



Council Guide to Emergency Management Basics, Part I

City Council Meeting
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City Council Responsibilities During and After A Disaster

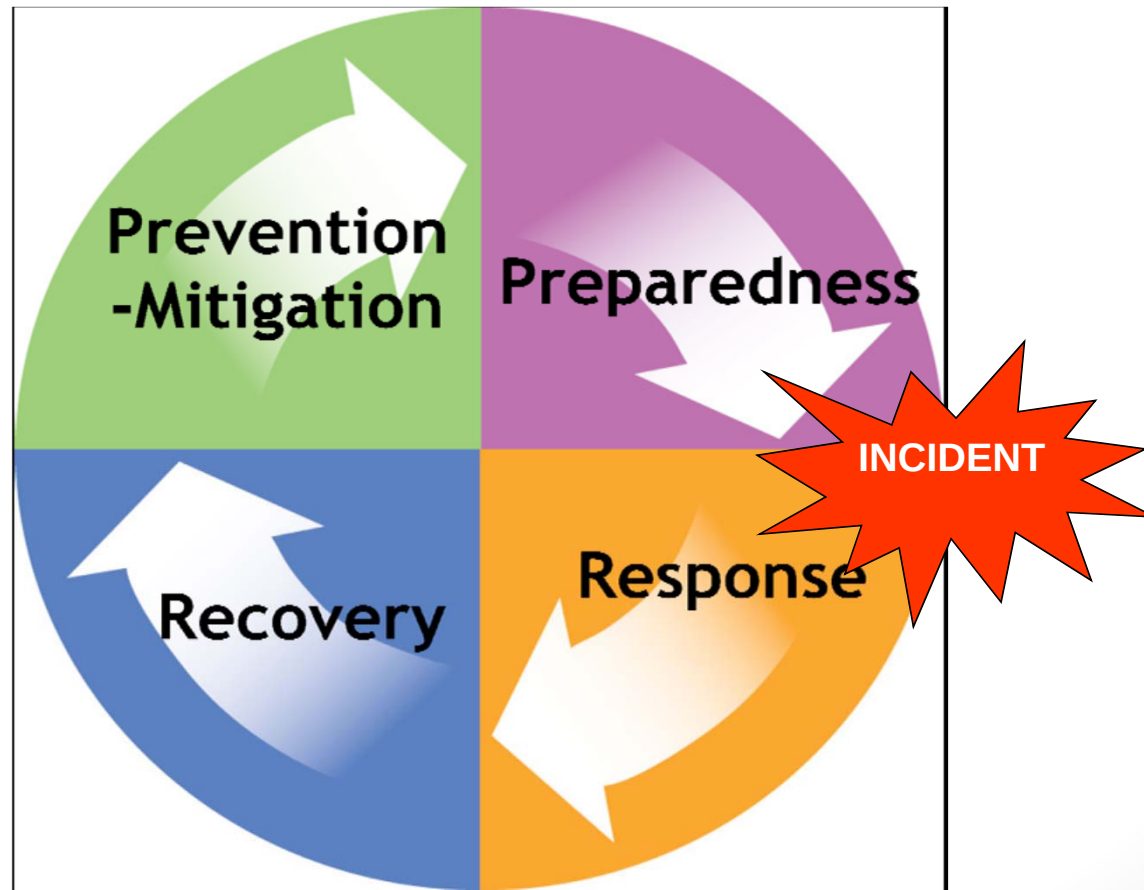
City Council actions during & following a disaster influence community members and employees, directly impacting City ability to protect lives and property.

- Receive regular updates and communicate with City Manager
- Provide overall policy direction
- Review and approve Proclamations/Emergency Ordinances

City Council Responsibilities During and After A Disaster (Cont'd)

- Approve extraordinary emergency spending
- Consider and approve short and long term recovery recommendations
- Liaison with public, community organizations and other elected officials
- Work with Public Information Officer to keep public informed

Phases of Emergency Management



What is SEMS?

- Incident Command System (ICS)
- Multi and Inter-Agency Coordination
- Mutual Aid
- Operational Area Concept



What is the Incident Command System (ICS)?

