



CONTRACT EXTENSION- FIFTH AMENDMENT - RAPID EXPRESS COURIER SERVICES

City Council Meeting
June 20, 2017

Deborah Lauchner
Chief Financial Officer, Finance Department

CURRENT

- On April 18, 2013, the City's Purchasing Agent awarded Contract #F000521, for Boards and Commissions.
- On June 21, 2013, the City's Purchasing Agent awarded Contract #F000568, Citywide.
- Under the Second Amendment to F000568, the City combined contracts.

PROPOSED

- The proposal submitted by Rapid Express Courier Systems is for a one-year extension period with no increase to contract unit price.
- The vendor continues to provide satisfactory services.

BENEFIT

- The City will experience no increase to cost for services.
- Based on the Consumer Price Index (CPI) for All Urban Consumers Not Seasonally Adjusted San Francisco-Oakland- San Jose, CA for the period of August 2015 to February 2017 increase of 5%, staff considers the extension request with no increase in cost for services is fair and reasonable, and in the best interest of the City.

RECOMMENDATION

- It is recommended by the Finance and Water Departments, that the Council, by resolution, approve a Fifth Amendment to Agreement F00058 for a one-year contract extension for courier services with Rapid Express Courier Systems, Santa Rosa, California, with no increase to service rates, in the total amount not to exceed \$30,000.

Questions?