2022\)](#)

14. REPORT ITEMS

14.1 REPORT - SONOMA COUNTY WATER AGENCY 2022/23 WATER TRANSMISSION BUDGET AND RATE INCREASE

BACKGROUND: The City of Santa Rosa purchases approximately 90% of the water supplied to our customers from the Sonoma County Water Agency (Sonoma Water). Sonoma Water is proposing to raise the wholesale rate of water by 6.06% from \$1,000.46 to \$1,061.04 per acre foot.

The Board of Public Utilities reviewed Sonoma Water's proposed budget and rate increase on March 17, 2022 and made a recommendation to City Council. The City Council may advise its representative to the Water Advisory Committee (WAC) prior to a WAC vote. The WAC is an advisory board to Sonoma Water. Ultimately, the Sonoma Water Board of Directors will have final authority to approve the proposed budget and rate increase.

RECOMMENDATION: It is recommended by the Board of Public Utilities and Santa Rosa Water that the Council, by motion, consider the Sonoma Water's 2022/23 Water Transmission Budget and proposed rate increase and provide direction to its Water Advisory Committee (WAC) representative for the WAC vote on April 4, 2022.

Attachments: [Staff Report](#)
[Attachment 1 - FY 22-23 Draft WT Budget Presentation](#)

15. PUBLIC HEARINGS

Public Hearing matters will begin no earlier than 5:00 p.m. or as soon thereafter as the matters are reached on the agenda.

15.1 PUBLIC HEARING - REDISTRICTING OF CITY COUNCIL DISTRICTS: INTRODUCTION OF ORDINANCE TO ADOPT FINAL MAP ESTABLISHING NEW DISTRICT BOUNDARIES FOR ELECTION OF COUNCILMEMBERS (FAIR MAPS ACT) - FINAL PUBLIC HEARING

BACKGROUND: On December 7, 2021, the Council held its first of a

series of public hearings in the process for the decennial review of City Council Member district boundaries. Cities with district-based elections are required to update (“redistrict”) the district boundaries every ten years, following the receipt of updated population data from each federal decennial census. Santa Rosa is required to redistrict the Council district boundaries prior to the next City Council election in 2022.

The Fair and Inclusive Redistricting for Municipalities and Political Subdivisions (FAIR MAPS) Act requires cities and counties to engage communities in the redistricting process. The process must include at least four public hearings, one of which may be conducted as a community workshop.

The four required public hearings have now been held. Draft district maps have been published, discussed and considered, including draft maps prepared by the public and by the City’s demographer. On March 1, 2022, following the fourth public hearing, Council directed staff to elevate Map A2 for consideration and adoption. This will be the fifth and final public hearing to receive input from the community regarding adoption of a final map of voting districts for district-based elections of Council Members beginning in 2022.

RECOMMENDATION: It is recommended by the City Attorney and City Clerk that the Council: 1) hold a public hearing to receive input from the community regarding the composition of voting districts for the district-based election of Council Members, in accordance with Elections Code section 21627.1; and 2) introduce an ordinance adopting a new district boundary map for the election of City Council members beginning in 2022.

Attachments: [Staff Report](#)
[Attachment 1 - New Map - Draft Map A2](#)
[Attachment 2 - Metes and Bounds Map A2](#)
[Attachment 3 - Previously Reviewed Draft Map A](#)
[Attachment 4 - Previously Reviewed Draft Map B](#)
[Attachment 5 - Previously Reviewed Draft Map C](#)
[Attachment 6 - Previously Reviewed Walsh Map](#)
[Attachment 7 - Previously Reviewed MAP ID 105165](#)
[Attachment 8 - Previously Reviewed MAP ID 114211](#)
[Attachment 9 - Previously Reviewed MAP ID 109846](#)
[Attachment 10 - Previously Reviewed MAP ID 105507](#)
[Attachment 11 - Previously Reviewed MAP ID 114636](#)
[Ordinance](#)
[Exhibit A - Map A2](#)
[Exhibit B - Figures 1-1 through 1-7](#)
[Presentation \(Uploaded 3-29-2022\)](#)

