

CITY OF SANTA ROSA  
BOARD OF PUBLIC UTILITIES

TO: BOARD OF PUBLIC UTILITIES  
FROM: DEBORAH LAUCHNER, CHIEF FINANCIAL OFFICER,  
FINANCE DEPARTMENT  
MEGAN BASINGER, INTERIM DEPUTY DIRECTOR, WATER  
DEPARTMENT  
BRANDALYN TRAMEL, PURCHASING AGENT,  
FINANCE DEPARTMENT  
SUBJECT: CONTRACT EXTENSION - JANITORIAL SERVICES FOR WATER  
DEPARTMENT FACILITIES – APPROVAL OF SIXTH  
AMENDMENT TO AGREEMENT WITH JAMES FURULI  
INVESTMENT CO., INC.

AGENDA ACTION: MOTION

---

RECOMMENDATION

It is recommended by the Finance and Water Departments that the City of Santa Rosa approve the Sixth Amendment to Contract F000477 with James Furuli Investment Co. Inc., DBA Environmental Dynamics, Petaluma, California, for janitorial services, for a one-year contract extension with no increase to contract unit prices for an additional contract amount not to exceed of \$149,010, and a total amount not to exceed \$1,091,498.74.

---

EXECUTIVE SUMMARY

Janitorial services are currently being performed at various City Water facilities including the Laguna Treatment Plant, Compost, and Pump Stations. The current contract expires February 28, 2017.

BACKGROUND

In 2013, the City of Santa Rosa (Lead Agency) and Sonoma County Water Agency bid for janitorial services for a joint services agreement. In February 2016, the Sonoma County Water Agency elected not to extend the joint service agreement and contracted for their own services.

The contract provides janitorial services for various City Water Department facilities including the Laguna Treatment Plant, Compost Facility, and Pump Stations. Total estimated square footage for Water facilities services is 96,589 sqft.

CONTRACT EXTENSION – JANITORIAL SERVICES FOR WATER DEPARTMENT  
FACILITIES  
PAGE 2 OF 3

The current contracted services have been provided satisfactorily. This is the final authorized contract extension option.

PRIOR BOARD OF PUBLIC UTILITIES REVIEW

On February 21, 2013, the Board of Public Utilities awarded a two-year contract with three one-year contract extension options.

On February 19, 2015, the Board of Public Utilities awarded a one-year contract extension with a 4% increase to contract unit price.

On February 18, 2016, the Board of Public Utilities awarded a one-year contract extension with a 4.5% increase to contract unit price.

ANALYSIS

The current U.S Bureau of Labor Statistics All Urban Consumers Price Index (CPI-U) for San Francisco/Oakland/San Jose February 2015-October 2016 indicates a 6.039% increase.

Based on the CPI-U increase of 6.039% for the period reference above, and additional cost factors that have affected increased cost of doing business such as the increase of California Minimum Wage effective January 1, 2017, staff considers it to be in the City's best interest to extend the contract with James Furuli Investment Company, Inc., DBA Environmental Dynamics for an additional one-year term with no increase in contract unit price.

FISCAL IMPACT

Funds required for this operational expense have been appropriated in the Fiscal Year 2016-17 adopted Water Department budget and as a regular expense, will be included in future budget proposals when presented to Council.

ENVIRONMENTAL IMPACT

Not Applicable. This action is exempt from the California Environmental Quality Act (CEQA) because it is not a project which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, pursuant to CEQA Guideline section 15378.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not Applicable

ATTACHMENTS

- Attachment 1 – Sixth Amendment
- Attachment 2 – Exhibit B-5, Attachment “A”

CONTACT

Deborah Lauchner, Chief Financial Officer, Finance Department -  
[dlauchner@srcity.org](mailto:dlauchner@srcity.org), 707-543-3089

Megan Basinger, Interim Deputy Director Water Administration, Water Department-  
[mbasinger@srcity.org](mailto:mbasinger@srcity.org), 707-543-4294

Brandalyn Tramel, Purchasing Agent, Finance Department - [btramel@srcity.org](mailto:btramel@srcity.org), 707-  
543-3706

Jennifer Myles, Senior Buyer, Finance Department - [jmyles@srcity.org](mailto:jmyles@srcity.org), 707-543-3709