- Standardized management structure
- Common terminology
- Modular organization
- Management by objectives
- Reliance on an Action Plan



Multi/Inter-Agency Coordination

- Coordination between Agencies and/or Jurisdictions
- Facilitates the Management & Tracking of Resources and Response Information
- Cooperative Decisions made on Policies, Priorities & Allocation of Resources



Mutual Aid Regions



To facilitate Mutual Aid, the state is geographically divided into six (6) mutual aid regions

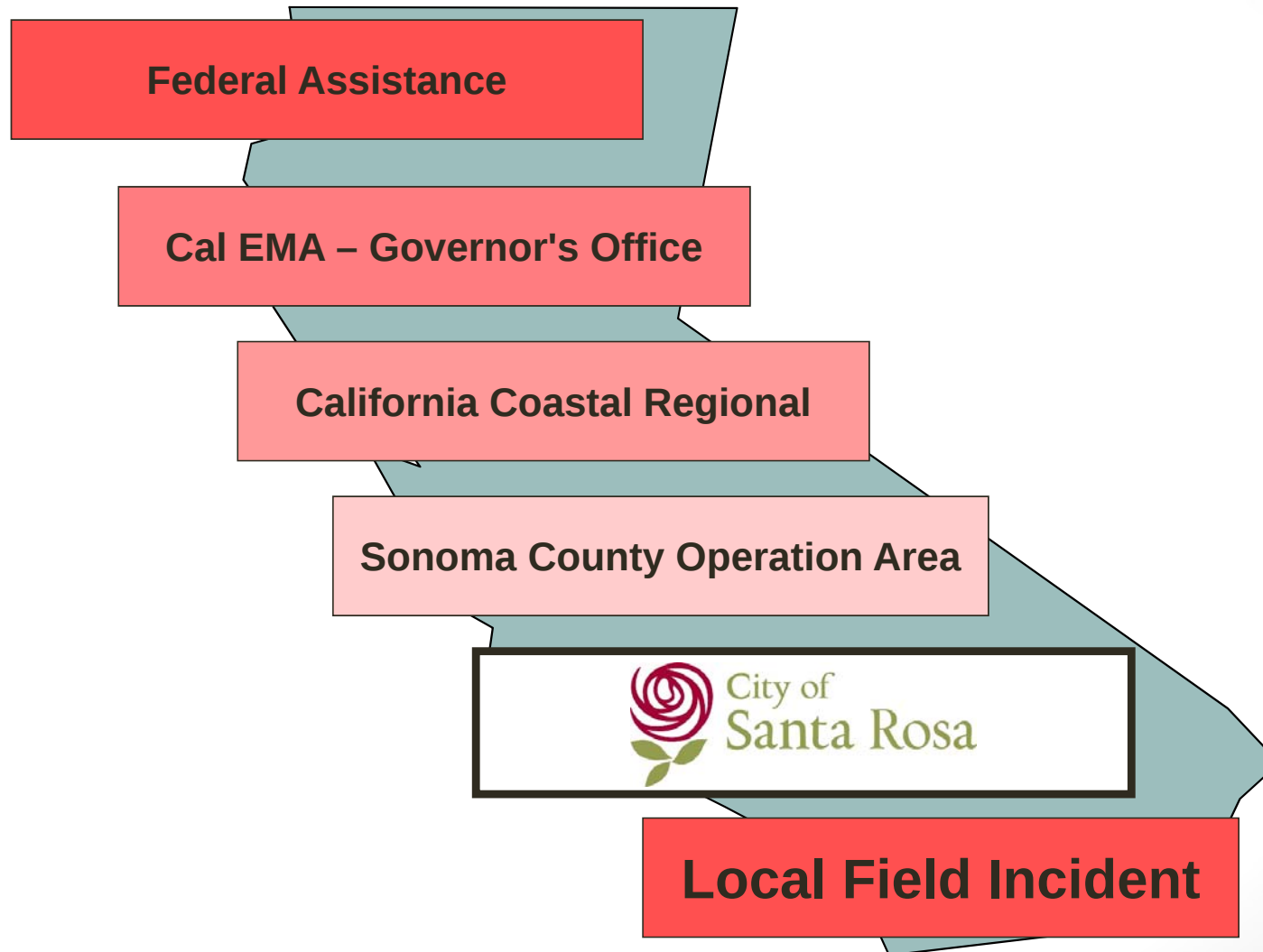


Each Mutual Aid Region has a Regional Coordinator and a State (Cal EMA) Coordinator

Operational Area Concept

- County and All Political Subdivisions
- Op Area coordinates Mutual Aid within the County Boundaries
- Op Area may broker resources between its Subdivisions