15.2 PUBLIC HEARING - WATER DEMAND OFFSET POLICY, FEE STUDY, AND FEES

BACKGROUND: The City of Santa Rosa is required by California Law to prepare an Urban Water Management Plan (UWMP) and Water Shortage Contingency Plan (Shortage Plan) every five years to assess the adequacy and reliability of water supplies for current and future needs as well as plan for and detail how the City will respond to various levels of water supply shortage. On November 18, 2021, the Board of Public Utilities (BPU), by resolution, recommended the City Council adopt the Water Demand Offset (WDO) Policy, WDO Fee Study, and WDO Fees which have been developed to implement the City's Shortage Plan requirement that new construction must offset water demand during water shortage emergencies that require very restrictive water allocations (water rationing) by the City's existing customers. On November 30, 2021, the City Council held a public hearing to receive public comments and provide input to staff. Council asked staff to complete additional analysis and develop potential alternatives for City Council consideration at a later date. On March 17, 2022, staff presented the additional information that was prepared in response to

Council's direction to the BPU. The BPU, by motion, reaffirmed their recommendation that the City Council adopt the Water Demand Offset (WDO) Policy, WDO Fee Study, and WDO Fees.

RECOMMENDATION: It is recommended by the Board of Public Utilities and Santa Rosa Water that the Council, by resolution: 1) adopt Council Policy 000-72 - Water Demand Offset Policy; 2) adopt the Water Demand Offset Fee Study dated February 9, 2022; 3) adopt the Water Demand Offset Fees; and 4) authorize the Water Demand Offset Fees to be adjusted on an annual basis to account for inflation at the beginning of the calendar year (January 1) starting in 2023, using the Engineering News Record's 20-Cities Construction Cost Index.

Attachments: [Staff Report](#)
[Attachment 1- WDO Policy \(redline\)](#)
[Resolution](#)
[Exhibit A - Council Policy 000-72 WDO Policy](#)
[Exhibit B - WDO Fee Study](#)
[Presentation](#)
[Late Correspondence \(Uploaded 3-29-2022\)](#)

16. WRITTEN COMMUNICATIONS

16.1 STATE LEGISLATIVE UPDATE:

- 1) Support for AB 916 (Salas) - Zoning: accessory dwelling units: bedroom addition - Provided for Information.
- 2) Support for AB 1445 (Levine) - Planning and zoning: regional housing need allocation: climate change impacts - Provided for Information.

Attachments: [Written Communications State Legislative Memo](#)
[AB 916 Letter of Support City of Santa Rosa](#)
[Bill Text - AB-916 Zoning Salas](#)
[AB 1445 Letter of Support City of Santa Rosa](#)
[Bill Text - AB-1445 Levine](#)

17. PUBLIC COMMENTS ON NON-AGENDA MATTERS

This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of

the Council and not able to speak under Agenda Item 13. Each speaker will be allowed three minutes.

18. ANNOUNCEMENT OF CONTINUED CLOSED SESSION ITEMS, RECESS TO CLOSED SESSION IN THE MAYOR'S CONFERENCE ROOM, RECONVENE TO OPEN SESSION, AND ANNOUNCEMENTS [IF NEEDED]

19. ADJOURNMENT OF MEETING

20. UPCOMING MEETINGS

This schedule is tentative and subject to change pending final publication and posting of the City Council Meeting Agenda.

20.1 UPCOMING MEETINGS LIST

Attachments: [Upcoming Meetings List](#)

***Did not appear on the preliminary agenda.**

****Quasi-judicial or adjudicative action.**

The Open Government Ordinance (ORD-2020-018) was adopted by City Council in December 2020. This ordinance, adds Chapter 1-10 to the City Code to codify the City of Santa Rosa's commitment to embrace a culture of open government to ensure public trust, engage the community, and establish a system of transparency, public participation, and collaboration. To view a full version of the Open Government Ordinance go to <http://srcity.org/OpenGovOrdinance>. To request a paper copy of the Open Government Ordinance contact the City Clerk's Office at 707-543-3015 (TTY Relay at 711) or cityclerk@srcity.org.

The City of Santa Rosa does not discriminate against individuals with disabilities in its employment, services, benefits, facilities, programs, or activities. Requests for accommodations, auxiliary aids, or services necessary to participate in a City program, service, or activity, including printed information in alternate formats, are available by contacting the City Clerk's Office at 707-543-3015 (TTY Relay at 711) or cityclerk@srcity.org. If the request is received at least 7 business days prior to the City Council meeting, the copy shall be provided no later than two (2) business days prior to the City Council meeting. Meeting information can also be accessed via the internet at <http://srcity.org>

Any writings or documents provided to a majority of the City Council prior to this meeting regarding any item on this agenda, excluding closed session items, are available for public review in the City Clerk's Office, Room 10, City Hall, 100 Santa Rosa Ave, during normal business hours.