Hierarchy of Disaster Response in California

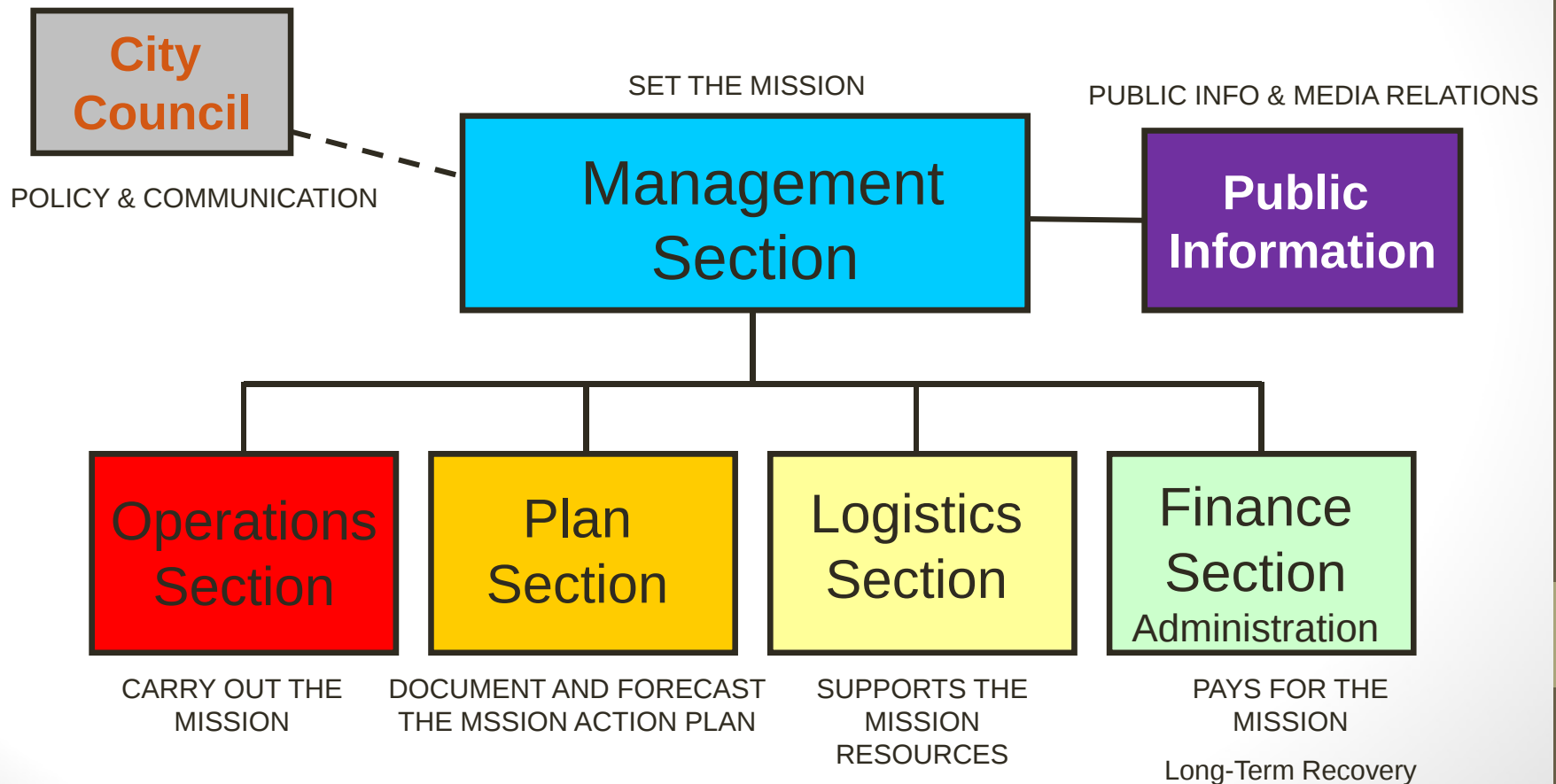


Functions of the EOC



- Coordinate organizational response
- Provide a single point for centralized:
 - Information Management
 - Decision Making
 - Resource Coordination

Santa Rosa's EOC Structure



Public Information/Joint Information Center



Disaster Service Workers

Per California Government Code, Section 3100-3109, all public employees within the state are declared as Disaster Service Workers (DSWs). .

As DSWs, City employees are obligated to perform various disaster service activities as may be assigned to them by their superiors during times of emergency.

- Extended ours / Different Job
- Ensure personal and family safety and preparedness
- Know emergency responsibilities

City's DSW Training Program

All City Employees:

- DSW Training video
- “What to do in an Emergency” FAQ
- IS-100.B Introduction to Incident Command System.
- IS-700.A National Incident Management System, An Introduction.

Supervisors and EOC staff have additional requirements.

Next Steps

- Emergency Management Basics Part II – Meet again in ~60 days
- City Council to Complete DSW Training before next EM session
- All current City Employees will Complete DSW Training by end of calendar year
- All new employees will Complete DSW Training as part of on-barding process at start of new fiscal year